

**Wing Parish Council**

**Minutes of the Parish Council Meeting on Tuesday 30<sup>th</sup> January 2018.**

Present: Councillors Ms S Roe (Chair) Mr J. Lomas (Vice Chair) , Mrs C Hellgren-Derry, Mr John Benson, Mr Mark Kelly, Mrs Louise Crush, Mrs H McGwyre.

Mr M Shrubsole Wing Youth Club , Joel Stevens Action4Youth. 15 members of the public.

Mrs M Hayes – Acting Parish Clerk

735. Public Question Time	A resident expressed concern about the request to site a mobile phone mast on the Recreation Ground. They were informed that this would be discussed under agenda item 7. A resident expressed his concerns over the revised plans submitted for the pavilion on the Recreation Ground which included extended community space and a parish office. He was very concerned about the effect this would have on the village hall and also pointed out that the village hall had offered office space for the Parish Council in Charlotte Cottage. His comments were noted.
736. Presentation from Wing Youth Club	Martin Shrubsole Gave a presentation to the meeting in support of their request for financial support in this financial year. He had previously circulated a report to all councillors. He explained how the Youth Club management was transferred from Bucks CC to Wing Youth Club Company Limited by guarantee in 2010 and that some funding had been provided at that time. This funding had been used over the last 8 years but they now required financial support to be able to continue. At the end of the presentation the Parish Council thanked Martin and Liz Shrubsole for all their hard work with Wing Youth Club and were informed that the Parish Council had approved a grant of £3000 from the Community Fund in the financial year 18/19.
737.  a. Apologies for Absence  b. Declaration of interests from Members.  c. Approval of Previous Minutes <i>28<sup>th</sup> November 2017</i>  <i>2<sup>nd</sup> December 2018</i>	(a) Apologies were received from Councillor G Wakefield.  (b) None  (c) It was PROPOSED SECONDED and UNANIMOUSLY APPROVED that the minutes of the meetings held on 28 <sup>th</sup> November 2017 and 2 <sup>nd</sup> January 2018 were a correct record and were approved and signed by the Chairman.
738. County and District Councillors Report	No report.
739. (a) Clerks Report and Correspondence (b) Councillors Reports (c) Committee Reports (d) Consultation Documents <b>Heathrow expansion and airspace principles consultation</b>	(a) The Clerk gave the following report to the meeting:  ➤ Email from Laurie Eagling Pitstone PC - The Clerk at Pitstone Parish Council had written regarding the Pitstone Community Car scheme and how they have been struggling with lack of volunteers. They had joined forces with Community Impact Bucks to try and recruit new drivers and the scheme occasionally received requests from Wing residents. They were therefore asking local communities who use their car scheme if they can try and publicise and help to recruit volunteer drivers. It was agreed that as there is no car scheme in Wing to support the Pitstone Car Scheme and publicise the request for drivers.  ➤ Deputy Clerk applications – The Clerk reported that there were 3 applications so far. The position had been widely advertised and the closing date was 13 <sup>th</sup> February.

(e) Planning Applications

- The Clerk had been chasing CU Phosco who had not progressed the quote for the lights which required adjustments. A quotation had been received and as there were some queries over costs it was agreed to request a further site meeting to discuss this further.
- Eurobin – The Parish Council had been charged for excess weight on the bin in the recreation ground car park. It was agreed to look for an alternative lock for the bin to stop unauthorised usage.

**Library Enquires**

A complaint had been raised from a resident of Moorhills Crescent regarding the damage to the grass verges by lorries and cars parking on verges. She had supplied photographs showing the verges which have been churned to mud and the mud also splashed all over the front of the houses alongside the verges. It was agreed to include this in the items for discussion at the site meeting with County Highways on the 14<sup>th</sup> February.

Concerns had been received from residents of Stewkley Road regarding the new application for Red Brick Farm. They were informed that the Parish Council had objected to the previous application, now withdrawn, and would be discussing the new application at this meeting .

**Other Items**

Recreation ground fence – emergency repairs were required as posts were rotted and the fence was leaning. Ivor Collins would be asked to look at this and make the necessary repairs.

