



Wing Parish Council

AGENDA

You are hereby notified of the Annual Wing Parish Council meeting to be held on Tuesday 28th May 2019 in the Small Hall, Village Hall, Wing at 8.00pm.

Claire Power

Claire Power
Clerk of the Parish Council

Dated 22nd May 2019

The Press and Public are welcome to attend.

Business to be transacted

Agenda Item
1. Elect the Chairman of the Council To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. Elect the Vice Chairman of the Council To elect the Vice Chairman of the Council
3. Chairman's Welcoming Statement
4. Public Question Time (15 minutes) For further information please refer to the Wing Parish Council Public Participation Policy.
5. Apologies for Absence To receive apologies for absence from Members
6. Declaration of interests from Members on Agenda Items To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda
7. Dispensations To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s)
8. Previous Minutes <ol style="list-style-type: none">To resolve that the minutes of the Parish Council meeting held on Tuesday 30th April be signed as correct.To resolve that the minutes of the Extraordinary Parish Council meeting held on Thursday 9th May be signed as correct.
9. Review Standing Orders To approve and adopt the Standing Orders for Wing Parish Council
10. Review Financial Guidelines To approve and adopt the Financial Guidelines for Wing Parish Council
11. Review Code of Conduct To approve and adopt the Code of Conduct for Wing Parish Council
12. Review Risk Schedule To review the risk schedule for Wing Parish Council
13. Review Committee Structures To review Committee Structures and to appoint members to serve on the under mentioned Committees: <ol style="list-style-type: none">Finance, HR and Legal (Note: In accordance with Standing Orders the numerical composition of Committees shall be decided at the Annual Meeting of the Parish Council).
14. Review Committee Terms of Reference <ol style="list-style-type: none">Finance, HR and LegalStandard Template
15. Review Working Parties To appoint members, including convenors, to serve on the under mentioned Working Parties as required <ol style="list-style-type: none">Recreation Ground ProjectEnvironmentCommunicationsSpeedwatchLong SpinneyRoad Safety

<p>16. Review Working Parties Terms of Reference</p> <ul style="list-style-type: none"> i. Recreation Ground Project ii. Environment iii. Communications iv. Speedwatch v. Long Spinney vi. Road Safety vii. Template
<p>17. Council Representatives on Local Bodies To appoint Council representatives to the under mentioned bodies and arrangements for reporting back to the Council</p> <ul style="list-style-type: none"> i. Wing Village Hall Trust ii. Dormer Hospital Trust iii. Ascott Estate Liaison
<p>18. Asset Register To review Wing Parish Council's asset register</p>
<p>19. Review Council Policies To review and decide on amendments to the Council's policies</p> <ul style="list-style-type: none"> i. Public Participation policy ii. Code of Practice for Handling Complaints iii. Co-Option policy iv. Safeguarding policy – Children and Vulnerable Adults v. Health and Safety policy vi. Publication Scheme vii. Retention policy viii. Small Grants policy ix. Equality and Diversity policy
<p>20. New Council Policies To consider the following recommended policies</p> <ul style="list-style-type: none"> i. Communications Policy ii. Advertising Policy iii. Media Policy
<p>21. Meeting Dates for the Next Year To fix the dates and times of the ordinary meetings of the Parish Council and Committees for the ensuing year.</p>
<p>22. Confirmation of arrangements for insurance cover in respect of all insurable risks</p>
<p>23. Review of the Council's and staff subscriptions to other bodies</p>
<p>24. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation</p>
<p>25. Review of the Council's employment policies and procedures</p>
<p>26. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972</p>
<p>27. Review the Bank Options for Switching Bank Accounts Review and consider the Bank options for switching the Parish Councils bank accounts</p>
<p>28. County and District Councillors Report To receive a report from Cllr Glover</p>
<p>29. Clerks report To receive a report from the Clerk on activity since the last meeting.</p>
<p>30. Councillor Reports To receive reports from Councillors of activity since the last meeting.</p>
<p>31. Planning Applications To consider the following planning applications</p> <ul style="list-style-type: none"> i. 18/02185/APP – 42 Stewkley Road, Wing. Erection of a single storey front and side extension with dropped kerb. ii. 19/01641/APP – 3 Redwood Drive, Wing. Two storey front and rear extensions iii. 19/00644/APP – Wing Travellers Site, Cublington Road, Wing. Change of use of land to gypsy / traveller pitches with associated works for personal and extended family
<p>32. Recreation Ground Project To receive an update on the projects progress and consider any actions required at this stage</p>
<p>33. Youth Club To receive and consider an update from Cllr Jones on the potential imminent closure of Wing's youth club</p>

34. Tree Works
To consider quotes received from tree surgeons to carry out the work on trees recommended in the recent tree risk assessment report.
35. Jubilee Green Play Equipment
To consider quotes received to carry out specialist repairs on the play equipment at Jubilee Green, highlighted in the recent Wickstead report.
36. Weeds in the Alleyways
To consider engaging a contractor to spray the alleyways with weed killer.
37. Wickstead Quarterly Inspection Report
To receive and consider the Wickstead play equipment inspection report carried out at Jubilee Green on 2 nd May 2019.
38. BMKALC Membership
To consider renewal of the annual membership to BMKALC for 2019/20
39. Appoint a Solicitor for the Taylor Wimpey Land Conveyancing
To appoint a solicitor to carry out the land conveyancing for the Taylor Wimpey site
40. Internal Audit
To review the internal auditors report
41. Year-End Accounts
Consider the year-end accounts for 2018/2019 and a recommendation from the Finance, HR and Legal Committee to changes in the ring-fenced reserves
42. Annual Governance Statement
To review and approve the Annual Governance Statement 2018/19 as part of the Annual Return for the year ended 31 st March 2019
43. Annual Accounting Statement
To review and approve the Accounting Statements 2018/19 as part of the Annual Return for the year ended 31 st March 2019
44. Accounts Balances and Payments
To receive the bank reconciliations, account balances and approve the list of payments for May
45. Training
To consider upcoming training courses for Councillors and Clerks.
46. Date of Next Meeting
Parish Council Meeting – Tuesday 25th June 2019 at 8pm Wing Village Hall