

Wing Parish Council

Minutes of the Parish Council Meeting on Tuesday 31st October 2017.

Present: Councillors Ms S Roe (Acting Chair), Mrs C Hellgren-Derry, Mr John Hughes, Mr John Benson, Mr John Lomas, Mr Mark Kelly, Mrs Louise Crush, Mrs Helen McGwyre.

County & District Councillor: Netta Glover, Clive Parish & 6 members of the public.

<p>711. Public Question Time</p>	<p>The Council were asked for an update from Mr Monteath on the situation regarding the submission of the planning application. He read the following statement from the AVDC website: “Grants Awarded 2016/17 – Redevelopment of the Recreation Ground (early stages of redevelopment – the Parish Council has recently encountered criticism from the community around the prioritisation of projects within the redevelopment framework, despite thorough consultation. The Parish Council is in close contact with the grants officer” He then went on to say that at no point have residents prevented the PC from moving forward with this project. All they have done is ask questions which should have been freely offered and freely available in the public domain from the outset.</p> <p>As residents we resent the suggestion that 'criticism from the community' has prevented or delayed the PCs application. On the contrary, those residents who know about it, welcome the planning application and have done nothing to block it.</p> <p>Why have we been used as an excuse to the NHB committee for Wing Parish Councils delays? What is taking the time?’</p> <p>He was advised that the additional consultation at the start of the project, in addition to the thorough consultation undertaken through the Neighbourhood Plan, has delayed the Parish Council. He was also advised that this was AVDC’s website and their views.</p> <p>He asked the Council for an update on the submission of the planning application and he was informed that they were still chasing their architect for an update on progress.</p> <p>Mr Turner asked if the money awarded to the Council through S106 and New Homes Bonus would be lost if the application was delayed further. He was informed that the S106 money would be available for a period of approximately 5 years but details on the New Homes Bonus timescale would need to be verified.</p>
<p>712. (a) To Received Declaration of Acceptance of Office (b) To receive Register of Interests (c) To consider apologies for absence (d) Declaration of Interests (e) To approve Minutes (f) To note resignation of Huw Thomas and temporary appointment of Mrs Maxine Hayes as Acting Clerk</p>	<p>(a) The Clerk confirmed receipt of Declaration of Office from Councillor McGwyre (b) The Clerk confirmed receipt of the Register of Interests from Councillor McGwyre (c) Apologies were received from Councillor L Stuart (illness) & V Day (illness) (d) Councillor J Hughes declared an interest in any items relating to Wing Social Club. Councillors Tabiner-Crush & Councillor Roe declared an interest in Agenda item 6a as they expenses for payment. (e) It was PROPOSED(JH) SECONDED(JL) and RESOLVED to approve the minutes of the meeting held on 26th September 2017 as a correct record and were signed by the Chairman. (f) The Parish Council noted the resignation of Mr Huw Thomas as Clerk and it was PROPOSED(CHD) SECONDED(LTC) and UNANIMOUSLY approved the appointment of Mrs Maxine Hayes on a temporary 6 month contract as Acting Clerk.</p>
<p>714. Report Netta Glover</p>	<p>a. County and District Councillor’s Report The full report would be included in What’s on in Wing. In addition she reported that the owners of the livery at Burcott Hall Farm would be holding an open day in Spring.</p>

