



Wing Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held on Tuesday 25th June 2019 in The Small Hall, Village Hall, Wing.

Present at start of meeting: Councillors Kellner (Chairman), Lomas, Hellgren-Derry, Duke, Jones, Moloney, Smith, and Tabiner- Crush.

County and District Councillor Glover.

There was 1 member of the public present at the start of the meeting.

Mrs C Power –Parish Clerk

Mr J Furniss – Deputy Clerk (Minutes)

Meeting start time: 20.00

All items prefixed by: 1906

Item	Action
<p>1. Chairman's Welcoming Statement The Chairman expressed regret at the recent vandalism to the memorial bench. Suspects had been detained. The family had raised enough to replace it. He encouraged Members to consider whether there were any options to ensure that such vandalism was not repeated.</p>	
<p>2. Public Question Time (15 minutes) There were no comments or questions from the members of the public present. Councillor Smith raised the following points on behalf of Parishioners: -</p> <ul style="list-style-type: none"> It had been reported that a yellow sign relating to the planning permission for the Traveller site on the way to Cublington had been positioned some distance away from the site. Some villages were creating wild-flower areas on the roadside verges. Would the Parish Council consider introducing similar areas? This will be added to the Agenda for consideration at the next Ordinary meeting of the Council 	<p>Add to Agenda for 30th July 2019</p>
<p>3. Apologies for Absence <i>To receive apologies for absence from Members</i> Apologies were accepted from Councillor McGwyer. Proposed Councillor Hellgren-Derry. This was seconded and carried unanimously Apologies were accepted from Councillor Tring. Proposed Councillor Tabiner-Crush. This was seconded and carried unanimously</p>	<p>Resolved</p> <p>Resolved</p>
<p>4. Declaration of interests from Members on Agenda Items <i>To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.</i> Councillor Kellner – Recreation Ground Councillor Hellgren-Derry – Recreation Ground Councillor Tabiner- Crush – Recreation Ground Councillor Jones – Recreation Ground Councillor Smith– Recreation Ground Councillor Moloney– Recreation Ground Councillor Duke– Recreation Ground Councillor Lomas – Recreation Ground</p>	
<p>5. Dispensations <i>To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s)</i> The Clerk confirmed that all councillors present held current dispensations to speak and vote on items on the Agenda. No new dispensations requested.</p>	
<p>6. Previous Minutes</p> <p>i. <i>To resolve that the minutes of the Parish Council meeting held on Tuesday 28th May be signed as correct.</i> Proposed Councillor Lomas. This was seconded and carried.</p> <p>ii. <i>To resolve that the minutes of the Extraordinary Parish Council meeting held on Friday 17th June be signed as correct.</i> Proposed Councillor Kellner. This was seconded and carried.</p>	<p>Resolved</p> <p>Resolved</p>

7. County and District Councillors Report

To receive a report from Cllr Glover

Councillor Glover reported on the following matters: -

- Last week the members of the Development Control Committee conducted a tour of new developments sites. They were impressed by Meadow Way and Long Spinney and considered them to be a tribute to the Parish Council.
- A Campaign to cut plastic waste is planned.
- The Police have held their first Rural Crime Barn event focusing on rural security.
- The former Police Station in Aylesbury has been refurbished and now reopened as a Japanese Restaurant.
- The Fly-tipping officers are rated amongst the best in the country and are to be featured in a TV series 'Grime and Punishment' to be shown on 11th July.
- Statistics on the activities of Transport for Bucks on gully emptying, grass cutting, gritting, pothole repairs and resurfacing.

[The Chairman moved on to Agenda Item 9 – Councillor Reports at this stage of the meeting- Minuted below]

8. Clerk's report [Taken after Agenda Item 9]

To receive a report from the Clerk on activity since the last meeting.

The Clerk has been seeking a meeting with Head of Cottesloe School to improve the working relationship with the school

The street lighting on Cotes Way has been complicated by the insurance claim. It is now being sorted and 2 new reports of lights not turning off.

Weed killing in the alleyways has been completed.

Vandalism on the rec – Goat willow has had branches broken and some bark stripped off. Bench has been destroyed.

Taylor Wimpey have accepted the commuted sum for The Woodlands development. Transfer is proceeding through the solicitors. Tree work is in hand. All the other items identified during the site walkaround will be arranged and signed off by the Council after further site walkarounds.

