

Wing Parish Council Minutes to be approved at Tuesday 30th July 2013 meeting
Wing Parish Council

Minutes of a Meeting Held on Tuesday 25th June 2013 in the Small Hall, Wing Village Hall, Wing

Present:

Councillors: Mrs L Stuart (Chair), Ms S Roe, Mr J Benson, Mrs M Crutchfield, Mrs C Hellgren-Derry, Mr S Naghi, Mr M Shrubsole, Mr J Lomas.

County and District Councillor Mrs N Glover,

Mrs Maxine Hayes- Clerk

7 members of the public,

Items on Agenda		Action by
320. Public Question Time	<p>.Several residents attended the meeting to express their concerns over the extension to the licensing hours by The Cock Inn and an extension to the music licence. It was explained to the residents that the Parish Council were not involved in the licensing process and they would need to send their objections to the licensing authority which was Aylesbury Vale District Council.</p> <p>Gary and Karen the landlords from The Cock Inn had also attended the meeting and explained that it was the brewery that had applied for the blanket licence to allow some extra music events to take place. They explained it was not their intention to hold regular late music events. Gary and Karen agreed to hold a meeting with local residents, and if possible a representative from the brewery, to discuss their plans and the residents' concerns. They were thanked for attending the meeting.</p> <p>Mrs Goodyear from the Sports and Social Club had attended the meeting to inform the Council of some additional dates when their car park would not be available for parking during the recreation ground car park closure. It was agreed to publicise these dates as the letters had already gone to local residents.</p>	Clerk
321. (a) Attendance and Apologies (b) Declarations of interest (c) Approval of Previous Minutes	<p>(a) Apologies were received from Councillors Claire Collier, Mark Kelly and John Nixon.</p> <p>(b) None</p> <p>(c) It was PROPOSED, SECONDED and RESOLVED that the minutes of the meeting held on Tuesday 28th May were a correct record with the following amendment and were signed by the Chairman. Ref: Minute 315 (c) BALC – Re HS2 – <i>it was agreed that the Parish Council would not be taking part.</i> Councillor Shrubsole asked the Clerk to ensure that it was recorded clearly in the minutes what action had been taken under correspondence.</p>	Clerk
322. County and District Councillors Report	<p>Councillor Glover gave her report to the meeting. Full details would be included in What's on in Wing. Councillor Glover had agreed that she wished the Parish Council to continue publicising her reports in What's on in Wing and would pay for this from her councillor funds.</p> <p>Councillor Glover reported that the A418 would be undergoing re surfacing works from Church Street up to the roundabout in the next few months and the Clerk was asked to contact Paul Foot to ask when they would be replacing the street light and bus stop sign at the stop outside Charlotte Cottage.</p>	Clerk
323. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Correspondence (d) Previous Minutes (e) Planning Applications	<p>The Clerk gave the following report to the meeting:</p> <p>(a) Car Park Closure</p> <p>The car park will be closed for approx 6 weeks from the 11th July for the improvements works to be completed. The contracts are all signed and the contractor will commence work on the 15th July. All houses in Leighton Road and Rothschild Road have received a letter from the Parish Council informing them of the closure. The Sports and Social Club have kindly said that their car park can be used during the closure but that if cars do not park with care and consideration to their users they will lock the gates. They have an event on the 11th July so the car park will not be available that day. The Tennis, Football and Bowls Clubs have been informed.</p> <p>The Eurobin that is rented from AVDC will be moved to the Charlotte Cottage car park whilst the car park is closed and the Clerk had received permission from WHT and the Police. AVDC had been informed.</p> <p>Notice Board Jubilee Green</p> <p>The new notice board in Jubilee Green had now been installed.</p> <p>Library Sessions</p> <p>The Council had received complaints from a resident that areas of grass in the Moorlands/Moorlands Road area were not being cut. This was reported and the work had now been done. He had also raised concerns about the trees on areas of land owned by The Vale of Aylesbury Housing Trust. The Clerk had</p>	

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contacted them and they were currently undertaking a survey of their trees and would be doing maintenance work once this had been completed.

Bins Jubilee Green

There are 3 concrete bins in Jubilee Green not being used. The Wicksteed quarterly report highlights that there is no bin within the fenced area. It has been recommended that the bins are used in Jubilee green and concreted in before use so that they cannot be removed. They will all need liners before they can be used. The Clerk reported that Ivor will look into trying to find suitable liners for the bins. It was agreed this was a good idea.

Fly Tipping Jubilee Green

Councillor Stuart reported that she had been speaking to PCSO Rachel Ingram about the fly tipping and it was agreed that the Police would make a visit. The rubbish would need to be removed from Jubilee Green as soon as possible and Councillor Glover would speak to Aylesbury vale on this matter and get back to the Clerk.

