

**Wing Parish Council**

**Minutes of the Parish Council Meeting on Wednesday 24<sup>th</sup> April 2018.**

Present: Councillors Ms S Roe (Chair) Mr J. Lomas (Vice Chair), Mrs C Hellgren-Derry, Mr John Benson, Mr Mark Kelly, Mrs Louise Crush, Mrs H McGwyre, Mr G Wakefield  
 N Glover – County and District Councillor  
 12 members of the public  
 Mrs M Hayes – Acting Parish Clerk

753. Public Question Time	No Questions.
754.  a. To receive Register of Interests from R Duke  b. To receive Declaration of Acceptance of Interest from R Duke  c. Apologies for Absence  d. Declaration of interests from Members.  e. Approval of Previous minutes - meeting held 14 <sup>th</sup> March 2018.	a. Received.  b. Received  c. None  d. Councillor G Wakefield declared an interest in Agenda item 7(b)  e. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED that the minutes of the meeting held on 14 <sup>th</sup> March 2018 were a correct record and were approved and signed by the Chairman.
755. County and District Councillors Report	The full report would be included in What's on in Wing.
756. (a) Clerks Report and Correspondence (b) Councillors Reports (c) Committee Reports (d) Consultation Documents (e) Planning Applications	(a) The Clerk gave the following report to the meeting:  Actions from previous meeting:  Internal Auditor – Due to timescales it was agreed by email that the PC would use P K West Accountants for the internal audit this year – to be reviewed.  Salt/Grit Bins - Bucks County Council charge £450 plus VAT for salt bins. It was agreed to get alternative costings for bins and ask the County Council if they would fill bins not provided by them.  <b><u>Website Enquiries</u></b>  Query from resident – Enquiry to ask whether the Parish Council would consider paying for a speed survey to be carried out on the Soulbury Road from the start of 40mph zone down to Chesterfield Crescent. This road was notoriously bad for speeding vehicles and its is only a matter of time

before another serious or fatal accident occurs.

A speed survey costs a relatively small amount of money (£380 + VAT according to the Bucks website) and this seems like a necessary and useful first step in establishing the extent of the problem and then campaigning for more to be done about it.

The resident also felt there is was distinct lack of 30mph repeater signs on exiting Wing (after the Chesterfield Crescent turning) causing many drivers to accelerate as they feel they are leaving the village.

It was agreed that the Parish Council would study the MVAS information collected in this area and include this in the site/walk around meeting with Simon Garwood from the County Council. The resident would be invited to attend the meeting with Simon Garwood. This item would be included on the next agenda for further discussion.

Complaint from resident that cars were not stopping at crossing Leighton Road – The Clerk had passed this to PC Duthie his advice was that the residents need to try and get the car registration number then they may be able to take action

**Fly tipping Well Lane - reported**

### **Other Items**

LAF Traffic Sub group walk around with Simon Garwood – organised for 30<sup>th</sup> April

Concern raised by resident that Wing sign had not been replaced for over a year. It was agreed to chase this issue.

As several councillors would be absent at the end of May it was agreed to change the date of the meeting from Tuesday 29<sup>th</sup> May to Tuesday 22<sup>nd</sup> May.

### **Correspondence**

The following correspondence had been received and actioned or noted.

- BALC Various road closure notices - *Noted*
- B Bush – Notice re honey bee swarms – *This had been publicised*
- Hellis Tree Services – confirmation the survey would be scheduled in next month - *Noted*
- Bernwood Bat Services – Various queries re recreation ground relating to bat survey - *resolved*
- Great Brickhill, Wing & Ivinghoe Local Area Forum – Notice of meeting 19/3 and Traffic Sub Group 28/3 - *Noted*
- BALC Weekly updates - *Noted*
- AVDC Parish Support – Invitation & Agendas of unitary authority meetings 18/4 and 24/4 - *Noted*
- N Glover – Notice of Bucks extra money for small schemes - *Noted*
- CPRE Spring newsletter - *Noted*
- Police and Crime Commissioners newsletter - *Noted*
- N Glover notice of meetings with Martin Tett re unitary authority proposals 10,12,17 and 23 April - *Noted*

- Notification of Chiltern Society Photography Workshops - *Noted*
- Community Impact Bucks Latest News for Bucks Charities - *Noted*
- Wing Tennis Club – Notification work commences on courts surfacing and fences next week
- BALC – Updates on GDPR - *Noted*
- AVDC – Notification of changes to planning department - *Noted*
- N Glover – Advice for dog owners – Livestock worrying - *Noted*
- Local Area Forum Great Brickhill, Wing & Ivinghoe - LAF Minutes meeting 19<sup>th</sup> March - *Noted*
- Notice of Parish Liaison Meeting 2/5 - *Noted*

**b. Councillors Report** – Councillor John Lomas reported that he had been unable to contact Taylor Wimpey about the land and proposed tree survey. He would go to their site office on the bypass and chase this matter. This would be included on the next agenda for further discussion.

