

Wing Parish Council Minutes to be approved at Tuesday 28th January 2014 meeting
Wing Parish Council

Minutes of a Meeting Held on Tuesday 29th November 2013 in the Small Hall, Wing Village Hall.

Present:

Councillors: Ms S Roe (Chair) , Mrs M Crutchfield, Mr J Benson, Mr M Shrubsole,
 Mrs C Hellgren-Derry, Mr M Kelly, Mrs C Collier and Mr J Lomas.

County and District Councillor N Glover, PC Rachel Ingram and Mrs Maxine Hayes- Clerk

7 members of the public.

Items on Agenda		Action by
358. Public Question Time	<p>Mr Carey attended the meeting and outlined the changes to his objection to planning application 13/02884. His comments were noted.</p> <p>Mr Washington from Rothschild Road raised his concerns regarding the poor condition of the gulleys in Rothschild Road and it was agreed the Clerk would report this to the County Council. In addition the residents were also advised to write and enclose photographs. The Clerk was asked to chase the County Council with regard to parking permits as no reply had been received.</p> <p>It was agreed to include a message in the next issue of What's on in Wing asking drivers to have consideration for the residents of Rothschild Road and not park their vehicles there.</p> <p>PC Rachel Ingram informed the meeting of crime figures for the last quarter which included no dwelling burglaries or thefts from outbuildings but thefts from motor vehicles continued to be the highest crime. Drivers were advised not to leave items on show.</p>	
359. (a) Attendance and Apologies (b) Declarations of interest (c) Approval of Previous Minutes	<p>(a) Apologies were received from Councillors J Nixon, S Naghi and L Stuart.</p> <p>(b) None</p> <p>(c) It was PROPOSED SECONDED and RESOLVED that the minutes of the meeting held on Tuesday 29th October were a correct record and were signed by the Chairman.</p>	
360. County and District Councillors Report	Councillor Glover gave her report to the meeting. Full details would be available in What's on in Wing.	Clerk
361. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Correspondence (d) Planning Applications	<p>The Clerk gave the following report to the meeting:</p> <p>Recreation Ground Car Park</p> <p>The Clerk reported that the barrier in the Recreation Ground Car Park had been damaged. It had been hit by a large vehicle and the AVDC lorry was the only large vehicle to have access. The Clerk was chasing this with the District Council but so far had received no response.</p> <p>One quote had been received from Kehoe for £695 plus VAT. A second quote was being sought.</p> <p>Trees</p> <p>Tim Wilson has now completed the work on the trees that were identified in the survey as urgent. He did highlight 3 further trees to be monitored and which required some minor work.</p> <p>No 1475 on the tree survey which was highlighted as Moderate/High Risk – Mature Beech Tree – Has a small cavity at side and small cavity eastern side – he advised monitoring</p> <p>No 1477 – Mature Horse Chestnut – Moderate/High Risk - Recommends wet cavity is cleaned out and drain fitted</p> <p>No 1480 – Mature Horse Chestnut – Moderate/High Risk - Recommends 25% reduction on eastern stem He had been asked to provide a quotation for this work.</p> <p>Long Spinney</p> <p>It was reported that both funding applications that were approved at the last meeting had been submitted.</p> <p>(b) None</p> <p>(c) The following correspondence had been received and noted or actioned:</p> <ul style="list-style-type: none"> • BALC – Notice of cancellation of AGM 8/11 and revised date 15/11 - <i>noted</i> • G Culverhouse – Notice of North Beds Parishes Planning Consortium Committee (NBPCC) meeting 22/1/2014 and Bucks CC Position on Fracking - <i>noted</i> • Notice of Aylesbury Vale Clinical Commissioning Group Public Meeting 20/11 and leaflet Make the Right Call - <i>noted</i> • Wicksteed Playscapes – Playground Inspection October 2013 – <i>noted and was being actioned by the Clerk</i> • Notice of LAF meeting 21/11 copy of presentation from meeting - <i>Noted</i> • Cory Cashman – Notice of Agenda and Minutes for the Aylesbury Vale Transport Users Group (AVTUG) meeting 3/12 - <i>Noted</i> 	

