

**Wing Parish Council**

**Minutes of a Meeting Held on Tuesday 25<sup>th</sup> March 2014 in the Small Hall, Wing Village Hall.**

Present:

Councillors: Mrs L Stuart (Chair), Ms S Roe, Mrs M Crutchfield, Mr J Benson,  
Mrs C Hellgren-Derry, Mr M Kelly, Mrs C Collier, and Mr J Lomas.

County and District Councillor N Glover, and Mrs Maxine Hayes- Clerk

5 Members of the public

Items on Agenda		Action by
380. Public Question Time	<p>Malcolm Oliver and Roger Carey attended the meeting to explain the reasons behind the Wing Hall Committee request for a financial contribution from the Parish Council towards installing broadband into the village hall and the benefits to the community. The Wing Hall Trust has been aware of a wide range of concern about poor broadband provision in Wing, through the Neighbourhood Plan work, the Business Forum, requests for people to sign up to Superfast provision and the general comments of people in the Village. As part of the redevelopment of Charlotte Cottage they had investigated options for the area generally and it had been agreed the solution that best suited the area was to install an aerial supplied by Village Networks, linked to an installation at Ascott Estate. As part of our agreement, the Wing Hall Trust has acquired free public Wi-Fi provision throughout the Hall in perpetuity in exchange for a wayleave for an aerial on the building. This aerial would then give the scope for Village Networks to provide fast broadband to the occupiers of Charlotte Cottage if they so wish, and also provides a node that will help communicate with anyone in the Rothschild Road area of Wing, and thence to roll-out the Village Networks service to other areas should there be demand.</p> <p>The decision to install this node was taken against the present background of financial constraint within the Trust given the costs of redeveloping Charlotte Cottage. Nevertheless, it seemed better to carry out the work whilst the opportunity presented itself and the internal installation at Charlotte Cottage could be incorporated into the works there.</p> <p>They were thanked for attending and explaining the situation and the Parish Council would consider the request for a financial contribution later in the meeting.</p>	
381. (a) Attendance and Apologies (b) Declarations of interest (c) Approval of Previous Minutes	<p>(a) Apologies were received from Councillor J Nixon. (b) Councillor Mrs Hellgren-Derry declared an interest in Item 6(a) as she was a tenant of Charlotte Cottage. (c) It was PROPOSED(JB) SECONDED(MK) and RESOLVED that the minutes of the extraordinary meeting held on Monday 17<sup>th</sup> March 2014 were a correct record and were signed by the Chairman. It was PROPOSED (JL) AND SECONDED (MC) and RESOLVED that the minutes of the meeting held on Tuesday 25<sup>th</sup> February 2014 were a correct record and were signed by the Chairman.</p>	
382. County and District Councillors Report	Councillor Glover gave her report to the meeting. Full details would be available in What's on in Wing.	Clerk
383. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Committee Reports (d) Correspondence (e) Consultation documents (f) Planning Applications	<p>(a) The Clerk gave the following report to the meeting: <u>Best Kept Village</u> The entries for the BKV competition need to be in by early April along with a payment of £15. It was agreed that the Parish Council would enter and the Clerk would deal with all the paperwork. <u>Mark Keathanthous – cyclepath/footpath opposite Ascott Estate</u> The Clerk had received several emails from Mr Keathanthous regarding the cycle/footpath opposite Ascott Estate which had been passed to County Highways. Councillor Glover advised that the emails be sent to the new local area technician Matt Whincup. <u>Parish Council Cart</u> This had been collected and was being stored by Councillor Kelly. <u>WI – Car Park Barrier</u> The Clerk had received a message from Wing WI informing the Council that they provide afternoon tea for coach parties from Ascott House and in the past the coach had parked in the recreation ground car park. They asked permission for the gate to be opened on the two occasions this year that they were providing teas. After consideration it was agreed that the barrier had been installed to protect the new car park surface which had been very expensive to replace from use by large and commercial vehicles, and they</p>	

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would not be able to agree to this request. It was suggested that perhaps the coaches could park in Cottesloe School.

### Trees – Jubilee Green

The Clerk reported that Tim Wilson had carried out the work on the two horse chestnut trees in Jubilee Green as agreed at the November PC meeting.

### VAT – Wing Village Trust

After seeking advice from the PC accountant on the situation regarding the payment of VAT for the War memorial restoration the Clerk had contacted Wing Village Trust to inform them that the money would be held in the Parish Council accounts towards the future restoration of the War Memorial. After further discussion it was agreed that the money could be donated towards a village project nominated by the Wing Village Trust.

