



Wing Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held on Tuesday 26th March 2019 in The Small Hall, Village Hall, Wing.

Present at start of meeting: Councillors: Mr D Kellner. Mr J Lomas, Mrs C Hellgren-Derry, Mrs L Tabiner-Crush, Mrs L Tring, Mr A Jones, Mr R Duke. Mrs H McGwyre

There were no members of the public present.

Mrs C Power – Acting Parish Clerk

Mr J Furniss – Acting Deputy Clerk (Minutes)

Meeting start time: 20.00

All items prefixed by: 1903

1. Chairman's Opening Statement

A vacancy on the Council has arisen with the resignation of Councillor Reynolds. The appropriate notices have been posted.

The Chairman thanked Councillor Reynolds for all his efforts on behalf ~~on~~^{on} the Council during his time on the Council.

2. Public Question Time (15 minutes)

For further information please refer to the Wing Parish Council Public Participation Policy.

There were no members of the public present

3. Apologies for Absence

To receive apologies for absence from Members

Apologies were received and accepted from Councillors S Maloney and N Smith

4. Declaration of interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda

Councillor D Kellner; Recreation Ground and Office

Councillor J Lomas; Recreation Ground

Councillor Mrs C Hellgren-Derry; Recreation Ground

Councillor Mrs L Tabiner-Crush; Recreation Ground and planning application.

Councillor Mrs L Tring; Recreation Ground and planning application

Councillor Mrs H McGwyre Recreation Ground

Councillor A Jones; Recreation Ground

Councillor R Duke; Recreation Ground

5. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s)

The Acting Clerk reported that all councillors held existing dispensations to speak and vote on the Recreation Ground. These dispensations will remain valid until the elections next year.

6. Previous Minutes

i. *To resolve that the minutes of the Parish Council meeting held on Tuesday 26th February be signed as correct.*

Councillor Jones proposed an amendment to the wording of these minutes which was approved on a show of hands from those present at that meeting.

The Minutes, so amended, were approved on a show of hands by those present at that meeting. RESOLVED

ii. *To resolve that the minutes of the Extraordinary Parish Council meeting held on Friday 13th March be signed as correct.*

The Minutes were approved as accurate on a show of hands from those present at that meeting. RESOLVED

7. County and District Councillors Report

To receive a report from Councillor Glover

Councillor Glover reported on the following items:-

- The Bucks CC Budget which included more for Children's Services, Adult Social Care and Roads.
- Fly-tipping. The operatives dealing with the problem had been awarded a 'Heroes at Work' award. Instances should be reported via the Fix My Street page on the Bucks CC website.
- The request from the Southern District Councils for a judicial review had been thrown out
- School transport was being reviewed
- Smart Parking sensors were to be installed in selected short stay parking locations.
- The Police were to consider introducing quarterly forums to include councils and businesses
- The opening of the Exchange in Aylesbury.
- Brexit – Bucks CC had been recognised for Best Practice and had been consulted by other councils.
- A Reminder of the Chairman's retiring event.

8. Clerk's Report

To receive report from the Clerk on activity since the last meeting.

- The Clerk advised that defective streetlights in Cotes Way and Chesterfield Crescent had been reported and that a quote had been requested for the missing posts. Other outstanding repairs were being followed up.
- There had been some repairs to the lights on the entry to Wing and the damaged bollards had been reported.
- The Thrift Farm Consultation would be open until the 9th April
- The Tree Risk Survey on the Rec, Long Spinney and Jubilee Green was due to take place on Thursday 28th.
- The Insurance Company were waiting for the claim to go through in connection with the lamppost damaged in a traffic accident.
- The Next Bucks CC liaison meeting would be 6pm on Weds 29th March.

9. Councillor Reports

To receive reports from Councillors of activity since the last meeting.

Councillor Mrs Tabiner-Crush reported that none of the petition signatories for the 20mph attended the LAF meeting. It will probably be best to see how the current changes affect the situation. The Council will have to cover the cost of a feasibility study. The LAF will approach Bucks CC for a pre- decision. Councillor Glover observed that the Police do not support these applications as they have no resources available for this.

2 signs have been purchased for the Speedwatch.

An ASBO has been issued against a boy for activities in Jubilee Green. The parents are aware.

