

Wing Parish Council
Minutes of the Finance, HR and Legal Committee Meeting held in the Committee Room, Village Hall, Wing on
Tuesday 11th December 2018 at 8.00pm.

Present: Councillors: Kellner (Chairman), Lomas, Hellgren-Derry, Tabiner- Crush, Jones, and Acting Clerk

1812.01 Apologies for Absence – None

1812.02 Declaration of Interests – None

1812.03 Approval of previous minutes – The minutes of the previous meetings of the Finance, HR and Legal Committee held on the 9th October and 25th October 2018 are a correct record and signed by the Chairman. **Resolved**

1812.04 Appointment of Deputy Clerk – The job description was discussed, Cllr Jones was asked to put the job description into a standard format ready to be sent out for the Acting Deputy Clerk role. The job description will be reviewed again at the next meeting once the acting Deputy Clerk has been in the role to see if it needs adjusting.

1812.05 Appointment of Clerk – It was agreed to defer this item until the next meeting to see how the Deputy Clerk role split was working.

1812.06 2019/20 Budget and Precept – The budget was looked at in detail and discussed heading by heading, agreed and will be recommended to the full Council. The ring-fenced reserves were reviewed and will remain the same until the 2019/20 budget starts then it is the Committees recommendation to increase the Running costs reserve from £25k to £35k and create a ring-fenced reserve for Legal costs from the balance of the 2018/19 budget. The precept was then discussed and agreed to recommend it is set at £101,920.

1812.07 Date of Next Meeting – Tuesday 9th April 2019

1812.08 Any Items for Recommendation for the Agenda to the next Committee Meeting – Review the Internal Auditor

1812.09 Close of Meeting – 9.35pm