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- Frances Carne – Details of Dog Fouling Stickers available - *Noted*
- Bucks CC – Factsheet on assets maintained - *noted*
- Helen Thom – Complaint about parking in Moorlands – *referred to PC Rachel Ingram*
- AVDC – Notification of small price increase for dog waste collection - *Noted*
- Bucks CC – Notice of road closures – Church Lane Marsworth 11/12, Cublington to Wing 18 – 25 November, Leighton Road, Grove 14/11, Cheddington Road, Pitstone 25/11 - *Noted*
- Rachel Ingram – Speed and road layout Mill Cottages, A418 - *Noted*
- Community Impact Bucks e bulletin - *Noted*
- N Glover Debt Factsheet - *Noted*
- BALC – Update on Standing Orders – *Noted and would be put in PC Dropbox*
- NALC – Council Tax Benefit Support Grant - *Noted*
- AVDC – Precept calculation and council tax benefit support grant – *Noted and would be used in the calculations at the Finance Meeting next week.*
- Bucks CC – Travelling in Winter on the roads leaflets - *Noted*
- CPRE – Notice of AGM 30/11 - *Noted*
- AVDC – Invitation to participate in music in quiet places 2014 - *Noted*
- AV DC – Notice of holiday activities programme (Play around the Parishes 2014) - *Noted*
- War Memorial Trust Bulletin - *Noted*

Consultation Documents

- AVDC – Invitation to complete consultation on review of scheme of changes to officer delegated powers for Planning and changes to planning application process and parish council comments and attendance at meetings. **Reply by 9th December** – *It was agreed to reply stating that there had been no improvement in the decisions being made and that it was very difficult for parish councillors to attend daytime meetings. If the arrangements were to continue with councillors being expected to attend then the meetings should be changed to evening meetings. Councillor Shrubsole asked the Clerk to make the point that the format the questionnaire was sent in made it difficult for him to open and they be asked to send all future documents in either Word or PDF format.*
- Feedback on Local Area Technician Service. We are being invited to make comments about the service and what could be improved. Feedback on Local Area Technician Service. We are being invited to make comments about the service and what could be improved. **reply by 13th December** – *it was agreed to respond stating that Paul Foot the Local Area technician for Wing was always very helpful within his limited powers and that the PC was happy with the service provided.*

(d) Planning Applications:

13/02884/APP – Homefield House, Soulbury Road, Wing – Variation of condition 2 of planning consent 02/02786 permit use of storage building as photographic studio - **The Parish Council support the objections made to this application by local residents. The single track road with no passing places and the Soulbury Road are not suitable roads for this type of traffic .**
The Parish Council have concerns that if this were to be made a legitimate business it would create even more traffic. The Parish Council would like to see a reasoned decision being made taking into account and answering all of the objections raised.

13/02828/APP – The Sportsman Public House, Littleworth – Demolition of 2 storey side extension – conversion of existing public house to form single residential dwelling and erection of 2 bedroom bungalow with associated parking - **The Parish Council would raise the following objections: they understand that since the passing of the Localism Act in 2011 and subsequent changes to the planning laws, redevelopment of Community Pubs in village and rural locations is forbidden unless special conditions prevail. The District Council would be asked what special conditions have been put forward for the redevelopment of this premises? It is clear that the Sportsman’s Arms is the only remaining village pub (not pub/restaurant) in the village and the only one that services the Burcott end of the village. The public house is used by many of the residents of the village who live at that end of the village and all of the future development of housing will also be located in this area of the village. There are plans for 50+ houses to be built in Wing over the next 15 years. The Parish Council would also like to point out that the notice was posted late (the Council contacted the planning department to report this on November 8th) and many local people missed their opportunity to object.**

- 13/02984/APP – Land off Littleworth Wing – Demolition of two existing garages/outbuildings and erection of one detached dwelling with associated parking – **No Objections**
- 13/03007/APP – 123 Leighton Road, Wing – Demolition of existing conservatory and replacement with single storey side extension and part first floor rear extension. (plus minor amended plans) – **No Objections**

