

## Wing Parish Council

### Minutes of the Parish Council Meeting Held on Tuesday 29<sup>th</sup> September 2015 in the Small Hall, Wing Village Hall.

Present:

Councillors: Ms S Roe (Acting Chairman) , Mr J Benson, Mrs L Tabiner-Crush, Mr J Lomas, Mrs C Hellgren-Derry, Mr J Hughes, Mr C Hamblett, Ms L Downie and Mrs V Day.

Mrs Maxine Hayes- Clerk

2 members of the public

At the start of the meeting Councillor Roe report that Councillor Lynn Stuart was currently ill in hospital and would be taking a long term absence from the Parish Council whilst she was undertaking treatment. The Parish Council agreed they would accept apologies, even if beyond the 6 month period, until Councillor Stuart was well enough to return.

516. Public Question Time	None.	
517. (a)Apologies for Absence (b) Declarations Of Interest (c) Minutes of Previous Meeting	(a) None (b) Councillor S Roe declared an interest in agenda item 6(h) and would not take part in any discussion or vote. (c) It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 18 <sup>th</sup> August were a correct record and were signed by the Chairman.	Clerk
518. County and District Councillors Report	There was no report.	NG
519. Items Arising from: (a) Clerks Report (b) Councillors Reports (c) Committee Reports (d) Correspondence (e) Consultation documents (f) Planning Applications	<p>(a) The Clerk gave the following report:</p> <p><u>Library Queries</u> The Clerk had received a request for more dog on lead signs in Jubilee Green. <i>This would be discussed under Agenda item 6a.</i></p> <p><u>Thames Valley Police</u> The Clerk reported that Thames Valley Police had asked for permission to use the recreation ground car park for spot checking of cars. On Monday 21<sup>st</sup> September they issued 17 tickets for not wearing seat belts, 6 tickets for use of phone whilst driving and 2 cars were stopped for not having any road tax. This would be an ongoing operation over the next few months.</p> <p><u>Jubilee Green</u> Complaints are still being received about dogs being let off of leads. Further fly tipping had occurred - a pushchair and broken bike were both dumped in Jubilee Green.</p> <p><u>Chesterfield Crescent</u> A complaint had been received by a resident about builders working on no 37 blocking the pavement with equipment. They were advised to speak to the builders about this.</p> <p><u>Complaint – Sign on pavilion</u> A resident in Leighton Road who lives opposite the pavilion complained again about the sponsorship sign asking for it to be moved. This has been referred to the football club.</p> <p><u>Litter Bin Moorlands</u> The Clerk had received notification of a broken litter bin in Moorlands. AVDC were looking at the cost or repair.</p> <p><u>David Smith Bucks CC</u> He had contacted the Parish Council about the annual walk around the village regarding any issues. <i>A date would be set for the meeting.</i></p> <p><u>Manhole</u> A report was received about the broken manhole on the pedestrian island outside the Isha on the A418. Transport for Bucks had scheduled repairs.</p> <p>(b) None.</p> <p>(c) Councillor Tabiner-Crush reported that the Environment Working Group would like to plant meadow flowers and bulbs around the village. It was agreed if they could supply the Clerk with details of the areas where they would like to plant she would seek the landowner's permission.</p>	Clerk

(d) The following correspondence had been circulated and actioned or noted:

- T Aldworth AVDC – re neighbourhood plans - *noted*
- Bucks CC Rights of Way – Notification of approval of creation of public right of way Long Spinney - *noted*
- Transport for Bucks (tfb) – Notice of open evenings - *noted*
- S Lambert – Notification of new notice board in Wing Hall - *noted*
- Roy Van De Poll – Various emails regarding AVDC disregard for neighbourhood plans, critique of their clarification - *noted*
- AVDC – Notice of neighbourhood plans briefing sessions 12/17 August - *noted*
- HS2 – Updates - *noted*
- J Membery AVDC Planning – Notice of Consultee workshop 10/8 - *noted*
- Chiltern Society e news - *noted*
- Community Impact Bucks e news – September update - *noted*
- A Fisher AVDC – Update on town and parish councillors allowances - *noted*
- Vic Otter – Details of Gladman appeal Glebe Farm 15/02532/AOP - *noted*
- Bucks cc – Notice of road closure Aylesbury Road Wing 4/10 - *noted*
- BALC – Notice of John Gibbs(Chief Executive) leaving – update on Legal Topic Note 56 the provision of play and sports equipment - *noted*
- CPRE – newsletter - *noted*
- Bucks and River Ouzel Drainage Board – Notice of watercourse maintenance programme - *noted*
- Paul Hodson – email following LAF meeting asking for details of costs for street lighting power & maintenance for each parish – *details had been supplied*
- D Oliver – complaint regarding Wing Hall and cancellation of book fair – *referred to Wing Hall Trust Committee*
- J Draper Bucks CC – Notification of affordable legal advice service for town and parish councils - *noted*
- A Fisher – Notification of AVDC’s recycling and waste village freighter service cancellation – *noted – details would be put on the PC website*
- AVDC – notification of new Vale Lottery - *noted*
- Bucks CC – Notification of Transport Devolution meeting 18/9 – *this was attended by Lynn & Sarah and will be discussed at the October Parish Council meeting*
- Mazars – External audit papers – *circulated and noted*
- Chiltern News

- (e) Bucks CC – Local Transport Plan consultation until 6/9 – *noted*  
 Herts CC – Minerals Local Plan consultation until 16/10 – *noted*

f) The following planning applications had been received and decisions made:

15/03083/APP – Sunhaven, 11 High Street, Burcott – Single storey and first floor front extensions and garage conversion – no objections.

Clerk

520. Finance  
 (a) Accounts for Payment  
 (b) Balances  
 (c) External auditors report –  
 d. Set a date for Finance & HR committee meeting – to discuss first draft of budget 2016/17 and expenditure to date.  
 e. To discuss anonymous donation of £1000 to the Parish Council for use in the Parish.

(a) The following expenses and accounts were submitted for payment and UNANIMOUSLY APPROVED:-

Goldleaf Groundcare	Grasscutting	£ 288.96		
Salaries and Contracts	Clerks Salary, Clerks Expenses, Office costs, litter clearance and general maintenance	£ 1,231.19		
Virgin	telephone/internet	£ 44.95	Clerk	
Aylesbury Mains	Street Lighting Maintenance	£ 108.60		
RGS Arboricultural Consultants	Tree Survey Long Spinney	£ 810.00		
Aylesbury Vale DC	Uncontested election admin expenses	£ 145.00		
Wing Village Hall	Hall Hire & Storage	£ 155.00		
L Tabiner Crush	Reimb expenses (mileage) Wing in Bloom	£ 8.55		
Long Spinney Expenditure				
WDS	Notice/Interpretation board	£ 978.00		
Maxine Hayes	Reimb Bow saw blades	£ 70.04		
Maxine Hayes	Reimb Amazon Pruning Saw, Loppers & Telescopic handle	£ 170.84		

