

Wing Parish Council Minutes to be approved at Tuesday 26th March 2013 meeting
Wing Parish Council

Minutes of a Meeting Held on Tuesday 26th February 2013 in the Small Hall, Wing Village Hall, Wing

Present:

Councillors: Mrs L Stuart (Chair), Mr J Benson, Mrs C Collier, Mrs M Crutchfield, Mrs C Hellgren-Derry, Mr M Kelly, Mr S Naghi, Miss S Roe and Mr M Shrubsole, Mr J Lomas.

County and District Councillor Mrs N Glover

Mrs Maxine Hayes- Clerk

M Oliver, PCSO Paula Boston

Items on Agenda		Action by
288. Public Question Time	<p>PCSO Paula Boston reported on crime figures in Wing over the past three months. There had only been one burglary from building other than a private dwelling and two instances of criminal damage to cars. One of these being a neighbour dispute. She outlined the discussions that had been taking place over dog fouling in the parish and she had spoken to one person who had been named as not picking up his dogs mess.</p> <p>She urged people in the parish to report these instances of dog owners not taking responsibility and clearing up their dogs mess and this could be done anonymously. If there was any photographic evidence then this would also help.</p> <p>The question was raised about what action could be taken if dog owners allowed their dogs to foul front gardens and this would be passed to the Dig Warden for clarification.</p> <p>It was agreed that the Parish Council would work jointly with the Police and an article would be put in the next issue of What's on in Wing.</p>	Clerk
289. Attendance and Apologies Declarations of interest Approval of Previous Minutes	<p>Councillor J Lomas was welcomed to the meeting and to the Parish Council.</p> <p>Apologies were received from Councillor J Nixon.</p> <p>There were no declarations.</p> <p>It was PROPOSED, SECONDED and RESOLVED that the minutes of the meetings held on Tuesday 26th January 2012 which included the amendments made by Councillor Shrubsole were a correct record and were signed by the Chairman.</p>	
290. County and District Councillors Report	<p>Councillor Netta Glover gave her report at the end of the meeting. Full details would be available in What's on in Wing.</p>	Clerk
291. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Correspondence (d) Previous Minutes (e) Planning Applications	<p>(a) The Clerk gave the following report to the meeting: <u>Play around the Parishes</u> It was agreed to defer this item to this meeting. Agreed to book two sessions over the Summer holidays. <u>Request for Burger van on Recreation Ground Car Park</u> Agreed to refuse permission. <u>Notice Board Jubilee Green</u> This has been ordered and would be delivered within the next three weeks. <u>Quarterly report Wicksteed – Jubilee Green</u> There were various items raised in the quarterly report and it was PROPOSED, SECONDED and AGREED that the Clerk be given permission to put the necessary work in hand up to a cost of £500. Any expenditure over and above this amount would need to come back to the Parish Council for consideration. <u>Data Protection and Parish Councils</u> The Clerk reported that with the amount of data now being held by Parish Councils and being available on the various websites it was recommended that Wing Parish Council considers registering with the Information Commissioner to ensure that they are covered under the Data Protection Act. A copy of a Legal Topic Note provided by BALC had been circulated. Councillor Nixon had volunteered to look into this further and to become the Parish Council data protection officer. It was PROPOSED, SECONDED and AGREED that the Parish Council should register with the Information Commissioner at a cost of £35 and that the Clerk should be responsible for data protection for the Parish Council. Councillor Nixon would be thanked for his offer of looking into the regulations on behalf of the Council as further research would be very helpful. The Clerk had circulated a report regarding insurance for the Councils consideration. It was PROPOSED SECONDED and RESOLVED to increase the insurance where recommended, take up the three year package being offered by the insurance company which gave a discount of 5% and a guarantee of no price increase and to register with Get Mapping to use the software to update the asset register. (b) – A copy of the notes from the Neighbourhood Plan group meeting with developers had been circulated and was noted. (c) The correspondence had been circulated and noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/JN</p> <p>Clerk</p>