Clerk

Clerk

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	<ul style="list-style-type: none"> 13/03105/ACL – 11 George Street, Wing – Application for Lawful Development Certificate for the demolition of existing conservatory and erection of single storey rear extension – No Objections 13/03021/APP – The Paddock, Littleworth, Wing – Demolition of existing outbuilding and rear conservatory. Part two storey, part single storey rear extensions. Erection of front porch and alterations to front dormers over garage – The Parish Council would make the following objection. This property is higher up than the bungalows that are adjacent to it and would be affected by loss of privacy. Also the yellow notice has not displayed and local residents may not be aware of the application and would miss their opportunity to comment. 																																																																	
<p>362. Finance (a) Accounts for Payment (b) Paperwork for the Finance and HR meeting</p>	<p>The following accounts and expenses were submitted and unanimously approved for payment:</p> <table border="1" data-bbox="347 555 1386 1659"> <tr> <td>Goldleaf Groundcare</td> <td>Grasscutting</td> <td>s/o</td> <td>£ 262.67</td> </tr> <tr> <td>Wages, Contractors, Expenses</td> <td>Clerks Salary and expenses, office costs, litter clearance, general maintenance</td> <td>electronic</td> <td>£ 1,264.24</td> </tr> <tr> <td>Eon</td> <td>street Lighting d/d</td> <td>d/d</td> <td>£ 478.98</td> </tr> <tr> <td>Nimby Moles</td> <td>Moles - Recreation Ground</td> <td>chq</td> <td>£ 36.00</td> </tr> <tr> <td>Tim Wilson</td> <td>Tree works</td> <td>electronic</td> <td>£ 1,885.00</td> </tr> <tr> <td>BT</td> <td>1/4 bill internet protection</td> <td>dd</td> <td>£ 17.96</td> </tr> <tr> <td>BT</td> <td>1/4 bill telephone</td> <td>dd</td> <td>£ 85.74</td> </tr> <tr> <td>Wing Hall Trust</td> <td>NP forums</td> <td>electronic</td> <td>£ 237.50</td> </tr> <tr> <td>Wing Hall Trust</td> <td>Hall hire, library and storage</td> <td>electronic</td> <td>£111.25</td> </tr> <tr> <td>Almars</td> <td>NP Banner lettering</td> <td>electronic</td> <td>£264.00</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Lighting Maintenance</td> <td>electronic</td> <td>£ 59.04</td> </tr> <tr> <td>Almars</td> <td>NP Vinyl sheets for banners</td> <td>electronic</td> <td>£ 264.00</td> </tr> <tr> <td>Wicksteed Playscapes</td> <td>1/4 Playground Inspection</td> <td>electronic</td> <td>£ 54.00</td> </tr> <tr> <td>Quills</td> <td>NP leaflets and posters</td> <td>electronic</td> <td>£ 79.80</td> </tr> <tr> <td>AVDC</td> <td>Eurobin collection</td> <td>electronic</td> <td>£ 116.50</td> </tr> <tr> <td>Income: £240 N Glover (WOIW)</td> <td>Balances @ 30th July 2013 <i>Community account £1427.75</i> <i>BMM Account £89555.05</i></td> <td></td> <td></td> </tr> </table> <p>(b) The Clerk had circulated the budget information for 2012/13 in preparation for the Finance and HR meeting on the 2nd December. Councillors were asked to contact the Clerk with any queries in advance of the meeting.</p>	Goldleaf Groundcare	Grasscutting	s/o	£ 262.67	Wages, Contractors, Expenses	Clerks Salary and expenses, office costs, litter clearance, general maintenance	electronic	£ 1,264.24	Eon	street Lighting d/d	d/d	£ 478.98	Nimby Moles	Moles - Recreation Ground	chq	£ 36.00	Tim Wilson	Tree works	electronic	£ 1,885.00	BT	1/4 bill internet protection	dd	£ 17.96	BT	1/4 bill telephone	dd	£ 85.74	Wing Hall Trust	NP forums	electronic	£ 237.50	Wing Hall Trust	Hall hire, library and storage	electronic	£111.25	Almars	NP Banner lettering	electronic	£264.00	Aylesbury Mains	Lighting Maintenance	electronic	£ 59.04	Almars	NP Vinyl sheets for banners	electronic	£ 264.00	Wicksteed Playscapes	1/4 Playground Inspection	electronic	£ 54.00	Quills	NP leaflets and posters	electronic	£ 79.80	AVDC	Eurobin collection	electronic	£ 116.50	Income: £240 N Glover (WOIW)	Balances @ 30 th July 2013 <i>Community account £1427.75</i> <i>BMM Account £89555.05</i>			Clerk
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<p>363. Items for discussion:</p>	<p>(a) Councillor Roe informed the meeting that the Forums for the developers to showcase their plans to the village were being held on Friday 29th and Saturday 30th November. Martin Grant Homes and Taylor</p>																																																																	