Martin Grant / Bewick Green is progressing through the solicitors.

Keeping it Local Workshop notices have been displayed.

Annual Accounts – notices are displayed on the noticeboards, on the website and a link posted on the Facebook page in accordance with legislation and audit requirements.

External Auditor has been sent the audit information required, I will update you if there are any extra requests received and also when the audit is complete. The external audit needs to be completed by 30th September and provide a notice of completion which we then need to display in public.

Correspondence from NBPPC re AVLP has been circulated.

Mount Pleasant Farm Enforcement is being pursued.

Trees – residents have been in touch asking about trees around JG and also the brambles.

Upcoming meetings and events

Transport for Bucks Conference – Wednesday 26th June 8.30am - 2.30pm

NBPPC AGM and meeting – 3rd July 7.30pm Winslow Town Council Chambers

Planning Forum – 11th July 17.30 – 18.45 The Diamond Room, The Gateway, AVDC

BCC Liaison Meeting – Wed 24th July 6pm Aylesbury County Hall

NALC Annual Conference – 28th and 29th October, DoubleTree Milton Keynes - £211 +VAT per head

9. Councillor's Reports

To receive reports from Councillors of activity since the last meeting.

Youth Club:

<p>Councillor Jones reported that the youth club may not reopen unless a new lease is signed. The school has not been responding to Bucks CC. Councillor Kellner will try to arrange a meeting with the headmaster and the chairman of governors will be contacted. The Youth Club will remain open to the end of term but may not reopen if new leases are not signed. The Youth leader has resigned. The Council will seek a meeting with the Headmaster to explore a way forward.</p> <p>MVAS: Councillor Lomas gave a report on the latest 56 day session on Stewkley Road during the roadworks. There was no significant reduction in traffic as people were accessing the chip shop. The highest speed was 55mph. The average was 21mph. 5% were over averaging 33 mph.</p> <p>Localism: Councillor Duke had attended a meeting about the amalgamation of the district councils. The same LAF structures are to be retained. More devolution of services is being considered. Long Crendon has a professional team to maintain the village. This may be something for the Council to consider. This may be considered along with the suggestion for wildflowers in the verges and working parties involving children from the school. Legal functions are being brought back in house. Operation London Bridge was discussed – arrangements for the passing of the sovereign. This is something that the Council may need to prepare for this. The Clerk advised that the LAF's are to be renamed Community Boards which will have Parish Council representatives and more powers. More funding has been mentioned.</p> <p>Oxford-Cambridge expressway Councillor Duke reported that he had attended a meeting in Brill. The favoured route at the moment is the central one. There will be traffic implications accessing the expressway. There is no immediate threat to Wing. A campaign group has been formed and Wing Council may wish to be represented.</p> <p>Wing in Bloom: Councillor Hellgren-Derry advised that vouchers were needed for this. Details will be e mailed to the Clerk.</p> <p>Transport for Bucks: Councillor Duke reminded members that there was a meeting at 8.30 am tomorrow and invited others to attend.</p>	
<p>[Item 8 of the Agenda was taken at this point in the meeting – minuted above followed by item 10, below]</p>	
<p>10. Review Working Parties <i>To appoint members, including convenors, to serve on the under mentioned Working Parties as required</i></p> <ul style="list-style-type: none"> <i>i. Recreation Ground Project</i> <p>No changes proposed.</p> <ul style="list-style-type: none"> <i>ii. Environment</i> <p>Councillor Smith volunteered to join.</p> <ul style="list-style-type: none"> <i>iii. Communications</i> <p>Councillor Maloney volunteered to join.</p> <ul style="list-style-type: none"> <i>iv. Long Spinney</i> <p>Councillor Kellner proposed that this working party be renamed the Public Open Space Working Party. This was seconded and approved.</p> <ul style="list-style-type: none"> <i>v. Road Safety and Speedwatch</i> <p>The membership of this group will be Councillor Duke, Councillor Lomas, Councillor Tabiner-Crush and Councillor Tring</p>	<p>Resolved</p>
<p>11. Review Working Parties Terms of Reference</p> <ul style="list-style-type: none"> <i>i. Recreation Ground Project</i> <i>ii. Environment</i> <i>iii. Communications</i> <i>iv. Long Spinney</i> <i>v. Road Safety and Speedwatch</i> <i>vi. Template</i> <p>It was agreed that each group should set up a meeting to review the terms of reference for approval by the Council. The Clerk will attend the Communications and Recreation Ground working Party meetings.</p>	
<p>12. Planning Applications <i>To consider the following planning applications</i></p> <ul style="list-style-type: none"> <i>i. 19/00036/REF – Unit 1-2 Lancaster Business Park, Cublington Road</i> <p>Councillor Duke proposed that the Council follow the response given to the previous application at this property. This was seconded and approved.</p> <ul style="list-style-type: none"> <i>ii. 19/02047/APP – Acorn Farm, Cublington Road, Wing. Single storey rear extension.</i> 	<p>Resolved</p>