Laminator

It was PROPOSED SECONDED and RESOLVED to purchase an A3 laminator for PC use along with the A3 and A4 pouches.

It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to give the Clerk permission to spend up to £100 without prior PC approval and the cost would be ratified at the next meeting.

Overgrown brambles

The Clerk had received a report of overgrown and dangerous brambles at the Littleworth end of Moorlands where there is a field hedge on the Burcott side of the road. The Clerk was asked to refer this to Martin Grant Homes and ask them to pass this complaint on to the landowners to take action.

(b) Councillor Stuart reported on the Finance Meeting which had taken place on Tuesday 11th June and the minutes were approved as a correct record. All items of expenditure on the report were approved.

(c) The following correspondence was received and noted

AVDC – Have your say Police and Crime Commissioner – Invitation to join The Safer Future Committee (SFC) Network – *The Clerk reported that the Parish Council has added to the network for information*

Bucks Playing Fields Association – Newsletter - *noted*

Aylesbury Vale Association of Local Councils (AVALC) – advice on comments for Vale of Aylesbury Plan (VoAP) – *noted – no comments had been made by the Parish Council*

Bucks CC – Road closures Watery Lane, Marsworth 25/7

Newton Road Stoke Hammond 22/6 - *noted*

BALC – Details of Risk management training 13/6 - *noted*

Fields in Trust Newsletter - *noted*

Alice Fisher – Details of new grasscutting contract and contact numbers - *noted*

Jodie Sharp re email to AVDC regarding planning application 11/02125/APP - *noted*

Jodie Sharp – re overhanging bushes Hawthorn Way/Ridgeway -

AVDC – Service level agreement dog bin emptying – *this had been checked and returned to AVDC*

North Beds Parishes Planning Consortium (NBPPC) – agenda meeting 26/6 - *noted*

Karen Adamson – Info on having your say on social care - *noted*

Aylesbury Vale Transport Users Group (AVTUG) – Minutes of meeting held 4/6 - *noted*

NBPCC – Chairman’s Annual Report – *noted and added to Wing PC Dropbox*

BALC – Notification of Councillor Induction course 27/6 - *noted*

NBPCC – Final response to VoAP – *noted and added to Wing PC Dropbox*

Bucks CC – AVDC Multi Road Closure Order – *noted and added to Wing PC Dropbox*

Great Brickhill, Wing and Ivinghoe LAF – List of free garages who supply catalytic convertor engraving - *noted*

Local Council Review Magazine - *noted*

Kehoe Contractors – Signed and completed contract - *noted*

AVDC – Minor amended plans Land rear of Wantage Close 13/00867/App - *Noted*

AVDC – Draft householder extension local development order and associated paperwork

Vale of Aylesbury Housing – notification of an event in August 2013 on proposed affordable housing in Wing - *noted*

Letters from David Park Architects regarding the development at Wantage Close and Wantage Crescent - *noted*

The Clerk was asked to check under correspondence whether the LAF group had been consulted on the changes to the 100 bus service in Wing.

