

Wing Parish Council Minutes to be approved at Tuesday 25th March 2014 meeting
Wing Parish Council

Minutes of a Meeting Held on Tuesday 25th February 2014 in the Small Hall, Wing Village Hall.

Present:

Councillors: Mrs L Stuart (Chair), Ms S Roe, Mrs M Crutchfield, Mr J Benson, Mr M Shrubsole, Mrs C Hellgren-Derry, Mr M Kelly, Mrs C Collier, Mr J Nixon and Mr J Lomas.

County and District Councillor N Glover, and Mrs Maxine Hayes- Clerk

PCSO Paula Boston

2 Members of the public

Items on Agenda		Action by
373. Public Question Time	<p>Mr Green reported on the meeting in Dagnall to receive a demonstration on the Sentinel speed watch machine which Ivor Collins had attended. He asked why no one from the Parish Council could attend. He was informed that unfortunately there was no one from the Council available that evening. Ivor Collins would be asked to report back to the Council on information gathered at the event.</p> <p>Mr Carey attended the meeting to thank the Parish Council for their support in objecting to the Homefield House application for the permission to the variation of planning consent to permit use of storage building as photographic studio. Unfortunately despite the various objections the application was approved. He was very disappointed in the planning process which had been ongoing for over 3 years. The Council agreed that they had been very unhappy with the process over the past 6 months when despite attending the development committee meetings several times to object, the objections received from the Parish Council and the public had been completely ignored. It was agreed that the Clerk would write to the District Council asking for details of the procedures followed when receiving objections to planning applications and they would also take it up with BALC. Following the survey undertaken by AVDC into how the new delegated powers process was operating, and a large number of Parish Council raising their concerns, this had also been completely ignored and AVDC had not published the results and had approved no change. Thanks were extended to Councillors Benson and Kelly for attending the meetings on behalf of the Parish Council.</p>	
374. (a) Attendance and Apologies (b) Declarations of interest (c) Approval of Previous Minutes (d) Police Report	<p>(a) Councillor Stuart read a resignation letter from Stephen Naghi to the meeting. It was with much sadness that his resignation was accepted. The Clerk would put the legal process in place for the casual vacancy.</p> <p>(b) None.</p> <p>(c) It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 28th January 2014 were a correct record and were signed by the Chairman.</p> <p>(d) PCSO Paula Boston attended the meeting to give an update on crime figures over the last 3 months. There had been 9 thefts from vehicles which was mostly number plates. These plates would then be used on similar cars to commit a crime. There had been 3 drug possession incidents (cannabis) and one burglary. One incident of criminal damage to a fence and 4 thefts which included stealing milk from a doorstep, a freezer that had been left outside to defrost and building materials from the Cottesloe School site.</p> <p>PCSO Boston asked that anything suspicious should be reported on the 101 telephone number and would always be investigated.</p>	
375. County and District Councillors Report	Councillor Glover gave her report to the meeting. Full details would be available in What's on in Wing.	Clerk
376. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Committee Reports (d) Correspondence (e) Consultation documents (f) Planning Applications	<p>(a) The Clerk gave the following report to the meeting:</p> <p><u>BT/Virgin</u> The changeover from BT to Virgin had now been organised. AVG security package had been purchased to replace the BT security.</p> <p><u>Library Sessions</u> The Clerk reported that she had been approached by a lady who lives opposite the Cottesloe School who had raised concerns over the landscaping of the boundary to screen the new hub and the condition of one large tree. This had been referred this to the school and they had dealt with it.</p> <p><u>Website</u> Following the last meeting the domain name of wingparish.org had been purchased.</p> <p><u>Parish Council Cart</u> The Parish Council cart had been advertised for sale in WOIW and the local shop.</p>	

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(b) Councillor Stuart reported on the Traffic and parking management Group first meeting. It had been agreed at the meeting to look at parking as the first priority and the Police had agreed to be involved in future meetings. Now that the Group had been formally set up the Police and other interested parties would be invited. It had been agreed that the traffic reports being undertaken by the developers were very thorough and even if the group decided to commission an independent traffic report Bucks County Council were unlikely to take any notice of it.