<p>Councillor Tabiner-Crush proposed that the Council offer No Objection to this application. This was seconded and approved.</p> <p>iii. 19/01964/APP – <i>Mount Pleasant Farm, High Street, Burcott. Removal of condition (occupation of dwelling is for person solely or mainly employed in agriculture) relating to application 79/01944/AV</i></p> <p>Councillor Tabiner-Crush proposed that the Council Oppose the application for the reason that it should remain available for agricultural workers. This was seconded and approved.</p> <p>iv. 19/02020/APP – <i>Old Mill Cottage, Aylesbury Road, Wing. Change of use from storage/office to micro-brewery.</i></p> <p>Councillor Duke proposed that the Council Support the application for the reason of supporting the local economy. This was seconded and approved.</p>	<p>Resolved</p> <p>Resolved</p> <p>Resolved</p>
<p>13. Stewkley Neighbourhood Plan Consultation <i>To discuss the Stewkley Neighbourhood Plan and agree on any comments to submit.</i> This item was deferred to an extraordinary meeting of the Council on a show of hands.</p>	<p>Deferred</p>
<p>14. Recreation Ground Project <i>To receive an update on the projects progress and consider any actions required at this stage. To include information regarding the treatment of VAT for the project and consider using an Accounting and VAT Consultant to approach HMRC for clarification prior to any VAT reclaim.</i> It was agreed on a show of hands to take the reclaim of VAT approach. The Clerk presented details of new proposed partitioning arrangements in the pavilion. There is an Extraordinary meeting next week to take the matter forward.</p>	<p>Resolved.</p>
<p>15. Tree Works <i>To consider quotes received from tree surgeons to carry out the work on trees recommended in the recent tree risk assessment report.</i> Councillor Kellner proposed that the Council seek revised costings and recommendations as other defective trees had been identified post the initial tree survey. This was seconded and approved.</p>	<p>Resolved.</p>
<p>16. Jubilee Green Play Equipment <i>To consider quotes received to carry out specialist repairs on the play equipment at Jubilee Green, highlighted in February Wicksteed report.</i> No quotes had been received to date. This will be dealt with in conjunction with the report in the following item.</p>	
<p>17. Wicksteed Quarterly Inspection Report <i>To receive and consider the Wicksteed play equipment inspection report carried out at Jubilee Green on 2nd May 2019.</i> Councillor Hellgren-Derry proposed to send the report to Ivor and request the items for roof and gate repairs be put in hand. This was seconded and approved.</p>	<p>Resolved.</p>
<p>The Chairman called a break in proceedings at 22.02. The meeting resumed at 22.07</p>	
<p>18. Internal Audit <i>To review the internal auditors report.</i> The meeting received the Internal Auditor's report read out to the meeting by the Clerk and actions taken to address identified areas of concern. No further action was proposed.</p>	
<p>19. Residents Request for Work and Access Permission on Jubilee Green The Clerk reported that a resident had requested that Brambles at Prospect Place be cut back. Councillor Lomas and Councillor Kellner will attend to cut them back after the weekend. A resident in George Street has reported that there are several large trees overhanging their property. A large limb from the Horse Chestnut had come down last year. This is not the same one that has been identified in the tree survey. Roderick Wilson will be asked to include this in his revised quote. <i>A resident has requested access to Jubilee Green for a digger to enter through the back fence to complete foundation work on their property.</i> The Council considered that this would not be a problem as long as any damage was made good. Insurers will need to be consulted regarding the Council liability. <i>A resident has requested permission to remove self-seeded trees from a corner of Jubilee Green, at their own cost. They would need access to Jubilee Green via the gate to carry out the work.</i> The council considered it prudent for the Council to commission these works at the cost of the resident. The tree surgeon will be asked to provide a quote for this.</p>	

20. Access to Bewick Green

To discuss direct access from properties bordering the Bewick Green open area.