Wing Parish Council Minutes to be approved at Tuesday 30th July 2013 meeting

	(d) None (e) None																																													
<p>324. Finance (a) Accounts for Payment (b) To approve Parish Council accounts for year end 31 March 2013 and Annual Governance Statement (c) To approve quote for tarmac at entrance to Jubilee Green (d) Other Financial Matters</p>	<p>The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:</p> <table border="1" data-bbox="347 259 1385 757"> <thead> <tr> <th></th> <th></th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>£</td> </tr> <tr> <td>Goldleaf Groundcare</td> <td>Grasscutting</td> <td>s/o</td> <td>262.67</td> </tr> <tr> <td>Salaries and Contracts</td> <td>General maintenance, administration, street cleaning and book keeping.</td> <td></td> <td>£ 964.44</td> </tr> <tr> <td>Roderick Wilson</td> <td>Tree works Jubilee Green</td> <td>electronic</td> <td>£ 960.00</td> </tr> <tr> <td>Amazon UK</td> <td>Supplies litter operative gloves, hi vis jacket bin bags</td> <td>electronic</td> <td>£ 43.68</td> </tr> <tr> <td>Eon</td> <td>street Lighting d/d</td> <td>d/d</td> <td>£ 493.67</td> </tr> <tr> <td>Wing Hall Trust</td> <td>Hall hire, library and storage</td> <td>electronic</td> <td>£109.00</td> </tr> <tr> <td>UK Cleaning Supplies</td> <td>2 x heavy duty grabbers</td> <td>electronic</td> <td>£ 54.90</td> </tr> <tr> <td>BT</td> <td>Telephone, internet and protection</td> <td>dd</td> <td>£ 132.26</td> </tr> </tbody> </table> <p><i>Balances at 25 June 2013</i></p> <table border="0" data-bbox="730 768 1230 857"> <tr> <td><i>Community account</i></td> <td style="text-align: right;"><i>4002.42</i></td> </tr> <tr> <td><i>BMM Account</i></td> <td style="text-align: right;"><i>132557.36</i></td> </tr> </table> <p>(b) The End of Year Accounts and Annual Governance Statement had been circulated to all councillors and It was PROPOSED, SECONDED and UNANIMOUSLY agreed to APPROVE these accounts. (c) The Clerk had received 2 quotes for the tarmac work at the entrance to Jubilee Green and it was agreed to Approve the quote from Whitecross Building Services providing that a detailed breakdown of the work was given and it was comparable to the 2nd quote which had been received. If it was not found to be of a comparable standard then the Clerk would instruct the second contractor to go ahead with the work. A small amount of tarmac was required on the basketball area in Jubilee Green and the contractor would be asked to use any additional tarmac to make these repairs at the same time. (d) None</p>				Amount				£	Goldleaf Groundcare	Grasscutting	s/o	262.67	Salaries and Contracts	General maintenance, administration, street cleaning and book keeping.		£ 964.44	Roderick Wilson	Tree works Jubilee Green	electronic	£ 960.00	Amazon UK	Supplies litter operative gloves, hi vis jacket bin bags	electronic	£ 43.68	Eon	street Lighting d/d	d/d	£ 493.67	Wing Hall Trust	Hall hire, library and storage	electronic	£109.00	UK Cleaning Supplies	2 x heavy duty grabbers	electronic	£ 54.90	BT	Telephone, internet and protection	dd	£ 132.26	<i>Community account</i>	<i>4002.42</i>	<i>BMM Account</i>	<i>132557.36</i>	
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<p>325. Items for discussion: (a) Get Mapping (b) 1st World War Commemoration (c) Long Spinney (d) Recreation Ground Car Park (e) Wing – Arts Council</p>	<p>(a) Councillor Lomas gave a short presentation on the meeting of the Get Mapping software which had been purchased by the Parish Council. He had been able to record all the litter bins in the Parish along with areas of land and he was currently logging all the street lights and their locations. It was agreed that this was a very useful tool for recording all the Parish Council assets and would enable the Council to fully update the asset register. He was thanked for all his hard work in recording all the information. (b) This would be discussed under agenda item 325(e). (c) It was reported that an initial meeting had taken place to discuss all aspects of taking on this area of land and a further meeting had been arranged for the 17th July. This would be an informal forum where further information could be gathered and a larger meeting would then take place at the end of the month. The meeting had requested approaching the Parish Council for a small sum of money from the Neighbourhood Plan budget to allow a proper consultation to take place and to be able to fund the necessary advertising etc. It was PROPOSED SECONDED and APPROVED to allow a sum of up to £500 to be used from the Neighbourhood Plan budget to undertake a full and detailed consultation on taking on this area of land from Bucks County Council. It was reported that an ecological survey of this area would be required. Councillor Roe explained that the ecological survey needed to be undertaken in July or it would have to wait another year. Normally the Aylesbury Vale DC biodiversity team would be undertaking this type of work but their resources were currently being used for the HS2 consultation. The Greensand Trust had agreed to undertake this survey at a cost of around £550. RESOLUTION – The Parish Council recognise the need to do this study and the timing of the report which was critical. As there was a lack of availability of competent local authority staff to do this study the offer from the Greensand Trust would be accepted as the Parish Council did not have an alternative. PROPOSED SECONDED and APPROVED to ask The Greensand Trust to undertake this survey. (d) This had already been discussed under Clerks report. (e) Councillor Roe explained that she had been approached by Wing Players about the setting up of an Arts Working Group of the Parish Council. This group would seek the Parish Councils support in applying for funding and would like to encourage all the Arts groups in the village to be involved. There was a proposal to organise a 3 day event/festival in 2014 which would include the World War 1 Commemoration. The Parish Council agreed that they fully supported the setting up of this type of group but were unsure how to proceed so that the group had the best opportunity to apply for funding. Parish Councils were restricted in applying for some funding. It was PROPOSED SECONDED and AGREED that the Clerk would research the best way for this type of group/sub committee could be set up. She would report back to the next meeting. Councillor Crutchfield also suggested talking to the Wing Village Trust</p>																																													

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	as this might be something they could support.	
326. Date of Next Meeting	Finance Meeting 7.00pm Thursday 18 th July – Committee Room, Wing Tuesday 30 th July 8.00pm Small Hall, Wing	

Signed.....

Dated.....