	<p style="text-align: right;"><i>Long Spinney a/c</i> £ 84.08</p> <p>(b) <i>Balances @ 28.09.2015</i></p> <p style="text-align: right;"><i>BMM a/c</i> £ 112,612.31</p> <p style="text-align: right;">Community a/c £ 2,501.94</p> <p style="text-align: right;"><i>BMM War Memorial</i> £ 4,642.59</p> <p style="text-align: right;">£ 119,840.92</p> <p>(c) This had been circulated and noted. A full set of accounts would be circulated to the Parish Council.</p> <p>(d) Agreed to meet on Thursday 29<sup>th</sup> October 2015 – 7pm</p> <p>(e) It was PROPOSED, SECONDED and UNANIMOUSLY approved to purchase a bench for Long Spinney up to the amount of £700 and the remainder would be used to put towards bulbs, seeds and planters for the village.</p>	Clerk
<p>521. Items for Discussion:</p> <p>a. Dog Fouling – to discuss signs, removal of dog bins and use of normal bins, stickers and posters.</p> <p>b. Byelaws – to set up working group to look at updating existing byelaws and draft new byelaws.</p> <p>c. To approve traffic survey draft action plan in preparation for the public meeting on 8<sup>th</sup> October.</p> <p>d. Update on S106 &amp; New Homes Bonus funding</p> <p>e. To discuss proposal to provide new Parish Council notice board with details of councillors, clerk and meeting dates.</p> <p>f. Discussion on purchase of new bins to replace dog bins and possible locations.</p> <p>g. Long Spinney – to discuss proposal to join the Small Woods Charity at cost of £35. <i>National organisation for woodland owners offering advice, guidance and training.</i></p> <p>To discuss tree survey</p>	<p>(a) It was PROPOSED SECONDED and UNANIMOUSLY approved to:</p> <ul style="list-style-type: none"> <li>- remove all the dog bins in the village and offer them for sale to other parishes. An article would be included in WOIW and in the notices boards explaining that any bin can be used (excluding the food waste and recycle bin) and that further bins would be installed around the village.</li> <li>- the dog waste collection contract would be cancelled with AVDC</li> <li>- an article would be included in WOIW asking for Dogs to be kept on leads in Jubilee Green and further signs would be provided and displayed</li> <li>- an article would be included in WOIW explaining that dog mess was being sprayed bright pink to highlight the problem and this might help to bring the problem to the attention of those dog owners who did not pick up</li> </ul> <p>(b) the Byelaws committee would meet in November to start the process of revising the old byelaws for Jubilee Green and the Recreation Ground. New byelaws would be required for the new play areas being taken over by the Parish Council once the housing developments had been completed. The committee would also look at Dog Control Orders for Jubilee Green. Councillors Roe, Helligren-Derry and Downie would be on the committee along with the Clerk.</p> <p>(c) The draft Action Plan was APPROVED. The boards would display all the ideas at the Traffic Meeting on the 8<sup>th</sup> October.</p> <p>(d) Councillor Roe reported on the New Homes Bonus and S106 proposals. The application for a MUGA was almost completed and would be submitted to the New Homes Bonus grants panel. S106 had still not been agreed between AVDC and the developers.</p> <p>(e) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to purchase an additional Parish Council notice board which would be used to display details of the Councillors, meeting dates etc. The Clerk would write to the Post Office to ask if it could be erected next to the existing notice board on their car park land on the corner of Prospect Place and High Street.</p> <p>(f) It was agreed to look at locations for additional bins in the Parish and approve these at the October meeting.</p> <p>(g) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to join the Small Woods Charity at a cost of £35. The tree survey had been circulated. A small amount of work had been highlighted as Medium risk and would have to be completed within 6 months. It was understood that most of the work highlighted could be done by volunteers. The Clerk advised that any volunteers undertaking the work would have to provide proof of their qualifications etc to the Parish Council to satisfy the insurance requirements. <i>Councillor S Roe declared an interest in this agenda item and took no part in the discussion.</i></p> <p>(h) It was PROPOSED SECONDED and APPROVED – Vote 8 in favour 1 abstention (JB) - to ask Sarah Roe to undertake a settlement assessment of Burcott at a cost of £1400. This would then allow the Parish Council to ask AVDC to look at including parts of Burcott in the Conservation Area.</p> <p>(i) This item was deferred to the October meeting.</p> <p>(j) This had been reported under Agenda Item 6(d)</p> <p>(k) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to adopt the draft Emergency Plan.</p>	Clerk

<p>(circulated)</p> <p>h. To discuss and approve quotation from S Roe to carry out settlement assessment of Burcott at a cost of £1400.00</p> <p>i. To discuss Stewkley Road play area - update</p> <p>j. MUGA – Update</p> <p>k. Emergency plan – to approve final draft - circulated</p>		
<p>522. To approve tenders for replacement of Wing Parish Street Lighting to LED Design</p>	<p><i>At this point in the meeting the press and public were asked to leave.</i></p> <p>3 tenders had been received and were opened. After discussion it was PROPOSED, SECONDED and UNANIMOUSLY APPROVED to offer the contract to CU Phosco at a cost of £52,306.20 plus VAT.</p>	
<p>523. Date of Next Meeting</p>	<p>Tuesday 27<sup>th</sup> October 2015.</p>	

Signed.....

Dated.....