It was also agreed to chase Matt Whincup at Bucks County Highways regarding the proposed work at the junction with the High Street and highways work proposed following the Dormer Avenue development.

Councillor Hellgren-Derry reported that details of Wing and Burcott in Bloom and Best Kept Village would be included in What's on in Wing.

**c. Committee Reports** – None

**d. Consultation Documents** – It was agreed to respond stating that the Parish Council did not agree that this was a strategy.

**e. Planning Applications:**

The following applications had been received and were discussed:

**18/00976/APP – 37 Moorhills Road – Single storey rear extension and garage conversion – No Objections**

**18/01001/APP – 4 Glebe Close Farm, Cublington Road – Change of use from B1 to B2 Commercial – No Objections**

**18/01028/APP – Glebe Farm, Stewkley Road – New farmyard entrance – No Objections**

**Report from N Glover – verdict for Mount Pleasant Farm**

Alleged unauthorised works:

- 1) construction of side extension
- 2) use of outbuilding
- 3) installation of lighting on perimeter wall
- 4) installation of lighting columns across open land

Mount Pleasant Farm High Street Burcott Buckinghamshire LU7 0JS Closed: Not expedient to take action

The Clerk had received an email from Paul Lambert with an attachment from UK Power Networks stating that they will not put the Phase 3 power supply work for the Recreation Ground in hand until the full amount had been paid. The Clerk had therefore added this to the accounts for payment as it had to be received by them before the 28<sup>th</sup> April. It was PROPOSED SECONDED and UNANIMOUSLY approved to make this payment so that the work could go ahead.

757. Recreation Ground Project Update  
 The following updates were reported to the meeting:  
 Pre- Planning Bat Survey – Almost completed.  
 Pre- Planning Tree Survey – The final report would be received shortly.  
 New Homes Bonus – New application for July panel to include refurbishment of the pavilion. It was agreed to ask Paul Lambert to obtain quotes for the additional costs to be submitted with the application.

758. Finance (a) Accounts for Payment (b) Balances (c) Formal approval of grant payment to tennis club  
 The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:

<b>WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT April 2018</b>			
Joanna Craig	Website development/hosting	dd	£ <b>84.60</b>
Contracts and Salaries	Clerks Salary March April, Expenses/Office Costs/Stationery, Printing & Training, PAYE, Litter Clearance	electronic	£ <b>2,453.53</b>
UK Power networks balance 50%	3 phase connection to Recreation Ground	cheque	£ <b>3,104.40</b>
BMKALC	Annual Subscription	electronic	£ <b>469.15</b>
BMKALC	Copies Good Councillor Guide	electronic	£ <b>28.00</b>
Eon	Street Lighting Power	dd	£ <b>271.72</b>
Goldleaf Groundcare	Grass cutting	so	£ <b>288.96</b>
Wing Hall Trust 014185, 104368, 104406/407	Library, PC Meetings March, April and o/s invoice Sept 17 & Storage	electronic	£ <b>213.20</b>
Microsoft	Annual Subscription	electronic	£ 79.99
(b)Balances at 29.4.2018	HSBC Community a/c	£ 2,102.81	£ <b>6,993.55</b>
	HSBC BMM a/c	£ 101,090.68	
	HSBC Long Spinney a/c	£ 79.88	
	HSBC War Memorial a/c	£ 5,149.63	
		£ 108,423.00	

\* on both payments

(c) It was PROPOSED SECONDED and UNANIMOUSLY AGREED to approve the following Community Grant Applications

Wing Youth Club	£3000.00
Wing Community Library	£ 150.00
Wing Snooker Club	£510.00

