



# Wing Parish Council

## AGENDA

You are invited to attend a meeting of Wing Parish Council to be held on **Tuesday 28<sup>th</sup> November 2017** in the Small Hall, Village Hall, Wing at 8.00pm.

*Maxine Hayes*

Dated 23<sup>rd</sup> November 2017

Acting Clerk to the Parish Council

**Clerk's Report, Councillor's reports, publications and correspondence, and other pertinent paperwork will be available from 7.30pm for Councillors to view. The Parish Council no longer receive paper copies of planning applications. The Press and Public are welcome to attend.**

### Business to be transacted

Agenda Item	Time	Name
<b>1. Public Question Time (15 minutes)</b>  <u>Public Participation</u> Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum, 3 minutes maximum per speaker. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Members of the public are welcome to stay for the Council meeting after public sessions as observers, but will not be able to join in the discussion unless invited to do so by the Chairman. (For further information please refer to the Parish Council Public Participation at Parish Council meetings policy). Names of those speaking will not be recorded.	8.00pm	
<b>2.</b> a. To formally approve co-option of Gregory Lloyd-Wakefield on to the Parish Council. b. To Receive Declaration of Acceptance of Office from Co-opted Councillor Gregory Lloyd-Wakefield c. To Receive Register of Interests d. Apologies for Absence e. Declaration of interests from Members. f. Approval of Previous Minutes	8.15pm	Clerk/All
<b>3. County and District Councillors Report</b>	8.25pm	NG
<b>4. (a) Clerks Report and Correspondence</b> <b>(b) Councillors Reports</b> > Report from LAF traffic calming sub group <b>(c) Committee Reports</b> <b>(d) Consultation Documents</b> <b>(e) Planning Applications:</b> 17/03879 – 9B Littleworth – Erection of first floor side extension 17/03931 – 21 Vicarage Lane – Single storey front extension and alterations to roof.	8.35pm 8.40pm 9.00pm	Clerk/All JL Clerk/All
<b>5. Recreation Ground Project Update</b>  a. Update on Planning Application b. Update on tree survey.	9.15pm	LS/SR

<p><b>6. Finance:</b></p> <ul style="list-style-type: none"> <li>a. Accounts for Payment – <i>Previously circulated</i></li> <li>b. Balances – <i>Previously circulated</i></li> <li>c. To discuss and approve payment to Martin Grant Homes contractors for work required in Long Spinney (maximum spend £3000)</li> <li>d. To approve purchase of capacity hand pumped back sprayer for weed killing in the Parish – maximum spend £200</li> </ul>	<p>9.20pm</p>	<p>Clerk/All Clerk/All</p> <p>LS/JL</p> <p>Clerk</p>
<p><b>7. Items for Discussion:</b></p> <ul style="list-style-type: none"> <li>(a) Boundary Review – PC response to consultation(<i>circulated</i>)</li> <li>(b) AVDC Local Plan – PC response to consultation (<i>circulated</i>)</li> <li>(c) To approve new and revised policies (<i>previously circulated</i>) to go on website <ul style="list-style-type: none"> <li>➤ Code Of Practice for Handling Complaints</li> <li>➤ Equality &amp; Diversity Policy</li> <li>➤ Public Participation at Meetings Policy</li> <li>➤ Safeguarding Children &amp; Vulnerable Adults Policy</li> <li>➤ Standing Orders</li> </ul> </li> <li>(d) to acknowledge Friends of Long Spinney and support their funding application for a new bridge</li> <li>(e) Open Space Land Agreement – MG Homes – to discuss additional area available to lease</li> <li>(f) Website – training and future administration of site</li> <li>(g) Request for Memorial bench in Recreation Ground</li> <li>(h) Data Protection – Clerk to report back on Data Protection training, changes to 1998 Data Protection Act (being superseded by Data Protection Act 2018) and what is required in preparation for changes.</li> </ul>	<p>9.40pm</p>	<p>All All All</p> <p>All All</p> <p>All</p> <p>Clerk/Clive Parish Clerk Clerk</p>
<p><b>8. At this point in the meeting a resolution will be passed to excluded the press and public from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information.</b></p> <p><b>To discuss and approve tenancy agreement – Healy's Field</b></p>		
<p><b>9. Date of Next Meeting</b>  <b>Tuesday 12<sup>th</sup> December 2017 8.30pm Wing Library</b>  <b>Finance &amp; HR Committee Tuesday 12<sup>th</sup> December 7.15pm Wing Library</b></p>	<p>9.55pm</p>	