Concern had been expressed on social media about children crossing the A418 to reach the proposed MUGA and cars not stopping at the crossing lights. It was agreed to raise this at the meeting with County Highways.

**Correspondence**

- BALC – info re various road closures in Buckinghamshire - *Noted*
- Vale of Aylesbury Housing Trust – Copy of strong foundations 6 month strategy - *Noted*
- HS2 – Details of first round of funding - *noted*
- Aylesbury Vale Association of Local Councils (AVALC) Copy of New Homes Bonus Analysis - *noted*
- Jan Roffe – Email following panel meeting regarding ring fencing of PC bid - *Noted*
- Play around the parishes – reminder email last chance to book an event - *Noted*

(d) It was agreed councillors would look at the Heathrow consultation documentation and pass their comments back to the Clerk.

(e) The following applications had been received and were discussed:

18/00032/APP - 3 Lower Wingbury Cottages, Aylesbury Road, Wing - Erection of detached double garage – No Objections

18/00110/APP – 6 Mill Cottages, Aylesbury Road, Wing – Two storey side extension with garage demolition and rebuild – No Objections

Bucks CC – Red Brick Farm, Dunton Road CM/0005/18 – The Parish Council would submit their previous objections.

17/03942/App – 2 Redwood Drive – 2 storey front extension – Councillors would look at the

	<p>plans and pass their comments back to the Clerk before the closing date of 8<sup>th</sup> February.</p>
<p>740. Recreation Ground Project Update</p>	<p>The following statement was read to the meeting:  <u>Report back on meeting held with AVDC planning department 17th January</u>  Councillors M Kelly &amp; J Lomas reported back on the points raised by the planners and which would need addressing by the PC. The deadline date had been extended to 31st March 18.</p> <p><u>To discuss whether to withdraw current planning application</u>  It was agreed not to withdraw the current application but to submit the revised plans for the refurbishment and extension to the brick pavilion building. Now that the guidelines for the New Homes Bonus had changed to include refurbishment this would be possible.  The Clerk reported that the NHB would continue to ring fence the £208,000 until the July panel meeting when it is hoped that PC would have planning permission.</p> <p><u>To discuss revised plans</u>  It was agreed that Option 2 was the preferred option which had more community space and this would be resubmitted to the planning department as a revision to the original application. The Clerk to speak to Paul Lambert to see if it would be considered amendments and revisions by the planners or whether it is likely that a new application would be required.</p> <p><u>New Homes Bonus</u>  It was agreed that a new application would have to be ready (with planning permission) to the NHB panel in July. This would be for the refurbishment and extension of the brick pavilion and resurfacing of the football pitches. If the application for the revised pavilion and increased funding was successful then it would need to be approved at the AVDC's October cabinet meeting pushing back construction until early 2019. Regardless of whether the NHB application was successful or not it was agreed the PC would proceed with the resurfacing of the football pitches using the ring fenced £60,000 of the £208,000 and get this work completed this year. This would increase costs due to machinery having to be on site twice rather than completing all the work at the same time.</p> <p><u>Bat and tree survey</u>  The planning department no longer provided pre planning tree surveys and the cost would have to be paid for by the Parish Council . It was agreed to go ahead and organise a pre planning tree survey and a bat roost assessment.</p> <p>It was PROPOSED SECONDED and UNANIMOUSLY agreed to approve these decisions.</p>

