



# Wing Parish Council

## AGENDA

You are notified of the Finance, HR and Legal Committee meeting being held on Thursday 7<sup>th</sup> February 2019 in the Committee Room, Village Hall, Wing at 7.30pm.

*Claire Power*

Claire Power  
Acting Clerk of the Parish Council

Dated 1<sup>st</sup> February 2019

Members of Finance, HR and Legal Committee: Cllrs David Kellner, John Lomas, Charlotte Hellgren-Derry, Louise Tabiner-Crush and Arthur Jones.

All Council members welcome.

The Press and Public are welcome to attend.

### Business to be transacted

Agenda Item	Time
<b>1. Apologies for Absence</b> To receive apologies for absence from Members	7.30pm
<b>2. Declaration of interests from Members on Agenda Items</b> To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda	7.33pm
<b>3. Dispensations</b> To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s)	7.36pm
<b>4. Previous Minutes</b> To resolve that the minutes of the Finance, HR and Legal Committee meeting held on Tuesday 11 <sup>th</sup> December be signed as correct.	7.38pm
<b>5. Internal Audit</b> To review the internal auditor	7.40pm
<b>6. Quarter 3 2018-2019 Actual Spend to Budget</b> Review Quarter 3 actual spend to budget and discuss any areas that are outside the budgeted amounts	7.55pm
<b>7. Recruitment Process for the Deputy Clerk Position</b> To finalise the job description and personal spec for the Deputy Clerk To agree on the recruitment process and timeline To agree on an advert and how it is going to be advertised	8.10pm
<b>8. Recruitment Process for the Clerk Position</b> To finalise the job description and personal spec for the Clerk To agree on the recruitment process and timeline To agree on an advert and how it is going to be advertised	8.25pm
<b>9. Metro Bank</b> Discuss the news about Metro Bank and agree on a recommendation to the full Parish Council	8.40pm
<b>10. Items for the Next Committee Meeting Agenda</b> Any items to be added to the next agenda	8.50pm
<b>11. Date of Next Meeting</b> Tuesday 9 <sup>th</sup> April 2019 at 7.30pm in the Committee Room, Wing Village Hall	8.55pm