

# Wing Parish Council – Finance and HR Committee



## AGENDA

I hereby give notice of a meeting of Wing Parish Council Finance and HR Committee Meeting to be held on Tuesday 2<sup>nd</sup> January 2018 at **7pm in the Small Hall.**

Maxine Hayes  
Clerk to the Parish Council

Dated 20 December 2017

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Members of Finance & HR Committee: Councillors Sarah Roe, John Lomas, Charlotte Hellgren-Derry & Mark Kelly – all Council members welcome.

Business to be transacted

Agenda Item	Action
1. Apologies for absence.	Clerk
2. Declarations of Interest <ul style="list-style-type: none"><li>To declare an interest pertaining to agenda items</li></ul>	All
3. Data Protection. New Data Protection Act 2018 <ul style="list-style-type: none"><li>To approve appointment of Data Protection officer for the Council</li><li>To approve preparation of Information Audit and Privacy Notice</li><li>Discussion on members of the Parish Council who may wish to attend future Data Protection training and approve payment</li></ul>	Clerk/All
4. Appointment of Clerk <ul style="list-style-type: none"><li>To discuss advert for Parish Clerk position.</li><li>To consider a split role (<i>report previously circulated on JD/Hours</i>)</li><li>To consider who will be taking on the Data Protection responsibilities</li><li>To approve advertisement for Clerk/RFO position and make recommendations to the Parish Council.</li></ul>	All
5. Balances – Income v XP <ul style="list-style-type: none"><li>To discuss balances to end October 2017 – XP v Budget</li></ul>	Clerk/All
6. Wing Youth Club – preliminary discussion on donation request. Full presentation to be made at the 30 <sup>th</sup> January meeting.	
7. Precept 2018/19 <ul style="list-style-type: none"><li>To discuss, approve and make recommendation to the Parish Council for Precept 2018/19</li></ul>	Clerk/All
8. Committee Dates 2018. ( <i>7pm Committee Room</i> ) <ul style="list-style-type: none"><li>Tuesday 2<sup>nd</sup> January 2018</li><li>Tuesday 10<sup>th</sup> April 2018</li><li>Tuesday 10<sup>th</sup> July 2018</li><li>Tuesday 9<sup>th</sup> October 2018</li><li>Tuesday 11<sup>th</sup> December 2018</li></ul>	
9. Any other financial matters.	Clerk