

Wing Parish Council

Minutes of the Parish Council Meeting on Wednesday 14th March 2018.

Present: Councillors Ms S Roe (Chair) Mr J. Lomas (Vice Chair), Mrs C Hellgren-Derry, Mr John Benson, Mr Mark Kelly, Mrs Louise Crush, Mrs H McGwyre, Mr G Wakefield
 8 members of the public
 PC Duthie & PCSO Natalie Hall - Thames Valley Police
 Mrs M Hayes – Acting Parish Clerk

<p>744. Public Question Time</p>	<p>Residents from Church Street expressed their concerns over the continuing traffic problems and it was agreed to add this as an agenda item for the April meeting. In the meantime it was suggested that the school and Carey Lodge be approached about the traffic and parking issues so it can be fully discussed in April.</p> <p>PC Duthie and PCSO Natalie Hall gave an update on crime statistics for the last 6 months: Burglary dwelling -0, Burglary non-dwelling 0, Theft from motor vehicle 3, Criminal damage 6, Other theft 4 & Drink Drivers 1. Rural crime theft of sheep 1.</p> <p>A resident asked if there could be more police officers visible in the Parish as this might deter crime and traffic/parking issues. PC Duthie reported that they covered a wide area but would be present as much as possible.</p> <p>He said that the anti -theft screws for number plates would be made available again for the parish and could be given out free to residents.</p>
<p>745.</p> <p>a. Apologies for Absence</p> <p>b. Declaration of interests from Members.</p> <p>c. Approval of Previous minutes - meeting held 30th January 2018.</p>	<p>(a) None</p> <p>(b) Councillor S Roe declared an interest in agenda item 10 (c).</p> <p>(c) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED that the minutes of the meetings held on 30th January 2018 were a correct record and were approved and signed by the Chairman.</p>
<p>746. County and District Councillors Report</p>	<p>No report.</p>
<p>747.</p> <p>(a) Clerks Report and Correspondence</p> <p>(b) Councillors Reports</p> <p>(c) Committee Reports</p> <p>(d) Consultation Documents</p> <p>(e) Planning Applications</p>	<p>(a) The clerk gave the following report to the meeting:</p> <p>739(a) – Two volunteers came to the library and put themselves forward as potential volunteers drivers. The Clerk has asked them to liaise with Laurie Eagling directly.</p> <p>739(e) – The Clerk had received permission from Direct 356 Services for the parish Council to drill the existing bin and add a padlock to stop unauthorised use of the bin. They suggest a combination padlock and this work was in hand.</p> <p>739 – The Clerk reported that unfortunately Matt Whincup had cancelled the site meeting she had emailed the following concerns and complaints and was still awaiting a response.</p> <ul style="list-style-type: none"> - <i>Can there be cross hatching put outside school to stop cars blocking the entrance to the school and Carey Lodge</i> - <i>Cars are parking in entrance area to Jubilee green from Redwood Drive which would block</i>

any access to the play area for emergency vehicles and contractors so could cross hatching be put there to stop the parking

- There are issues in various locations in Wing where there are turning bays in areas such as Hawthorne Way where cars park permanently - could these also be cross hatched to stop the parking

Trees A418 boundary of Recreation Ground which are overhanging the road - are these the CC responsibility to cut back and could this work be put in hand

- Verges Moorlands - Cars are parking on verges and lorries mounting the verges are a real mess now. Also the mud splashes onto the front doors of the houses - can anything be done.

- The Council had been asked to raise the issues of cars being unable to turn out of Moorlands into Stewkley Road where they can sit there for a long time due cars parked opposite outside the cottages which hold up traffic and this then backs up to the roundabout on the A418 . It is almost impossible for them to be able to turn out of Moorlands during busy periods. Can anything be done.

- Potholes around village lots of them and some are very deep!

- Stewkley Road - has the MVAS location been moved

- Can anything be done about crossing at Isha to make it safer

- Concern about cars not stopping at A418 crossing near the library - not sure what can be done about this

- When are the improvements to Stewkley Road being done (part of developers costs)

- When are the improvements to the roundabout at the junction of A418 and Stewkley Road being done to lower the roundabout and improve visibility

739 – Red Brick Farm – Wing PC have submitted their objections to the revised application.

739 – Recreation Ground Fence – This has been repaired.

741(c) – Further information had been submitted by the Long Spinney Group and only one portable toilet was being requested. The Clerk had advised that the Parish Council insurance will cover activities in Long Spinney but any activities on Mrs Weeks land will have to be covered by her own insurance. It was PROPOSED SECONDED and APPROVED to approve the cost of one portable toilet at a cost of £60 for the event.