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	<p>Email from Helen Martin regarding a request for green bay parking in Aylesbury Road – It was agreed that whilst the Parish Council sympathised with the problems this was a highway issue and the Parish Council therefore had not authority to advise. The County Council as the highways authority would have to deal with this issue. The Clerk would respond to Helen Martin.</p> <p>(e) Planning: London Luton Airport Proposed Expansion Application 12/01400/FUL – The Parish Council discussed concerns regarding the impact of additional traffic on the A418. Agreed to write outlining these concerns especially in view of the additional traffic that will already be generated by the expansion of the dairy. 13/00267/ATP 18 Redwood Drive – Lopping of One Lime tree – No Objections 13/01308/APP – 16 Stewkley Road, Wing Amended Plans – Part change of use from A1 Shops to A3 Restaurant and Cafes and A5 Hot food take-away – The Parish Council would outline their previous objections. 13/00290/APP – Lynacres, Leighton Road, Wing Demolition of existing front single storey and replacement with new single storey front extension with rooflight. – No Objections 13/00316/APP – 19 Prospect Place , Wing – New dropped kerb and widening of vehicular access – No Objections.</p>	<p>Clerk</p> <p>Clerk</p>																																																																
<p>292. Finance: (a) Accounts for Payment (b) Budget (c) to approve litter clearance tender (d) PAYE live (e) other financial matters (f) to set date for finance meeting</p>	<p>The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:</p> <table border="1" data-bbox="347 853 1358 1711"> <tr> <td>AVDC</td> <td>Emptying Eurobin 1/4</td> <td></td> <td>74.5</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Lighting Repairs invoices 13508</td> <td></td> <td>£32.40</td> </tr> <tr> <td>Goldleaf Groundcare</td> <td>Grasscutting</td> <td>ep</td> <td>£ 257.20</td> </tr> <tr> <td>Antonia Blake</td> <td>Litter Clearance</td> <td></td> <td>£ 40.00</td> </tr> <tr> <td>Mrs M Hayes</td> <td>Office Expenses</td> <td></td> <td>£ 30.00</td> </tr> <tr> <td>Mrs M Hayes</td> <td>Clerks XP Mileage, postages, copying</td> <td></td> <td>£ 36.20</td> </tr> <tr> <td>Mrs M Hayes</td> <td>Clerks Salary</td> <td>ep</td> <td>£ 545.10</td> </tr> <tr> <td>Viking Direct</td> <td>1/3 printer costs and 1 ream printer paper</td> <td></td> <td>£ 17.14</td> </tr> <tr> <td>Kevin Moppett</td> <td>Litter Clearance</td> <td></td> <td>£ 560.00</td> </tr> <tr> <td>Wing Hall Trust</td> <td>library use and hall hire</td> <td>ep</td> <td>£ 290.00</td> </tr> <tr> <td>Eon</td> <td>street Lighting d/d</td> <td>d/d</td> <td>£ 492.90</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>£ 17.40</td> </tr> <tr> <td>Bucks Playing Fields Assoc</td> <td>Subscription</td> <td></td> <td>£20.00</td> </tr> <tr> <td>BT</td> <td>Internet Services 1/4</td> <td>d/d</td> <td>£ 81.09</td> </tr> <tr> <td>BT</td> <td>Internet Protection 1/4</td> <td>d/d</td> <td>£ 17.96</td> </tr> <tr> <td>John Inwood</td> <td>Installation of shelter seats</td> <td></td> <td>£295.00</td> </tr> </table> <p>The Clerk reported that several of the regular payments would now be made electronically.</p> <p>(b) Budget – To follow (c) The litter clearance tender documents were circulated and approved The hours of work would be a minimum of 10 per week covering the 5 main areas in the parish. (d) The Clerk reported that from the 1st April PAYE would be done online and payments made directly to HMRC. (e) None (f) A provisional date of Tuesday 12th was set for the finance meeting.</p>	AVDC	Emptying Eurobin 1/4		74.5	Aylesbury Mains	Lighting Repairs invoices 13508		£32.40	Goldleaf Groundcare	Grasscutting	ep	£ 257.20	Antonia Blake	Litter Clearance		£ 40.00	Mrs M Hayes	Office Expenses		£ 30.00	Mrs M Hayes	Clerks XP Mileage, postages, copying		£ 36.20	Mrs M Hayes	Clerks Salary	ep	£ 545.10	Viking Direct	1/3 printer costs and 1 ream printer paper		£ 17.14	Kevin Moppett	Litter Clearance		£ 560.00	Wing Hall Trust	library use and hall hire	ep	£ 290.00	Eon	street Lighting d/d	d/d	£ 492.90	HMRC	PAYE		£ 17.40	Bucks Playing Fields Assoc	Subscription		£20.00	BT	Internet Services 1/4	d/d	£ 81.09	BT	Internet Protection 1/4	d/d	£ 17.96	John Inwood	Installation of shelter seats		£295.00	<p>Clerk</p> <p>Clerk</p>
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<p>293. Items for discussion: a. Long Spinney b. Signs around village c. Planning of Annual</p>	<p>(a) Mr Oliver had attended the meeting to outline proposals for the future of Long Spinney. Unfortunately due to technical problems the information produced by Mr Oliver had not been received by members of the Parish Council. Mr Oliver explained to the meeting that Long Spinney was an important area of woodland and fen and it had permissive path access which has been closed due to safety concerns within the wood. However, the route remains advertised on the BucksCC website and</p>																																																																	

