



Wing Parish Council
Minutes of the Extraordinary Meeting of the Parish Council held in the
Committee Room, Village Hall, Wing on Tuesday 16th July 2019 at 8pm

Present: Councillors: Kellner (Chairman), Lomas, Tabiner-Crush, Tring, Jones, Duke, and the Clerk.
Public in Attendance: None

1907.01e Apologies for Absence – Apologies received and accepted from Cllrs Hellgren-Derry, McGwyre, Moloney and Smith.

1907.02e Declaration of Interests – Cllrs present at the meeting (Kellner, Lomas, Tabiner-Crush, Tring, Jones, Duke), all declared an interest as a Trustee of the Wing Recreation Ground.

1907.03e Dispensations – All Cllrs have current dispensations to discuss and vote on the Recreation Ground agenda items. No new dispensation requests received.

1907.04e Recreation Ground Project –

- The Chairman gave an overview of the meeting with the architect which took place earlier in the day which provided additional information to the questions already received for discussion at this evenings meeting.
- The New Homes Bonus application changing the design to the new pavilion has been submitted.
- It was **resolved** to accept the quote received from Geotechnical and Environmental Associates for £3,495 to carry out the required Site Investigation.

Project Design

The following items were discussed and **resolved**

- The design of a cold roof building was agreed. It would be too costly to have a hatch to the roof space and comply with regulations as a seal would need to be installed as it would be outside the thermal seal.
- CCTV was discussed and it was agreed to look at having 2 cameras at the back of the building and 1 at the front.
- The lobbies do not need to be heated.
- Moving the adult football pitch 2-3 meters towards the current pavilion to enable the pitch to be flat and as level as possible was discussed and agreed to pass the request over to the design team.
- Include an underground phone line to the new pavilion to enable a fire and security system to be installed. The fire and security system will be researched and if the phone line is not required it can then be removed from the requirements prior to work commencing.
- The terms of contract were reviewed, and the questions received from the design team regarding the specific requirements to the contract were completed.
- UKPN needs to be amended to bring the supply to the car park rather than parallel to the current football pavilion.
- Car park barrier needs to be thought about further but currently it was agreed for the tender documents to include taking it down whilst work takes place and reinstalling it a bit further back.
- Relocate the noticeboard, bins and cycle racks to the side of the car park near the Sports and Social Club.

Actions to be Carried Out

- The clerk has been asked to confirm the amount of collateral damages required to be included in the contract and to seek legal advice on whether to Parish Council can enter into an Execution Under Hand contract.
- The clerk was asked to gain quotes for clearing the brambles, shred and leave on site, on the recreation ground by the Bowls Club ready for the spoils from the site investigation to be placed there.
- The Bowls Clubhouse needs to have an asbestos survey completed prior to the demolition of the building, the architects are going to provide quotes for this.
- It was agreed to write to the Bowls Club and Football Club to say when the work starts there are going to be restrictions on the recreation ground and facilities provided.
- It was agreed a letter should be written and, once planning is decided, put onto the cars using the car park warning them of the closure of the car park during the recreation ground refurbishment.
- It was agreed a notice shall be published in What's On In Wing of when construction is to commence
- The tender documents are being sent out on Friday/Monday and the advert will be included on Contracts Finder.
- The Sports and Social Club shall be contacted to ask permission for their car park to be used as the Fire Engine Access point.
- Once the full tender documents have been sent out, the Council can sit down with the architect to go through the detailed specifications for the project before appointing a contractor.
- Add a public recreation ground update section before the July Parish Council meeting, to run from 7.30pm – 8pm.

1907.05e Date of Next Meeting – Tuesday 30th July 2019

1907.06e Close of Meeting – 9.25pm

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