742(d) – The Clerk reported that the telecoms company had decided to use an alternative site in Wing for the mast to be located.

Library Enquires

Enquiry from resident of Littleworth regarding the ‘pond’ on the land at the rear of her house (MGH land) and possibility of flooding. She also raised her concerns regarding the very large potholes around the village. The ‘pond’ would be monitored and the potholes had been reported several times.

Other Items

Bins – Complaints received regarding overflowing bins – these had been reported to AVDC

Internal Auditor – As the PC have used the same internal auditor for over three years it is advised to go out to tender (good practice). It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to for out to tender for the internal auditor this year. The draft tender documents circulated by the Clerk were approved. A decision would be made at the April meeting.

GDPR (Data Protection) Training - Councillor Lomas would attend on 17th April.

Wicksteed Playground Inspection Report

The quarterly report which had been circulated highlighted a couple of areas that require

attention. The most immediate one being the removal of the logs which had now been undertaken by M Jenkins. ACTION: to approve Wicksteed undertaking the remaining minor repairs and to ask for quotes for the power washing of the surfacing as recommended and the repair/replacement of the tarmac surface under the basketball net.

Silent Soldier Campaign - Details of Silent soldier campaign to mark 100 years of the end of WW1 have been circulated. PC to consider whether they wish to purchase a Silent Soldier Silhouette. The cost is in the region of £250. This would be deferred to the April meeting for further discussion.

Tennis Club Grant

The amount of £25,000 approved in 2016 has been transferred to the Tennis Club account. The grant was made in 3 payments due to the daily payment limit set on the bank account.

Best Kept Village

It has been agreed Wing will enter this year and a cheque for the entry fee of £25 would be raised at this meeting.

Finance and HR meeting 10th April cancelled ***** to be re scheduled

Deputy Clerk – Laptop/Printer and Mobile Phone

It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to purchase a laptop, printer and mobile phone for the Deputy Clerk.

Tenancy Agreement – Land off Aylesbury Road – a revised agreement had been received and would be discussed at the April meeting.

Insurance renewal – This was due on 1st April and is the final year of the 3-year agreement

Correspondence

Great Brickhill, Wing & Ivinghoe Local Area Forum – Agenda for meeting 19th March

Bucks County Council – Prevention Matters Newsletter

Civic Voice – War Memorials Newsletter

Details of Keep Britain Tidy Campaign

Community Impact Bucks – Details of training and dates

Taylor Wimpey – Details of new street lighting numbering and locations

BMKALC – Details of various road closures

Copy emails from resident's complaint and Bucks reply regarding HGV's parking on agricultural land Stewkley Road

Chiltern Society – E news

Notification of Best Kept Village Competition

J Roffe – Details of new round of NHB applications and expressions of interest

BMKALC – Notification of Annual Conference 19th April

M Lovell – Notification that telecoms company have found alternative location for telecoms mast

HS2 funds – Copy of Community & Business and Annual Review 17/18

Parish Online News and Updates

London Luton Airport Newsletter

Notification of Secretary of State response to Unitary Authority Proposals – he is 'minded' to approve the Buckinghamshire County Council proposal

BALC – notification of VALP submission of documents and info to the Examiner

BALC – Weekly updates of road surfacing programme

Parish Support AVDC – slides from recent conference

(b) Councillor Lomas reported on the meeting with CU Phosco and the quotation received to undertake the additional work to the lights at Park Gate and Moorlands. This was much higher than originally discussed and he had been told it was because the charge was the daily rate. This would be charged however many columns were being worked on. Councillor Lomas requested deferring this item for further discussion at the April meeting so that he could talk to CU Phosco