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<p>Parish Meeting, community grants awards, publicity, and provisional date. d. Recreation Ground e. To set date for Project Committee Meeting</p>	<p>remains a valued facility for the people of Wing as demonstrated by clear continued use and emerging views collected through the Neighbourhood Planning process. The wood was also a designated Local Wildlife Site. Wing is deficient in the amount of greenspace available to residents, especially to the north and east side, and this had been exacerbated by the recent closure of the wood to public access. Bucks CC have long been trying to transfer responsibility for this land to a responsible organisation, such as the Parish Council or a Wildlife or Community Group. Such approaches had previously failed due to problems of acquiring rights of access across surrounding farmland, however, it now appears to have a resolution of this issue and Bucks CC are prepared to proceed. There is therefore a need to consider urgently the Parish Council's position with regard to this land to agree a stance to enable appropriate action to be taken swiftly given this opportunity.</p> <p>Bucks CC would only transfer land to an appropriate organisation. Any newly established community group would lack the history to be able to demonstrate long-term viability and would also lack the financial history to enable it to present accounts to obtain essential external grant funding. Evidence from the approaches made by Bucks CC previously to various Wildlife and Environmental Trusts shows that they are unwilling to take on a wide network of small sites remote from existing holdings. This is due to the perceived implications for staff overheads for inspection and maintenance, the very scenario that is influencing BucksCC in its disposal aspirations. There may be private individuals interested in acquiring the land but, notwithstanding the viewpoint of any initial purchaser, there are potential implications for long-term public access, management and development. The Parish Council is the only local, readily available organisation with established and long-term interest purely in the public good. There were several ways that the Parish Council could move forward with this and it was agreed that before the Parish Council could consider taking on Long Spinney the information would need to be circulated and a resolution brought to the March meeting, along with any cost implications for further consideration.</p> <p>(b) It was agreed to defer this item to the March meeting of the Council.</p> <p>(c) It was agreed to hold a separate Annual Parish Meeting in May. The Parish Council would advertise the community grants scheme and those groups whose applications were successful would have their cheques presented at the APM. Some of the groups would be asked to produce a display of their activities along with the Neighbourhood Plan. Refreshments would be provided. A provisional date of 21st May was set.</p> <p>(d) Councillor Roe briefly reported on the requests for consideration to develop the building on the Recreation Ground for use of local groups including the Scouts. This would be brought to a future meeting.</p> <p>(e) It was agreed that there was not a need for the Project Committee to meet under the tender documents for the car park had been received.</p>	<p>Clerk</p>
<p>294. Date of Next Meeting</p>	<p>Tuesday 26th March 2012.</p>	

Signed.....

Dated.....