There will be no second runway at Luton Airport for the time being. More efficient use of the existing runway is to be explored.

The new Unitary council will be known as 'Buckinghamshire Council'.

The next LAF meeting will be in Stewkley in June and thereafter in Wing in September.

Councillor Duke reported on the amended lease for the Parish Office. It was agreed that Councillor Duke together with one other Councillor would arrange to meet with the landlords and agree the amendments.

Councillor Lomas provided details on traffic speed data which will be added to the facebook page.

10. Planning Applications

To consider the following planning applications

- 19/00672/APP – 1 Hawthorne Way, Wing. Part two storey first floor extension including garage conversion and single storey rear extension and chimney side.

It was agreed to offer 'No Objection' to this application on a show of hands. (2 abstentions from those members who declared personal interests)

11. Addendum to the Full Parish Council Meeting Held on 26th February 2019

To confirm the addendum to the Agenda for the full Council meeting held on the 26th February 2019

It was agreed to confirm the addendum to the Agenda for the full Council meeting held on the 26th February 2019.

Proposed Councillor Lomas. Seconded Councillor Jones. Carried unanimously. **RESOLVED**

12. Accounts Balances and Payments

To receive the bank reconciliations and approve the list of payments for March

An amendment was proposed to approve the cheque to be sent to Paul Lambert 'Without Prejudice and subject to contract'

Proposed Councillor Jones; Seconded Councillor Lomas. Carried unanimously. **RESOLVED**

The payments, so amended, were approved.

Proposed Councillor Lomas; Seconded Councillor McGwyre. Carried unanimously. **Resolved**

13. Recreation Ground Project

To receive a progress report on the Recreation Ground Project.

To review the comments and questions from the consultation event.

To review the revised recreation ground plans

Discuss and agree the next step

Details previously circulated were discussed regarding gates and a former bridge, changes to the car park and MUGA. **It was agreed to proceed with the planning application in accordance with the revised plans and then publish the comments from the Consultation Evening on the website and Facebook asking for comments to be added to the AVDC planning website.**

Councillors Mrs Tabiner-Crush, Mrs Tring will identify the responses needed, to be discussed at next meeting.

Proposed: Councillor R Duke Seconded: Councillor A Jones Carried on a show of hands

RESOLVED

The Clerk has prepared a draft Design and Access statement from the previous version which will be passed to Councillor Maloney to review and amend. To be circulated and incorporated into the application.

Councillor Duke raised the matter of legal advice for the Council in connection with the contract arrangements. It was agreed that Councillor Duke and Councillor Jones would explore appropriate legal advice on the RIBA contract with solicitor, Geoffrey Lever.. **The Council authorised Councillors Duke and Jones to commit the Council up to a sum of £500.00 (Net of VAT) to be spent on this,** if they were satisfied that the task was within the capabilities of the solicitor.

Proposed: Councillor J Lomas Seconded: Mrs L Tabiner-Crush Carried on a show of hands

RESOLVED

14. Signage

To consider new and/or additional signage in the following areas

- i. Jubilee Green
- ii. Recreation Ground
- iii. Bewick Green – Martin Grant site
- iv. Woodlands – Taylor Wimpey site
- v. Other Parish Council Open Spaces

Councillor Mrs Hellgren-Derry had circulated examples of possible signs.

- i) It was agreed to erect signs in accordance with the Byelaws at all entrances to Jubilee Green and stating no dogs in the play area.
- ii) It was agreed that signs in accordance with the Byelaws should be erected at all entrances to the Recreation Ground.
- iii) **It was agreed to ask Martin Grant to erect 3 signs at the Bewick Green site.**

Proposed: Councillor Mrs H McGwyre Seconded: Councillor J Lomas Carried on a show of hand
RESOLVED

- iv) **It was agreed that Taylor Wimpey would be asked to erect signs at the Woodlands site similar to those at the Bewick Green site in iii) above.**

Proposed: Councillor Mrs C Hellgren-Derry Seconded: Councillor Mrs H McGwyre Carried on a show of hands **RESOLVED**

- v) No other areas were identified.

15. Litter Bins

To consider reinstating a litter bin opposite the pharmacy on the High Street.

It was agreed to order a new bin similar to that at Jubilee Green at a cost of £266.00 plus VAT and ask Ivor to reinstate the bin.