### AVDC Planning Development Control

Following our discussions at the last meeting the Clerk had contacted AVDC for details of the procedures followed by the development control committee when dealing with objections. To date she had not received a full explanation and would chase this matter. The Council had also expressed our concerns to Rachel Webb regarding the procedures relating to AVDC planning meetings (along with several other local councils) and she had informed the meeting that she had attended a recent meeting and would be attending further meetings to monitor the situation

(b) Councillor Shrubsole reported on the Dormer Hospital Charity recent meeting where it had been agreed that they had received two declarations of interest for the committee from Sean Kelly and Claire Collier and these needed to be approved by the Parish Council. Councillor Shrubsole would be standing down at the Chairman and Councillor Margaret Crutchfield would be taking over as Chairman for the next three years before standing down from the committee. The Parish Council would normally approve representatives at the May meeting each year. It was agreed that the Parish Council approved the nominations.

Councillor Roe reported that she had received a request from a resident under the Freedom of Information Act for details of the Registration of Interests of councillors as they had indicated that some councillors were shareholders in the Wing Allotment site and would benefit from the sale of the land. This was not the case and the individual had been informed that the Register of Interests were public documents and were on the AVDC website and could also be obtained through the Clerk.

(c) Councillor Stuart reported on the timescale for the draft Neighbourhood Plan which would be on consultation from the 7<sup>th</sup> April – 19<sup>th</sup> May. There was also a tea party being held on Friday 11<sup>th</sup> April where it would be available to view.

(d) The following correspondence had been received and actioned or noted.

- N Glover – details of Community Rights Workshop - *noted*
- Notice of entry date for Best Kept Village Competition – *The council agreed to enter and the Clerk would deal with the necessary paperwork*
- Jackie Wesley – Details of proposed funding for 2014/15 and request for feedback – *Noted and approval given for proposed expenditure*
- Notification of 2014 Cycling event in local area - *Noted*
- Community Impact Bucks – e bulletin March - *Noted*
- HS2 e update - *Noted*
- Ian Stallwood – request for update on permit parking in Rothschild Road – *this had been referred to Netta Glover*
- Chiltern Society e newsletter – March - *Noted*
- Angela Baker AVDC – Notification of proposed survey (with English heritage) to look at buildings in Wing with thatched roofs - *noted*
- BALC – Notification of proposed ditch clearing programme- *Noted*
- BALC – Notification of road repair programme - *Noted*
- G Edkins – Hightown Peaetorian Housing Churches Association – Re designated greenspace *email circulated for information*
- Details of Bucks Open Studios - *Noted*
- Karen Jones – Details of revised date for LAF Local Priorities Workshop 23/4 – *Noted. Councillor Stuart would attend and if any other members were able to attend they were asked to let the Clerk know*
- AVDC – details of why application 13/02828 – The Sportsman Public House was approved - *Noted*
- AVDC – Notification of small increase in charges for collection of Eurobin in Recreation ground and revised contract for 2014/15 - *noted*
- Bucks CC – Working together to clear ditches – poster - *Noted*
- LCR Magazine – *Copies available from the Clerk*

(e) None

(f) The following planning applications were received and discussed:

14/00384/APP - Rowley Furrows, Ash Farm, Soulbury Road, Wing - Demolition of existing garden store and conservatory base. Single storey extension to existing bungalow to provide annex accommodation.