There are several gates there already. There is a danger that this may set a precedent. Councillor Lomas suggested that legal advice should be obtained. Councillor Duke suggested that residents who have accessed or occupied Council land should be written to advise them that they do not have permission to do so.

These suggestions were accepted.

21. Bucks & MK Sports Awards 2019

To consider making nominations for the awards.

Several suggestions for nominations were put forward.

The Council will nominate Terry Cook for Unsung Hero and Volunteer of the Year categories.

22. New Laptop

Review new laptop options for the clerk and discuss the options for the old laptop.

It was agreed that a new replacement laptop will be purchased to replace the Clerks current one and the old laptop offered for sale.

23. Accounts Balances and Payments

To receive the bank reconciliations, account balances and approve the list of payments for June.

Councillor Lomas proposed that the council proceed with Pension arrangements for the Clerk on the Qualified Earnings basis. This was seconded and approved.

The Clerk presented the accounts and payments for authorisation. The Council was advised that proceeding with the Recreation Ground Project would require reliance upon the reserves to underwrite expenditure pending release of S106 funds.

Councillor Kellner proposed acceptance of the accounts. This was seconded and approved.

Resolved.

Resolved.

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT JUNE 2019				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
Salaries	Litter Collection June, Clerk Salary & Exps June, NEST Contributions and Deputy Clerk Salary and Exps June	electronic	£ 2,085.06	
HMRC	PAYE & NI	electronic	£ 252.42	
Goldleaf Groundcare	Grass cutting - June Inv 9900	S/O	£ 288.96	48.16
AVDC	Emptying Jubilee Green Bin - Weekly	electronic	£ 18.50	3.08
Cottrell & Vermeulen	4th Inv 2nd Instalment for Fees for tendering stage, Principle designer fees (2 of 2) and Expenses at Tender (50%) - Inv 94602	electronic	£ 10,070.27	1,678.38
OR Consulting Engineers	Designing the Light Strategy	electronic	£ 900.00	150.00
E.On	May	DD	£ 409.39	
E.On	June	DD	£ 423.04	
Joanna Craig	Website hosting - May - Inv 3303	S/O	£ 19.00	
I Collins	Weed Killing in alleyways - Inv 41	electronic	£ 87.40	
BMKALC	Annual Membership to BMKALC & NALC	electronic	£ 470.84	
Wing Hall Trust	Hire of Library & Storage July - Inv 104862	electronic	£ 101.20	
Wing Hall Trust	Hire of Small Hall & Library for evening session July - Inv 104865	electronic	£ 48.00	
Wing Hall Trust	Hire of Small Hall for Extraordinary Meeting 17.06.19 - Inv 104863	electronic	£ 12.80	
Wing Hall Trust	Rent of Office Space July - Inv 104848	electronic	£ 375.00	

P Clay	Plants and Compost for village planters	cheque	£ 33.92	
			£ 15,595.80	
Balances @ 25.06.19	HSBC Community a/c		£ 16,559.16	
	HSBC BMM a/c		£ 83,009.97	
	HSBC Long Spinney a/c		£ 810.42	
	HSBC War Memorial a/c		£ 5,660.23	
			£ 106,039.78	
24. Training				
<i>To consider upcoming training courses for Councillors and Clerks.</i>				
Councillors were invited to contact the Clerk if they were interested in attending any of the up and coming training events from Buckinghamshire and Milton Keynes Association of Local Councils details of which had been circulated.				
25. Date of Next Meeting				
Parish Council Meeting – Tuesday 30th July 2019 at 8pm Wing Village Hall				

Approved as an accurate record of the meeting of Wing Parish Council held on 25th June 2019.
Minute reference 1907.6.i (30/7/2019)

Website: www.wingparish.org
Facebook: www.facebook.com/WingParishCouncil/