<p>715. (a) Clerks Report and Correspondence (b) Councillors Reports (c) Committee Reports – To approve the minutes of the Finance & HR Committee (d) Consultation Documents (e) Planning Applications</p>	<p>(a) The Clerk gave the following report to the meeting: <u>Action taken since last meeting</u></p> <ul style="list-style-type: none"> • Giffen Couch and Archer (Solicitors) engaged to act on behalf of the Parish Council to deal with the tenancy agreement for ‘Heley’s Field. Estimated cost of £350 plus VAT plus disbursements. GCA requested and paid £300 up-front payment. • Letter sent to Mr V Lewis regarding an application to build a one-bedroom house on land adjoining 32 High St, stating the Parish Council had, at his request, reconsidered its decision of a month earlier to oppose planning permission but saw no reason to vary that decision. • Clerk wrote to Wing Village Hall Trust to confirm the Parish Council did not wish to take out a short-term lease on a room at Charlotte Cottage. • The clerk, Cllr Lomas and Cllr Hughes met with a representative of CU Phosco to discuss outstanding street lighting issues. Councillor Lomas reported that there had been no further action since this meeting and the Clerk agreed to chase CU Phosco. • Charity Commission annual report for the Recreation Ground completed. • Meeting held with representatives from Buzzer Buses (Dial a Ride), a registered charity helping elderly/disabled/disadvantaged people with transport needs, requesting we help promote their services under the auspices of the Good Neighbours’ Scheme. Cllr Stuart has written to the lead person of each of the GNS organisations to outline the scheme which, at first glance, appears to be expensive at £10 per person for a return trip to Leighton Buzzard, but that would include a door to door service and the driver would assist by carrying shopping into a customer’s home. Group discounts may be available. Service likely to start in the New Year. • Because of the possibility that two of the three bank signatories might be absent from a meeting the suggestion of adding a 4th signatory Councillor John Lomas has been put forward. It was PROPOSED(LTC) SECONDED(JB) 1 Abstention (JL) APPROVED to appoint Councillor J Lomas as a 4th bank signatory. • December Parish Council Meeting – the only available Tuesday in December in the small hall is Tuesday 19th December which is too close to Christmas. As the December meeting is to agree the precept it has been suggested that as in 2016 the finance meeting is held first followed by the full Council meeting and that the library might be a better venue. Clerk to advise on available dates for the library. It was agreed to try and book a date mid December and to hold the Finance & HR Committee meeting before the Council meeting which would be a short business meeting to mainly approve the budget and precept. • Church Carol Service Jubilee Green – a request had been received from All Saints Church for permission to hold a Carol Service on Jubilee Green on Friday 15th December 6 – 6.30pm. It was unanimously approved to give permission. <p><u>Correspondence Received</u></p> <ul style="list-style-type: none"> • Weekly TTRO reports received from BALC – forwarded to councillors - <i>Noted</i> • Community Impact Bucks newsletters received – forwarded to councillors - <i>Noted</i> • Email from Matt Whincup Bucks CC regarding the verge between the recreation ground and the carriageway. He states in the letter that the epitomic growth from the base of the trees belonging to Wing PC on the boundary are the responsibility of Wing PC. Tfb do not maintain boundary trees even when they are growing onto the public highway. They will cut back private vegetation if it’s causing a dangerous situation and will then recover their costs from the owners. He suggests meeting with the PC to look at this and other
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	<p>issues in the parish – It was agreed to check suitable dates with Councillor Stuart.</p> <ul style="list-style-type: none"> • Email from Cottesloe School outlining their new arrangements for parent drop off and pickups at the school to help alleviate the traffic congestion - <i>Noted</i> • Bucks CC – Consultation on helping them to plan budget priorities for the next year - <i>Noted</i> • Chiltern Society – E News – <i>Noted</i> • Draft Minutes of the NBPCC Meeting held 11th October - <i>noted</i> • Parish Liaison Notes and Presentations from meeting held 13th September 2017 - <i>Noted</i> • AVDC – Tax Base information for 2018/19 – <i>Noted</i> • TTRO – Details of various road closures in Aylesbury - <i>noted</i> • Small Woods Association Invitation to Woodland into Management event 24 November at the Green Wood Centre, Ironbridge. – <i>Noted</i> • Wing Village Hall – a reminder to clear all rooms and check all lights etc are off after meetings - <i>Noted</i> <p>(b) Councillor Roe reported on the VALP meeting that she had attended with Councillor Stuart. It was very important that all councillors read the consultation document. It was agreed that this item would be deferred to the November meeting where approval would be given to the Parish Council response. The document would be re-circulated to all councillors. Councillor Roe reported on the Great Brickhill, Ivinghoe & Wing LAF meeting she had recently attended with Councillor Stuart. The minutes of this meeting would be circulated to all councillors. Councillor Lomas reported that there had been a few problems with the MVAS battery which had now been replaced. It had been located in the High Street (outside no 41) for the last 19 days and the average speed was 19.7 miles per hour but it had recorded the highest speed of 55mph at 10pm. The daily traffic along this stretch of road averaged at 1960 vehicles. A request had been received from a resident for a one way system in Church Street with a 20mph speed limit. Councillor Glover agreed it was unlikely that either of these would be approved by Bucks County Council but it was agreed to add discussions on this issue at the meeting with Matt Whincup in December.</p> <p>(c) The minutes of the Finance & HR Committee meeting held on 10th October had been circulated and it was PROPOSED(JL) SECONDED(MK) and UNANIMOUSLY agreed to approve them as a correct record with recommendations to Parish Council approved.</p> <p>(d) Consultation Documents – Details of the 2018 Boundary Review had been circulated and Councillor Roe brought to the attention of the meeting that it was being recommended that Wing be moved into the Aylesbury constituency. It was agreed that the documentation would be circulated to all councillor again and this item would be included on the November agenda for discussion and approval of the Parish Council formal response to this consultation.</p> <p>(e) The following applications had been received and comments made:</p> <ul style="list-style-type: none"> ➤ 17/03688/APP – 1 Lower Wingbury Cottages – Aylesbury Road, Wing – Demolition of part of outbuildings and reception of two storey extension – No Objections ➤ 17/03931/APP – 21 Vicarage Lane, Wing – Single storey front extension, first floor rear extension and alterations to roof – No Objections. The Parish Council would make the following comment: this application is in the conservation area and the County Archaeologist should be made aware so that they could keep a watching brief. ➤ 17/03879/APP – 9B Littleworth, Wing – Erection of first floor side extension – No Objections.
716. Recreation Ground Project Update	Nothing further to report. The Parish Council were awaiting an update from the architect.