(c) None

(d) The following correspondence had been received and actioned or noted.

- Community Impact Bucks e bulletin January - *Noted*
- Invitation to Transport for Bucks (tfb) conferences: 7th March, Aylesbury, 3rd April Chalfont St Peter and 10th April High Wycombe - *Noted*
- Copy email from Mike Dinnen (following discussion in the library) regarding concerns over Hightown Preatorium trees that require pruning and gate in disrepair on footpath – *This had been reported to Hightown Preatorium*
- BALC – January e newsletter - *Noted*
- T Bull – Minutes of the Local Council Planning Liaison Group (LCPLG) 15th January - *Noted*
- A Fisher AVDC – News for the Parishes January 2014 - *Noted*
- Chiltern Society Newsletter Feb 2014 - *Noted*
- Copy letter from Wing Surgery to Win Allotments Society regarding new housing development – *this has been circulated by email.*

It was agreed that the doctors surgery was a private business and the Parish Council were satisfied that full consultation had been undertaken by the Neighbourhood Plan Group with regard to health provision in the Parish. The surgery had been fully involved in the consultation process and confirmation emails were proof that these had been received.

- Cory Cashman Notice of Aylesbury Vale Transport Users Group (AVTUG) meeting 4th March - *Noted*
- BALC – notice of update on Legal Topic Notes - *Noted*
- N Glover – Flooding advice and areas to avoid - *Noted*
- N Glover – Update on Wing gypsy site - *Noted*
- AVDC – Details of Vale of Aylesbury Plan Strategy - *Noted*
- J Hennessy Vale of Aylesbury Housing Trust – copy letter sent to Wantage Close residents regarding development work - *Noted*
- Rose-Marie Gibbard Bucks CC – Details of new initiative to work with the Parish Council on Rights of Way network - *noted*
- North Bucks Planning Consortium notice of meeting 10th April - *Noted*
- J Wesley – Notice of cancellation of LAF local priorities workshop meeting due to weather conditions - *Noted*
- Wing Allotment Society – copy letter response to Wing Surgery – *this was circulated by email and noted.*
- Vale of Aylesbury Housing Trust – request to take part in their stakeholders perception survey- *noted*
- Community Impact Bucks e bulletin February - *noted*
- BALC – Notice that Wing PC nomination for Royal Garden Party was unsuccessful - *noted*
- Aylesbury Ramblers – Details of their walk programme - *noted*
- Cottelsoe School – Invitation for Chairman to attend official opening of new school sports hub Tuesday 25th March – *this was passed to the Chairman who would reply*
- Bucks Playing Fields Association – request for membership renewal £20 – *deferred to march meeting*
- Aylesbury Mains – response to tender request stating that they are unable to tender for work but would be happy to continue with existing arrangement – *noted and would be discussed under Agenda item 7.*