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<p>(a) Feedback on Neighbourhood Plan (b) Long Spinney – to approve revised Management Plan (c) To approve Child Protection and Vulnerable Adults Policy (d) To discuss Emergency Plan and volunteers to draft (e) To discuss Parish Council documents storage (f) WW1 Commemoration (g) To discuss Traffic Management Group – date for first meeting (h) To approve Health and Safety Policy</p>	<p>Wimpey would be exhibiting their plans and Aylesbury Vale Housing Trust would be available to answer questions. Mr Heley would also be in attendance on Friday. Councillor Shrubsole requested that all letters sent in the name of the Parish Council should be circulated to all councillors. It was agreed that as there was a large amount of paperwork a Neighbourhood Plan folder would be set up in Dropbox and circulated to those councillors who requested them. (b) The revised Management Plan had been circulated and it was PROPOSED by CHD and SECONDED by JL and UNANIMOUSLY approved to adopt this plan. (c) It was PROPOSED by JB and SECONDED by JL and Vote: 6 for and 2 abstentions (MS, MC) to approve and adopt the Child Protection and Vulnerable Adults policy. (d) Councillor Roe informed the meeting that Parish Councils were being encouraged to facilitate the implementation of an Emergency Plan. Councillor Roe asked for volunteers to help gather the information. No volunteers came forward and it was agreed to defer this to the January meeting. (e) It was agreed to defer this item to the January meeting. (f) It was reported that a local resident had researched all of the names on the War Memorial from WW1 and a document had been produced and was circulated at the meeting. It was agreed to include an amount of money in the budget for a WW1 Commemoration and this document could be published and copies kept in the church and library. It was also agreed to consider planting poppies or getting local craft groups to knit poppies that could be displayed in the church. Councillors agreed to email the Clerk with ideas for the commemoration. (g) It was agreed that the first meeting would take place in January and a date would be discussed at the Parish Council Precept Meeting meeting on the 6th January. (h) It was PROPOSED JL and SECONDED SR and UNANIMOUSLY approved that the Health and Safety Policy be adopted. (i) Councillor Crutchfield informed the meeting that the Parish Council needed to formally approve their confirmation that they were happy for herself and Councillor Shrubsole to remain as Parish Council nominated trustees on the Dormer Hospital Charity. Approved and this would be recorded in the Annual Meeting minutes in May 2014.</p>	<p>Clerk Clerk Clerk Clerk Clerk All Clerk Clerk</p>
<p>364. Litter Clearance Operative</p>	<p><i>At this point in the meeting the press and public were asked to leave.</i> The Clerk reported that 2 applications had been received for this position. After careful consideration it was PROPOSED, SEDCONDED and APPROVED to offer the position to A Blake.</p>	<p>Clerk</p>
<p>365. Date of Next Meeting</p>	<p>Monday 6th January 2014 8.15pm Small Hall Wing – Precept Meeting Tuesday 28th January 2014 8pm Small Hall, Wing</p>	

Signed.....

Dated.....