	<table border="0"> <tr> <td>Wing Garden Club</td> <td>£600.00</td> </tr> <tr> <td>Wing 1<sup>st</sup> Scouts</td> <td>£970.00</td> </tr> <tr> <td>Wing Lunch Club</td> <td>£250.00</td> </tr> <tr> <td>Crakin Craftin Community</td> <td>£ 80.00</td> </tr> <tr> <td>Total</td> <td>£5560.00</td> </tr> </table> <p>The applicants will be informed and invited to attend the Annual Parish Meeting on the 10<sup>th</sup> May to receive their cheques.</p> <p>(d) Letter of Appointment PK West Accountants – It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to appoint P K West Accountants as the internal auditors for the financial year 2017/18.</p> <p>(e) Draft End of Year Accounts had been circulated. Following the internal audit they would be circulated prior to the May Annual Meeting for approval.</p> <p>(f) Discussion took place over the setting up of a Paypal account for the Parish Council to make it easier to make payments to those organisations that do not accept cheques or electronic payments. Concern was expressed that the account would be linked to the Parish Councils Community account and to ensure safety of payments it was proposed to look into setting up a new bank account specifically for Paypal. The alternative might be to transfer a fund into the Paypal account for future payments, The Clerk would look into both options and report back to the Council.</p> <p>(g) It was PROPOSED SECONDED and UNANIMOUSLY approved to accept the quotation from Limited Odd Jobs of £230 for the power washing of the safety surfacing in Jubilee Green. They would be asked to put this work in hand.</p> <p>(h) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to accept the quotation of £4450 plus VAT from MK Jenkins for the replacement of the tarmac surface under the basketball net in Jubilee Green. They would be asked to put this work in hand.</p>	Wing Garden Club	£600.00	Wing 1 <sup>st</sup> Scouts	£970.00	Wing Lunch Club	£250.00	Crakin Craftin Community	£ 80.00	Total	£5560.00
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<p>759. Items for Discussion:</p> <p>(a) To approve and adopt draft policies Advertising Policy Co-Option Policy and Procedure</p> <p>(b) Church Street Parking</p> <p>(c) Update on Casual Vacancies</p> <p>(d) Grit Bins</p> <p>(e) Silent Soldier</p> <p>(f) Letter of appointment to PK West</p> <p>(g) Annual</p>	<p>(a) Adoption of Policies - It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to adopt the Advertising Policy with the following amendment: Change 5 – Signs on Premises from Buckinghamshire County Council Highways to AVDC. It was POPOSED SECONDED and UNANIMOUSLY APPROVED to adopt the Co-Option Policy and Procedure.</p> <p>(b) Church Street Parking - <i>Councillor G Wakefield expressed an interest and took no part in the discussion</i> – It was agreed to try and arrange a meeting with the school and to approach the Queens Head and Isha Restaurant to see if their car parks could be used for parking at school drop off and collection times to try and ease the traffic issues. This would be included on the next Agenda for further discussion.</p> <p>(c) Casual Vacancies - The Clerk reported there had been 3 applications for 2 vacancies. This would be discussed under Agenda Item 9.</p> <p>(d) Grit Bins - This had been discussed under the Clerks report.</p> <p>(e) Silent Soldier - It was agreed that the Parish Council would like to purchase a Silent Soldier and the Rector had agreed it could be located in the churchyard near the War Memorial. The Clerk was asked to seek further details on how the Silent Soldier would be fixed to the ground. It would be deferred to the next meeting of the Council and included on the agenda for further discussion and approval.</p> <p>(f) Letter of Appointment PK West - This had been discussed and approved under the Clerks report.</p> <p>(g) Annual Parish Meeting – All details had been circulated and advertised and it was agreed to try and get volunteers to help with the refreshments.</p> <p>(h) This would be put on the next agenda for further discussion.</p> <p>(i) It was agreed to try and get replacement stickers for the street lighting and the Clerk would obtain quotes for discussion at the next meeting.</p>										

<p>Parish Meeting</p> <p>(h) Litter Bins and Grit Bins</p> <p>(i) Stickers for lampposts</p>	
<p>760. To discuss applications for casual vacancies</p> <p>To discuss and approve contract for land off Aylesbury Road</p>	<p><i>At this point in the meeting a resolution was be passed to excluded the press and public from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information.</i></p> <p>The Clerk reported that there were 3 applications for 2 vacancies. It was agreed that all three applicants met the competencies required and a vote was taken. The two applicants with the most votes Liz Tring and Arthur Jones were co-opted on to the Council.</p> <p>At this point in the meeting Councillor Wakefield tendered his resignation.</p> <p>The Clerk reported that a revised draft lease had been received and was currently being checked by the solicitors.</p>
<p>761. Date of Next meeting</p>	<p>Annual Parish Meeting Thursday 10<sup>th</sup> May 7pm</p> <p>Annual Meeting - Tuesday 22<sup>nd</sup> May 2018 at 8pm.</p>

Signed..... Dated .....