(d) None

(e) None

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<p>377. Finance (a) Accounts for Payment (b) Request for community grant from Wing Football Club</p>	<p>The following accounts and expenses were submitted and approved for payment:</p> <table border="1" data-bbox="347 159 1406 651"> <tr> <td>Goldleaf Groundcare</td> <td>Grasscutting</td> <td>s/o</td> <td>£ 262.67</td> </tr> <tr> <td>Johnston Publishing</td> <td>Tender advertisement</td> <td>electronic</td> <td>£ 471.18</td> </tr> <tr> <td>Wages, Contracts and Expenses</td> <td>Clerks salary, office running costs, litter clearance and general maintenance</td> <td>electronic</td> <td>£ 1,121.29</td> </tr> <tr> <td>Eon</td> <td>street Lighting d/d</td> <td>d/d</td> <td>£ 478.98</td> </tr> <tr> <td>Wing Hall Trust</td> <td>Hall hire, library and storage , NP meetings</td> <td>electronic</td> <td>£167.50</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Lighting Maintenance</td> <td>electronic</td> <td>£ 48.48</td> </tr> <tr> <td>BT</td> <td>Internet services</td> <td>dd</td> <td>£ 100.80</td> </tr> <tr> <td>BT</td> <td>1/4 telephone</td> <td>dd</td> <td>£ 74.49</td> </tr> <tr> <td>AVDC</td> <td>Eurobin collections Oct - Dec 13</td> <td>electronic</td> <td>£ 102.50</td> </tr> <tr> <td>Mrs L Stuart</td> <td>NP Expenses</td> <td>electronic</td> <td>£ 47.80</td> </tr> </table> <p>(b) The parish Council had received a request from Wing Village Football Club for a Community Grant towards the running costs and ongoing maintenance of the Club. It was PROPOSED (MC) and SECONDED (JN) and Approved to award a grant of £500.00. 1 vote against (CC). The Club would be asked to raise their profile in the village and to attend the Annual Parish Meeting of the Council to display details of their activities and to try and encourage more Wing residents.</p>	Goldleaf Groundcare	Grasscutting	s/o	£ 262.67	Johnston Publishing	Tender advertisement	electronic	£ 471.18	Wages, Contracts and Expenses	Clerks salary, office running costs, litter clearance and general maintenance	electronic	£ 1,121.29	Eon	street Lighting d/d	d/d	£ 478.98	Wing Hall Trust	Hall hire, library and storage , NP meetings	electronic	£167.50	Aylesbury Mains	Lighting Maintenance	electronic	£ 48.48	BT	Internet services	dd	£ 100.80	BT	1/4 telephone	dd	£ 74.49	AVDC	Eurobin collections Oct - Dec 13	electronic	£ 102.50	Mrs L Stuart	NP Expenses	electronic	£ 47.80	Clerk
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<p>378. Items for discussion: (a) to approve Neighbourhood Plan timeline (b) Street Lighting (c) to discuss and approve tenders for grass cutting contract (d) to discuss and approve street lighting contract</p>	<p>(a) Councillor Stuart had circulated a Timeline for the Neighbourhood Plan. Councillor Stuart explained that the draft plan was now completed thanks to the hard work of Sally Chapman and in order to meet the deadlines on the timeline it would be necessary to hold a special meeting of the Parish Council to approve the draft before the next Parish Council meeting in March. It was PROPOSED (JL) and SECONDED (CC) and UNANIMOUSLY APPROVED to agree the timeline for the Neighbourhood Plan and to hold an Extraordinary Meeting of the Parish Council on Monday 17th March to approve the draft plan.</p> <p>(b) Councillor Lomas gave a verbal report to the meeting regarding the details he had received so far on the street lighting. It was agreed that a working group should be set up to look at this in more detail. Councillors Benson, Nixon and Lomas would research this further and come back to the Parish Council with a report and recommendations. It was agreed that in the first instance a full survey of the street lighting would be undertaken so that the Council had details on the condition of every light and could then make a more informed decision about replacement bulbs. It was PROPOSED (JL) SECONDED (MC) and UNANIMOUSLY APPROVED that Aylesbury Mains would be asked to undertake a full survey of the lights in the Parish at a cost of £2029.20 plus VAT.</p> <p>(c) Only two tenders had been received for the grasscutting and it was PROPOSED (CC) and SECONDED (MK) and UNANIMOUSLY APPROVED to award the contract to Goldleaf Groundcare.</p> <p>(d) No tenders had been received for the street lighting maintenance contract. Aylesbury mains had written stating that they could not tender to the specification but would be happy to continue maintaining the lights in the Parish under the current arrangements. It was PROPOSED (CC) and SECONDED (MK) and UNANIMOUSLY APPROVED to continue the lighting maintenance with Aylesbury Mains.</p>																																									
<p>379. Date of Next Meeting</p>	<p>Monday 17th March Extraordinary meeting of the Parish Council to approve draft Neighbourhood Plan Tuesday 25th March 2014 full PC meeting.</p>																																									

Signed.....

Dated.....