



# Wing Parish Council

## AGENDA

You are invited to attend a meeting of Wing Parish Council to be held on Tuesday 25<sup>th</sup> September 2018 in the Small Hall, Village Hall, Wing at 8.00pm.

*Claire Power*

Dated 20<sup>th</sup> September 2018

Acting Clerk to the Parish Council

**Clerk's Report, Councillor's reports, publications and correspondence, and other pertinent paperwork will be available from 7.30pm for Councillors to view. The Parish Council no longer receive paper copies of planning applications. The Press and Public are welcome to attend.**

### Business to be transacted

Agenda Item	Time	Name
<b>1. Public Question Time (15 minutes)</b>  <b><u>Public Participation</u></b> Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum, 3 minutes maximum per speaker. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Members of the public are welcome to stay for the Council meeting after public sessions as observers, but will not be able to join in the discussion unless invited to do so by the Chairman. (For further information please refer to the Parish Council Public Participation at Parish Council meetings policy). Names of those speaking will not be recorded.	8.00pm	
<b>2. a. Apologies for Absence</b> <b>b. Declaration of interests from Members</b> <b>c. Approval of Previous Minutes</b> <b>14<sup>th</sup> August 2018</b> <b>d. Review Terms of Reference of Committees and members</b> <b>e. Review Overview of Advisory Groups and members</b>	8.15pm	Clerk/All
<b>3. County and District Councillors Report</b>	8.30pm	NG
<b>4. (a) Clerks Report and Correspondence</b> <b>(b) Councillors Reports</b> <b>(c) Planning Applications:</b> <b>18/02717/APP – Unit 1b Acorn Farm Business Centre, Cublington Road, Wing</b> <b>Change of use of the Unit 1b Acorn Business Centre from B1 (offices) to D2 (Assembly and Leisure)</b> <b>18/02909/COUIN – Unit 4 Lancaster Business Park, Cublington Road, Wing</b> <b>Determination as to whether prior approval under (Class PA) is required in respect of transport &amp; highway impact, contamination risk, flooding and the building to which the development relates is within an area that is important for providing industrial services or storage or distribution services or a mix of those services (which includes, where the development relates to part of a building, services provided from any other part of the building), whether the introduction of, or an increase in, a residential use of premises in the area would have an adverse impact on the sustainability of the provision of those services, for the conversion of Light industrial building (B1 (c)) for use as dwelling house (C3).</b> <b>18/02974/APP - Unit 4 Lancaster Business Park, Cublington Road, Wing</b> <b>Remove areas of external timber over boarding to re-open existing windows</b>	8.35pm	Clerk/All

<b>18/00052/REF – Land Adj 30 High Street, Wing Appeal of 17/02708/APP – Erection of One Bed Dwelling</b>		
<b>5. Recreation Ground Project – This item is shown as it is a continuing item but it will be deferred to the October Meeting</b>	<b>8.55pm</b>	<b>Clerk/All</b>
<b>6. Finance: Accounts balances and Cheques for Payment</b>	<b>9.00pm</b>	<b>Clerk/All</b>
<b>7. Items for Discussion:</b> <ul style="list-style-type: none"> <li>(a) Draft Standing Orders for Approval</li> <li>(b) Draft Financial Regulations for Approval</li> <li>(c) GDPR <ul style="list-style-type: none"> <li>a. General Update</li> <li>b. Privacy Statements</li> <li>c. Training</li> </ul> </li> <li>(d) Update regarding the Youth Club and how the Parish Council can help keep it running</li> <li>(e) Discuss asking AVDC for information regarding bins in the Parish and District</li> <li>(f) Altering the bus stop at Park Gate to have a window</li> <li>(g) Maintenance of the War Memorial</li> <li>(h) PO Box for Parish Council address</li> <li>(i) UK Network Quotation</li> <li>(j) Draft revised Public Question Time Policy</li> <li>(k) Church Street Parking – Access Protection Marking (White lines)</li> <li>(l) Removing a branch from a tree on Jubilee Green that is overhanging a residents' garden</li> <li>(m) Discuss where the MVAS unit should be placed when it is returned</li> <li>(n) Remembrance Day – Newsletter, Approval for Bag Pipe Player, Beacon Lighting, Poppy Wreath and donation amount and any other related items</li> <li>(o) New labels/signs for street lighting</li> <li>(p) Discuss using an Accountancy firm to <ul style="list-style-type: none"> <li>a. Consult on an Accounting package</li> <li>b. Consult on moving from Receipts and Payments accounting to Income and Expenditure accounting</li> </ul> </li> <li>(q) Discuss and approve the Strimmer for Long Spinney to have its annual service carried out at Browns</li> <li>(r) Date for the December Parish Council Meeting</li> </ul>	<b>9.05pm</b>	<b>Clerk/All</b>
<b>8. RESOLUTION - <i>At this point in the meeting a resolution will be passed to excluded the press and public from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information.</i></b>	<b>9.45pm</b>	
<b>9. To discuss and (if appropriate) approve contract for land off Aylesbury Road</b>	<b>9.50pm</b>	<b>Clerk/ALL</b>
<b>10. To discuss Charlotte's Cottage as a Parish Office – This agenda item is shown for continuation but will be deferred until October once the 6 monthly budget review has taken place</b>	<b>9.55pm</b>	
<b>11. Date of Next Meeting Tuesday 30<sup>th</sup> October 2018 8.00pm Wing Village Hall</b>	<b>10.00pm</b>	<b>Chair</b>