

Wing Parish Council

Minutes of the Parish Council Meeting Held on Tuesday 28 February 2017 in the Small Hall, Wing Village Hall.

Present: Councillors: Mrs L Stuart, Ms S Roe, Mrs C Hellgren-Derry, Mr J Hughes, Mr M Kelly, Mrs K Levett, Mrs V Day, Mr J Benson, Mr J Lomas,

County & District Councillor: Mrs N Glover

Mrs Berni Taylor- Clerk

Members of the public

642. Public Question Time	Wing Carnival would like to use Jubilee Green on 15 July for a WingFest. Granted	All
643. a. Apologies for absence b. Declaration of interests c. Approval of previous minutes	a. Mr C Parish, Mrs L Tabiner-Crush, Mr M Reynolds b. No declarations of interest Cllr Levett requested a change to part of the minutes – 637b Amendment to name of police officer to PC Tina Hobson 638 – Meeting Monday 6 January should read Monday 6 February c. Proposer: Cllr Lomas, Seconder: Cllr Day - minutes approved	Clerk
644. County and District Councillors Report	Connected Knowledge – new IT system being developed by AVDC. It will gather information along the way and is intuitive to a person’s needs, similar to Amazon Echo system. It will be rolled out shortly and all Parish Councils will receive a demonstration. Council Tax rising by £5 for Band D. Advice to public to consider speaking to a pharmacist before making an appointment with GP Recognising Volunteers event. Cllr Stuart tried to nominate someone recently but was told that the scheme was no longer running.	NG
645. a. Clerk’s report b. Councillors reports c. Committee reports d. Consultation documents e. Planning applications	a. Wing Sports and Social Club has been declared as a community asset. If it is ever sold the community has a right to buy. Charity Commission Annual Return has not been submitted. Cllr Stuart has written explaining that the Parish Council were without a clerk and that it would be submitted in March. Notification has been received of a funding fair tomorrow. Will Phimester will attend to seek alternative funding. b. Cllr Stuart met with Joe Houston who confirmed that section 106 funding will go	Clerk/All

	<p>back to the council if it remains unspent. On Joe's advice Cllr Stuart has re-submitted the section 106 application form.</p> <p>Cllr Stuart spoke to both site managers from the new housing development and it was understood that the graffiti to the site was not carried out by anyone in the village.</p> <p>Cllrs Lomas and Hughes attended the finance course. They were surprised by the recent changes, especially with regard to the duties and responsibilities of the Clerk. Additionally, it was noted that the Clerk cannot be self-employed – they have to be employed by the Parish Council. There are also changes to the external and internal audit process. If a council's income exceeds £250,00 in a financial year they must publish all documentation on the parish website. The money for the recreation ground will take us over that figure. Cllr Stuart recommends that any Councillor who sits on the finance committee should attend the course. Cllr Levett and Cllr Stuart are happy to attend.</p> <p>An order has been placed to buy a bench for Long Spinney.</p> <p>A meeting has been set up with Phosco at 12 pm on Wednesday 15 March in the library to discuss street lighting</p> <p>Thanks to Netta for her information in the action against Mount Pleasant farm.</p> <p>Giffin, Couch and Archer have finally registered the leases with the land registry at a cost of £160 (£40 per lease). Committee agreed to payment of the fee. Proposer: Cllr Hughes, Seconder: Cllr Hellgren-Derry</p> <p>Cllr Stuart collected some documents from the previous clerk that had been sent by recorded delivery. The documents were from Anglian Water relating to the agreement to cut across parish council land to connect water to the new housing. However, the documents related to a development in Lincolnshire. Cllr Stuart will contact Anglian Water and will also contact Martin Grant Homes to ask them not to pay anything until we receive the correct paperwork.</p> <p>Ivor has submitted an invoice for some work carried out in November.</p> <p>Question was raised about payment of adverts published in What's on in Wing.</p> <p>Cllr Levett - At February's meeting a resident from Moorlands attended to express their concerns about the height of the roofs, the retaining walls and the aspect of the windows on the Martin Grant Estate. Cllr Levett and Cllr Stuart met with the site manager, although this was not a particularly helpful meeting as he was unable to answer many of the questions raised. Cllr Levett had a long conversation with Sally Chapman and she confirmed that all buildings would have received approval before</p>	<p>Action: Clerk to follow up payment to WOIW</p> <p>Action: Cllr</p>
--	---	---

Recreation Ground Project – Update	Cllr Kelly has carried out a great deal of research, and if the MUGA was repositioned this would allow for the car park to be extended. The tennis club and the project manager cannot not see a problem with this. At least 2 large trees and some smaller trees will need to be removed but a tree planting programme will be implemented as part of the project. There will be lighting to the car park and footpaths. Once the plans are ready, the Parish Council will hold a public event to exhibit these.	
647. Finance a. Accounts for Payment b. Balances	Accounts and balances are as circulated. Proposer: Cllr Lomas, Seconder: Cllr Day Accounts approved.	Clerk/All
648. Items for discussion	<p>Cllr Stuart put forward a proposal for discussion that the Parish Council set up a planning committee. Other councils have a planning committee to keep a record of all planning and the responses made. This would ensure that we do not miss any applications and our paper trail is secure. The committee would also discuss other issues, such as transport. If we do not respond to a planning application, we do not get to hear the outcome. The committee would need a Chair and to meet monthly to keep up to date with all planning applications. Having a committee will also help if we are going to apply for Quality Assurance. It was agreed to defer a vote until the next meeting.</p> <p>Cllr Stuart cannot get Taylor Wimpey to agree to a maintenance contract. However, this will need to be finalised by November as this is when the work is due to be completed.</p> <p>Cllr Stuart thanked all Councillors who have set up a separate email address for Parish Council correspondence. Cllr Reynolds has not yet done this, and it was therefore felt that information should not be sent to him until he does.</p> <p>The War memorial needs to have an inspection carried out on it to ensure that it is safe. This work needs to be carried out by a specialist. There is a specific website with information about how to arrange a survey.</p>	<p>ACTION: Cllr Reynolds to be requested to set up a Parish Council email, following the rules of transparency which we are obligated to.</p> <p>Action: Clerk to be sent link to the War Memorial</p>

	<p>Tree cutting in Jubilee Green – to be deferred to next meeting. We have lost 2 trees in Jubilee Green in the recent storm.</p> <p>Wing sign was also blown down during the storm and has been badly damaged.</p> <p>Committee have received a list of their responsibilities. Cllr Reynolds needs to state which groups he wishes to belong to.</p>	<p>website to check costs of survey.</p> <p>Action: Cllr Stuart to ask Ivor to look at damage to trees.</p> <p>Action: Cllr Stuart to ask Martin Shrubsole if he knows who made the original sign.</p> <p>Action: Clerk to research costs for a replacement sign made of cast iron. Cllr Stuart to contact Valerie re the original design.</p>
<p>649. Date of next meeting</p>	<p>Tuesday 28th March at 8.00pm</p>	

Signed _____ Dated _____