Proposed: Councillor J Lomas Seconded: Councillor Mrs H McGwyre **RESOLVED**

The meeting was suspended by the Chairman at 10.01 pm for a short break.

The meeting was re-started at 10.03 pm.

16. Youth Club

To receive an update from Councillor Jones on the progress of the Parish Council taking over the youth club and to resolve on the next steps in the process.

The Council noted the report from Councillor Jones.

It was agreed that the Council would seek a meeting with the new Headmaster for two Councillors to discuss a way forward

17. Wing and Burcott In Bloom

To consider holding the Wing and Burcott In Bloom competition in July and advertising the event.

It was agreed that a sum of £75.00 would be allocated over 3 prizes.

Proposed: Councillor Mrs C Hellgren-Derry Seconded: Councillor J Lomas Carried Unanimously **Resolved**

It was agreed that this would be advertised in conjunction with the Best Kept Village Competition

Proposed: Councillor Mrs H McGwyre Seconded: Councillor J Lomas. Carried unanimously. **RESOLVED.**

18. Best Kept Village Competition

To consider entering Wing village into the Best Kept Village competition and advertising the event.

It was agreed to enter the 2019 competition.

Proposed: Councillor Mrs C Hellgren-Derry Seconded: Councillor J Lomas Carried Unanimously **Resolved**

19. Woodlands – Taylor Wimpey Site

Review and agree the commuted sum ready to send over to Taylor Wimpey.

It was agreed to submit a similar figure to that used for Martin Grant , increased by 4%.

Proposed: Councillor J Lomas Seconded: Councillor Mrs H McGwyre Carried Unanimously **RESOLVED**

20. Internal Auditor

To review the quotes received and appoint an internal auditor.

It was agreed to appoint Bridget Knight as Internal Auditor.

Proposed: Councillor Mrs C Hellgren-Derry Seconded: Councillor J Lomas Carried Unanimously
Resolved

21. Office Storage

To discuss purchasing lockable cabinets for secure storage of Council documents in the Parish Office.

It was agreed on a show of hands to defer this to next meeting. **DEFERRED**

Councillor Mrs McGwyre excused herself from the meeting at this point.

22. Insurance

Review quotes received for the annual insurance policy and decide between a 3 year or 1year option.

It was agreed to accept the quotation for the 3 year renewal with Hiscox Insurance as recommended by Came and Co.

Proposed: Councillor Mr R Duke Seconded: Councillor Mrs L Tabiner-Crush Carried Unanimously
RESOLVED

23. Annual Parish Meeting Preparations

To discuss the arrangements for the Annual Parish meeting which would include, Community Grant Application process for this year, advertising and refreshments.

The Annual Parish meeting will be the Friday 10th May.

Wine and Nibbles will be arranged.

Invitations and availability of Community Grants forms will be advertised.

The Choir will be invited
<p>24. Training <i>To consider upcoming training courses for Councillors and Clerks.</i> Councillors Maloney, Smith and Councillor Mrs McGwyre are booked on the New Councillor Training. Councillors interested in courses will contact the Clerk.</p>
<p>25. Appointment of Clerk <i>To receive and discuss a recommendation from the interview panel.</i> <i>Due to the confidential content of the discussion, this may be held under a closed session.</i> It was agreed that Claire Power be confirmed as the appointed Clerk and Responsible Financial Officer to the Council Proposed: Councillor Mr D Kellner Seconded: Councillor Mrs C Hellgren-Derry Carried Unanimously RESOLVED</p>
<p>26. Appointment of Deputy Clerk <i>To receive and discuss a recommendation from the interview panel.</i> <i>Due to the confidential content of the discussion, this may be held under a closed session.</i> It was agreed that John Furniss be confirmed as the appointed Deputy Clerk to the Council. Proposed: Councillor Mr R Duke Seconded: Councillor Mrs C Hellgren-Derry Carried Unanimously RESOLVED</p>
<p>27. Date of Next Meeting Finance, HR and Legal Committee Meeting – Tuesday 9th April 2019 at 7.30pm Wing Village Hall Parish Council Meeting – Tuesday 30th April 2019 at 8pm Wing Village Hall</p>

Note: The wording in italics repeats the wording of the Agenda for clarity and does not form part of the minutes.

As approved at April Meeting Minute
reference 1904.i