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	<p><b>No Objections</b></p> <p>14/00724/APP - Acorn Farm, Cublington Road, Wing - Erection of tractor shed It was agreed that as this had not appeared on the Agenda it would be displayed in the notice boards to allow local residents to comments but the Parish Council had No Objections to this application.</p>																																																																									
<p>384. Finance (a) Accounts for Payment (b) Approval to book internal auditor for 2013/14 audit</p>	<p>The following accounts and expenses were submitted to the Council and UNANIMOUSLY approved:</p> <table border="1" data-bbox="347 465 1407 1585"> <tr> <td>Goldleaf Groundcare</td> <td>Grasscutting</td> <td>s/o</td> <td>£ 262.67</td> </tr> <tr> <td>Goldleaf Groundcare</td> <td>Adjustment (underpayment)</td> <td>electronic</td> <td>£ 16.41</td> </tr> <tr> <td>Salaries and Contracts</td> <td>Salaries, office expenses, litter clearance, general maintenance and book keeping</td> <td>electronic</td> <td>£ 1,074.90</td> </tr> <tr> <td>Eon</td> <td>street Lighting d/d</td> <td>d/d</td> <td>£ 432.64</td> </tr> <tr> <td>Wing Hall Trust</td> <td>Hall hire, library and storage , NP meetings</td> <td>electronic</td> <td>£173.75</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Lighting Maintenance</td> <td>electronic</td> <td>£ 254.40</td> </tr> <tr> <td>BT</td> <td>Internet services, phone and security final bill</td> <td>dd</td> <td>£ 232.24</td> </tr> <tr> <td>Lynn Stuart</td> <td>NP expenses postages/A4 file</td> <td>electronic</td> <td>£ 5.69</td> </tr> <tr> <td>MS &amp; MR Oliver</td> <td>NP expenses mileage to planning meeting</td> <td>electronic</td> <td>£ 6.80</td> </tr> <tr> <td>Get Mapping</td> <td>Annual Subscription</td> <td>electronic</td> <td>£ 50.40</td> </tr> <tr> <td>Wicksteed Playscapes</td> <td>1/4 inspection</td> <td>electronic</td> <td>£ 57.12</td> </tr> <tr> <td>Broker Network (Came &amp; Co)</td> <td>Insurance Premium</td> <td>electronic</td> <td>£ 1,412.13</td> </tr> <tr> <td>P Blinkhorn</td> <td>NP expenses pottery testing</td> <td>chq</td> <td>£ 30.00</td> </tr> <tr> <td>Bucks Playing Fields Assoc</td> <td>Subscription</td> <td>chq</td> <td>£ 20.00</td> </tr> <tr> <td>BALC</td> <td>Best Kept Village Entry</td> <td>chq</td> <td>£ 15.00</td> </tr> <tr> <td>Tim Wilson</td> <td>Tree work JG</td> <td>electronic</td> <td>£ 540.00</td> </tr> <tr> <td>Sarah Roe</td> <td>Reimb hours SAGE training for Clerk 10 hours @ £10.00 per hour</td> <td></td> <td>£ 100.00</td> </tr> <tr> <td>CPRE</td> <td>Annual Subscription</td> <td>chq</td> <td>£ 29.00</td> </tr> </table> <p>Councillor Crutchfield requested that the Neighbourhood Plan money was shown separately from the main accounts to make it easier to understand. The Clerk agreed to do this. (b) It was PROPOSED (MS) and SECONDED (JL) and UNANIMOUSLY approved to appoint Paul West as the internal auditor for 2013/14 audit.</p>	Goldleaf Groundcare	Grasscutting	s/o	£ 262.67	Goldleaf Groundcare	Adjustment (underpayment)	electronic	£ 16.41	Salaries and Contracts	Salaries, office expenses, litter clearance, general maintenance and book keeping	electronic	£ 1,074.90	Eon	street Lighting d/d	d/d	£ 432.64	Wing Hall Trust	Hall hire, library and storage , NP meetings	electronic	£173.75	Aylesbury Mains	Lighting Maintenance	electronic	£ 254.40	BT	Internet services, phone and security final bill	dd	£ 232.24	Lynn Stuart	NP expenses postages/A4 file	electronic	£ 5.69	MS & MR Oliver	NP expenses mileage to planning meeting	electronic	£ 6.80	Get Mapping	Annual Subscription	electronic	£ 50.40	Wicksteed Playscapes	1/4 inspection	electronic	£ 57.12	Broker Network (Came & Co)	Insurance Premium	electronic	£ 1,412.13	P Blinkhorn	NP expenses pottery testing	chq	£ 30.00	Bucks Playing Fields Assoc	Subscription	chq	£ 20.00	BALC	Best Kept Village Entry	chq	£ 15.00	Tim Wilson	Tree work JG	electronic	£ 540.00	Sarah Roe	Reimb hours SAGE training for Clerk 10 hours @ £10.00 per hour		£ 100.00	CPRE	Annual Subscription	chq	£ 29.00	Clerk
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<p>385. Items for discussion: a. Request from Wing Village Hall for financial contribution towards installing Broadband in the hall. b. Report on Casual Vacancy for Parish Councillor.</p>	<p><i>Councillor Mrs C Hellgren-Derry ddeclared and interest and took no part in the discussion or vote on this item.</i></p> <p>(a) It was PROPOSED (CC) and SECONDED (JL) and UNANIMOUSLY APPROVED to contribute £564 from the Community Grants fund to Wing Village Hall towards the installation of broadband to the hall which would benefit users of the hall and the wider community. (b) The Clerk reported that a by election had not been called by 10 or more local electors and that the Parish Council would be able to co-opt at their next meeting. The position would be advertised in the notice boards and on the Parish Council website.</p>																																																																									

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386. Date of Next Meeting	Tuesday 29 <sup>th</sup> April 2014. Community grant requests for 2104/15 would be considered at that meeting. Friday 16 <sup>th</sup> May 2014 – Annual Parish Meeting	

Signed.....

Dated.....