<p>741. Finance (a) Accounts for Payment (b) Balances</p>	<p>The following accounts and expenses were submitted and UNANIMOUSLY approved for payment: (a)</p> <table border="1" data-bbox="402 157 1237 1249"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>BALC</td> <td>Revised edition Charles Arnold Baker reference book</td> <td>£ 70.00</td> </tr> <tr> <td>George Browns Ltd</td> <td>Weedkilling backpack sprayer, refuse sacks &amp; gloves</td> <td>£ 140.69</td> </tr> <tr> <td>Wing Village Hall Inv 104336</td> <td>Library sessions &amp; Storage</td> <td>£ 48.00</td> </tr> <tr> <td>Wing Village Hall Inv 104338</td> <td>Hall Hire</td> <td>£ 82.00</td> </tr> <tr> <td>E.on</td> <td>Electricity November</td> <td>£ 300.83</td> </tr> <tr> <td>Joanna Craig</td> <td>Website Development/Hosting</td> <td>£ 84.60</td> </tr> <tr> <td>Direct 365</td> <td>Excess weight charges</td> <td>£ 22.68</td> </tr> <tr> <td>What's on in Wing</td> <td>January advertising</td> <td>£ 70.00</td> </tr> <tr> <td>Buckinghamshire Owl Raptor Group</td> <td>Owl Box for Long Spinney (LS Fund)</td> <td>£ 80.00</td> </tr> <tr> <td>Wingrave with Rowsham PC</td> <td>Annual MVAS Maintenance fee</td> <td>£ 70.00</td> </tr> <tr> <td>Contracts and Salaries</td> <td>Clerks Salary Dec/Jan, Expenses/Office Costs/Stationery, Printing &amp; Training</td> <td>£ 1,885.80</td> </tr> <tr> <td>Small Woods Association</td> <td>Annual Subscription</td> <td>£ 41.00</td> </tr> <tr> <td>Goldleaf Groundcare</td> <td>Grass Cutting</td> <td>£ 288.96</td> </tr> <tr> <td>Ivor Collins</td> <td>Cutting Rec hedge/removal tree branches</td> <td>£ 96.00</td> </tr> </tbody> </table> <p>(b) The balances were noted. (c) A request had been received from the Long Spinney management group regarding the Open Day event being held in May in conjunction with Jan Weeks. The Parish Council were being asked to cover the cost of the portable toilets (x 2) at a cost of £120. It was agreed before a decision could be made further details about the event and expected numbers of people would be requested.</p>	Payee	Description	Amount (£)	BALC	Revised edition Charles Arnold Baker reference book	£ 70.00	George Browns Ltd	Weedkilling backpack sprayer, refuse sacks & gloves	£ 140.69	Wing Village Hall Inv 104336	Library sessions & Storage	£ 48.00	Wing Village Hall Inv 104338	Hall Hire	£ 82.00	E.on	Electricity November	£ 300.83	Joanna Craig	Website Development/Hosting	£ 84.60	Direct 365	Excess weight charges	£ 22.68	What's on in Wing	January advertising	£ 70.00	Buckinghamshire Owl Raptor Group	Owl Box for Long Spinney (LS Fund)	£ 80.00	Wingrave with Rowsham PC	Annual MVAS Maintenance fee	£ 70.00	Contracts and Salaries	Clerks Salary Dec/Jan, Expenses/Office Costs/Stationery, Printing & Training	£ 1,885.80	Small Woods Association	Annual Subscription	£ 41.00	Goldleaf Groundcare	Grass Cutting	£ 288.96	Ivor Collins	Cutting Rec hedge/removal tree branches	£ 96.00
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<p>742. Items for Discussion:  (a) Update on casual vacancies  (b) To set a date for interviews for Deputy Clerk/Responsible financial officer position.  (c) To approve Councillor Mark</p>	<p>(a) The Clerk reported that the time period for electors to call a by elections to fill the 3 vacancies had passed and the Parish Council could now fill them by co-option. (b) It was agreed that Councillors Roe, Lomas, Hellgren-Derry &amp; McGwyre would be involved in the selection and interviews for the Deputy Clerk/Responsible Financial Officer and interviews would be held on the 19<sup>th</sup> and 21<sup>st</sup> of February in the evening. (c) It was PROPOSED SECONDED and APPROVED to nominate Councillor Mark Kelly for a further term of office as trustee on the Dormers Hospital Charity Trust. (d) It was agreed that further information would be required and an Open Public meeting should be arranged with the telecoms provider before this could be considered and any decision made. The Clerk would contact them to arrange this. (e) The trainer could only make Saturday afternoons and it was agreed the Clerk would supply dates and Councillors Hellgren-Derry, Tabiner-Crush, McGwyre and the Clerk would attend.</p>																																													

<p>Kelly as trustee of Dormers Hospital Trust for a further term.</p> <p>(d) Request from Shared Access to erect a telecoms mast on the Recreation Ground</p> <p>(e) Website training</p>	
<p>743. Date of Next meeting</p>	<p>Tuesday 27<sup>th</sup> February 2018 8pm Small Hall</p>