	<p>further about the charges.</p> <p>He had also been approached by the Social Club about permanently displaying a poster for weight watchers on the fence. It was agreed that the PC had a policy that posters could only be displayed for 2- 3 weeks and then they had to be removed. They would be advised of this.</p> <p>Red Brick Farm - Councillor Wakefield had contact VOSA about the retrospective application and had been informed by VOSA that the company has an Operator's licence for the use of 7 vehicles on the site. This is one of two sites they have. VOSA state as this is a registered operating centre with them they are entitled to operate their vehicles from the location.</p> <p>Councillor Lomas gave a report on the MVAS locations and figures recorded for the past month. It was agreed that more volunteers needed to be recruited to help with the MVAS and Sentinel units so that more information could be gathered on speeding vehicles. Councillor Wakefield volunteered to join the speed watch group and the PC would advertise for more volunteers. The next Local Area Forum (LAF) traffic management group meeting was being held next week.</p> <p>Councillor Roe reported that there had been flooding in the pavilion and the football club would have to make emergency repairs. It was agreed to contact the football club and ask if the Parish Council could help in any way.</p> <p>Councillor Roe reported on a meeting held with Helen Barnes (minister for All Saints Church) regarding the national 100 years end of WW1 Centenary celebrations. This would be celebrated over a weekend with bell ringing, a Wing Heritage Group display in the church, a Wing Players event, the Beacon lighting and a service with uniformed groups.</p> <p>It was agreed that the Parish Council would produce and deliver a newsletter outlining all the events taking place.</p> <p>(c) Committee Reports: None</p> <p>(d) Consultations :</p> <p>Bucks Minerals and Waste Local Plan Proposed Submission Consultation running from 5th March – 19th April 2018 – Noted</p> <p>Bucks CC freight Strategy (2018 – 2036) - Noted</p> <p>(e) None.</p>
<p>748. Recreation Ground Project Update</p>	<p>(a) The Clerk had circulated 3 quotations for the pre planning tree survey required by AVDC. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to accept the quotation from Hellis Tree Services at a cost of £480 plus VAT.</p> <p>(b) The Clerk had circulated 3 quotations for the pre planning bat survey required by AVDC. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to accept the quotation from Bernwood at a cost of £685 plus VAT.</p> <p>(c) It was reported that a new application would be required for the July panel meeting.</p>

49. Finance
 (a) Accounts for Payment
 (b) Balances
 (c) Formal approval of grant payment to tennis club

The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT February 2018		
Payee	Description	Amount (£)
		£
Whats on in Wing	Advertising Aug - Dec 2017	230.00
		£
E.on	Electricity February	300.83
		£
Joanna Craig	Website Development/Hosting	84.60
		£
Parish Online	Get Mapping Annual Fee	176.40
		£
Giffin Couch & Archer	Fees in relation to tenancy agreement to date	420.00
		£
Contracts and Salaries	Clerks Salary Jan/Feb, Expenses/Office Costs/Stationery/PAYE/Printing & Training/litter collection	1,731.15
		£
Goldleaf Groundcare	Grass Cutting	288.96
		£
Microsoft	Annual Subscription	79.99
		£
Wing Hall Trust 104336	Hire of Library Feb 18 Hall hire	48.00
		£
Wing Hall Trust 104338	Hall Hire & Storage Feb	82.00
		£
Michael Jenkins	Removal of logs JG	300.00

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT March 2018		
		£
Direct 365	Quarterly bin hire	122.74
		£
Joanna Craig	Website development/hosting	84.60
		£
Contracts and Salaries	Clerks Salary Feb/March/PAYE/Expenses/Office Costs/Stationery, Printing/Training, Litter Collection/	1,721.14
		£
UK Power Networks	50% 3 phase electricity supply	3,104.40
		£
Wing Tennis Club	Grant (approved 2016)	25,000.00
		£
Best Kept Village	Entry fee	25.00
		£
Paul Lambert Associates	Copying A1 maps	13.50
		£
CPRE	Annual membership	36.00
		£
Wicksteed Leisure	quarterly inspection JG	54.00
		£
Wing Hall Trust 104369	Library March & Storage	82.00
		£
Eon	Electricity March	271.72

(b) The balances were noted.
 (c) It was PROPOSED SECONDED and UNANIMOUSLY agreed that permission had been given for the grant payment of £25,000 to Wing Tennis Club.

<p>750. Items for Discussion:</p> <p>(a) Update on casual vacancies</p> <p>(b) Request from MO salt bin</p> <p>(c) Community Grants 2018</p>	<p>(a) One application had been received and would be discussed at the end of the meeting.</p> <p>(b) It was proposed to look at additional locations for grit bins as they may also be required I the Recreation Ground car park, Vicarage Lane and the new housing development. It was agreed to defer this issue until the April meeting for further discussion. The Clerk would clarify costs from Bucks CC.</p> <p>(c) It was approved to ask for the community grant applications to be with the Clerk by 17th April for approval at the April PC meeting.</p>
<p>751.</p> <p>(a) Position of Deputy Clerk</p> <p>(b) Position of Clerk to the Council</p> <p>(c) Co-option applications</p>	<p><i>At this point in the meeting a resolution was be passed to excluded the press and public from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information.</i></p> <p>(a) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to appoint Claire Power to the post of Deputy Clerk/Responsible Financial Officer</p> <p>(b) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to appoint Deborah O’Brien to the post of Parish Clerk. <i>Councillor S Roe declared an interest and took no part in the discussion or vote.</i></p> <p>(c) It was PROPOSED SECONDED and approved to co-opt Mr R Duke to the Parish Council.</p>
<p>752. Date of Next meeting</p>	<p>Tuesday 24th April 2018</p>