717. Finance
 (a) Accounts for Payment
 (b) Balances
 (c) Quotations
 Tree Work
 Recreation
 Ground
 (d) Quotation
 overgrown
 trees Jubilee
 Green
 (e) To formally
 approve
 training costs

It was PROPOSED SECONDED and APPROVED that the following accounts and expenses were approved for payment:

WING PARISH COUNCIL - LATE PAYMENTS SEPTEMBER 2017			
Payee	Reason	Pay't Method	Amount (£)
Goldleaf Groundcare	Grass Cutting	SO	288.96
Clerk	Salary/Expenses/Pension (Sept17)	Cheque(279)	1028.91
Assistant Clerk	Locum Salary/Expenses	Cheque (276)	655.82
Antonia Blake	Litter Collection (to 24/9)	Cheque (278)	330.00
Wing Hall Trust	Hall Hire	Cheque (281)	132.40
	Inv 104213 Meetings Oct 17 £35.20		
	Inv 104214 Library £82.00		
	Inv 104215 Extra Mtgs Oct 17 £15.20		
WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT OCTOBER 2017			
Payee	Reason	Pay't Method	Amount (£)
R Tring	Reimb Brush Cutter for LS	cheque (285)	£ 40.00
BALC	Training Chair & Clerk	cheque (286)	£ 74.12
Peter Clay	Planters V Hall Bulbs & compost	cheque (287)	£ 116.88
S Roe	Reimb Handover working lunch	cheque (288)	£ 11.63
Giffen Couch and Archer	Heley's Field	Cheque (277)	£ 300.00
Mr M Oliver	Expenses	Cheque (280)	£ 4.95
E.on	Electricity	D/D	£ 291.12
Joanna Craig	Website Development/Hosting	D/D	£ 84.60
ClIr Stuart	Expenses (x2)	Electronic	£ 96.97
Direct 365	Eurobin Hire - Excess Weight	Electronic	£ 23.52
Vale Training Services	Ivor Collins' Training	Electronic	£ 448.00
Ivor Collins	Handyman (Inv 35 Sept)	Cheque (282)	£ 44.00
Salaries and Contracts	Locum Salary/Expenses	Electronic Cheques 283 & 289	£ 1025.89
Goldleaf Groundcare	Grass Cutting	SO	£ 288.96
Mazars	External Audit Fee	Cheque (284)	£ 360.00
Joseph Hunter	Wing Sign materials and expenses	Cheque (290)	£ £350.00
Malcolm Oliver	LS Expenses	Electronic	£ 5.71
Louise Tabiner Crush	Reimb Plants for village planters	Electronic	£ 16.50

(b) Balances

@ 27.10.2017

HSBC Community a/c £2796.43

HSBC BMM a/c £148,554.84

HSBC LS a/c £159.84

HSBC WM a/c £5147.99

Total £156,659.10

(c) Quotations from Simon Pryce and Wilbury Tree services had been circulated and it was PROPOSED(MK) SECONDED(HMG) and UNANIMOUSLY agreed to approve the quotation from Wilbury Tree Services at £420 plus VAT.

	<p>(d) It was PROPOSED(JB) SECONDED(MK) and UNANIMOUSLY approved to accept the quote from Limited Odd Jobs to remove the ivy and overgrowth in Jubilee Green which included the removal of all rubbish.</p> <p>(e) Training courses had been booked Clerk and Chairman as part of the Continuous Professional Development of the Council at a cost of £14 Data Protection and £74.12 for Agenda & Minutes training. It was PROPOSED(JH) SECONDED(LTC) and UNANIMOUSLY approved costs for training.</p>
<p>718. Items for discussion (a) Wing sign (b) Website Live (c) To approve new and revised policies (d) To approve date and location for December Parish Council Meeting</p>	<p>(a) Councillor Kelly reported that the sign had been on display in the library and would be installed in the next couple of weeks. Photographs would be put on the website.</p> <p>(b) Clive Parrish reported that the new website was now live and running smoothly. He was thanked for all his hard work in helping the Council to get this website up and running. He said he was happy to continue supporting the Council. Training would be arranged over a weekend . Councillor Roe would chase Parish online about the Asset Map.</p> <p>(c) Revised and Updated Policies had been circulated to all councillors. It was PROPOSED(JL) SECONDED(JB) and UNANIMOUSLY APPROVED the following policies: Code of Conduct, Publication Scheme, Retention Policy, Financial Regulations & Small Grants Policy. These would now be uploaded to the website.</p> <p>(d) The Clerk would circulate details of the availability of the library mid December.</p>

Date of Next Meeting: 28th November , 8pm, Village Hall.