



Wing Parish Council

Minutes of the Extraordinary Meeting of the Parish Council held in the Small Hall, Village Hall, Wing on Monday 17th June 2019 at 8.15pm

Present: Councillors: Kellner (Chairman), Lomas, Hellgren-Derry, Tabiner-Crush, Tring, Jones, Duke and the Clerk.

Public in Attendance: None

1906.01e Apologies for Absence - Apologies received and accepted from Cllrs McGwyre and Smith. No apologies were received from Cllr Moloney.

1906.02e Declaration of Interests –present at the meeting (Kellner, Lomas, Hellgren-Derry, Tabiner-Crush, Tring, Jones and Duke), all declared an interest as a Trustee of the Wing Recreation Ground.

1906.03e Dispensations – All Cllrs have current dispensations to discuss and vote on the Recreation Ground agenda items. No new dispensation requests received.

1906.04e Recreation Ground Project

During the meeting with the architect on Tuesday 11th June, several options were raised regarding the planning application for the recreation ground and the project moving forward, these were discussed at length. The main issue is the budget for the project and being able to deliver all elements of the recreation ground plan. It was agreed to divide the project into stages and concentrate on building the new pavilion, MUGA, resurfacing the main football pitch, extending the car park and improving the vision splay as this would use the current funds in the best way. The other items of the project will be included on a contingency plan until the final funds are known and other funding can be sourced.

Size of the pavilion – To reduce costs and improve the visibility along the side of the pavilion, it was recommended that the 3rd changing room is removed which would reduce the size of the pavilion footprint. To make further cost savings, a reduction of the overhang of the roof at the side of the pavilion was also recommend. The architect has suggested that scissor trusts be used in the construction of the building, this would reduce the cost of construction as they are pre-constructed and would reduce the build time on site. It would also change the warm and cooler areas of the pavilion, again improving the construction costs.

Floodlighting – Due to the budget and current costings, it was agreed that the laying of the cabling and the posts should still be part of the MUGA construction, but the actual floodlights should be part of the contingency plan. The floodlighting for the tennis courts should also be part of the contingency plan. These items will remain part of the project plan and additional funding would be sought to be able to provide them during the next stage of the project. The Ecology consultee comments requested a lighting strategy be submitted. For planning and the lighting strategy, the architect recommends assuming bats are present, this was agreed by the Council. Subject to a careful lighting strategy, the consultee commented they did not anticipate further bat surveys will be required but due to the location of the proposed floodlighting, footpath lighting and security lights around the pavilion, the Council agreed to follow the architects recommendation to have a bat survey carried out. This can only take place during June and September and would delay the project another year if it was decided later in planning these would be required before construction could take place.

VAT – This was discussed as it has the potential to impact the budget by 20%. The Clerk told the Council that they can claim the VAT back on the recreation ground project as long as they are not going to be making any charges for the use of the pavilion etc. If they are wanting to seek any recovery of the running costs, this could spark a chargeable event and VAT would not be able to be reclaimed for the project. The Clerk will seek clarification from an Accounting and VAT specialist for Local Authorities to ensure the correct advice is provided before the final discussion is made.

Drainage –

MUGA Surface – No final decision has been made but the current preference of surfacing for the MUGA was discussed and tarmac was the forerunner. It would have the playability for all the sports that would be looking to use the area, it is an economical choice for the cost of instalment and the upkeep would be minimal. Looking at other MUGA's in the area, they have a tarmac finish.

Following the discussions, the following were agreed

- Reduce the size of the pavilion footprint by reducing the number of changing rooms from three to two. **Resolved**
- Reduce the size of the roof overhang. **Resolved**
- Use the scissor trust design for the construction of the pavilion. **Resolved**
- Phase 1 of the project
 - MUGA Floodlighting – Leave for now and on the contingency plan. **Resolved**
 - Car park alterations should be made using gravel. **Resolved**
 - Lower field drainage will be carried out but the resurfacing of the pitch would be top of the contingency plan. **Resolved**
 - Tennis club floodlighting – included in the contingency plan. **Resolved**
 - Bat survey and lighting strategy – To accept the quotes for the Bat survey (£2,450) and the Lighting Strategy (£500) and instruct them to be carried out. The Bat survey would be carried out over a three-month period, starting in July.

Resolved

Flood risk assessment – ask the architect to contact the planners to see if this is required as the size of the pavilion is lower than the trigger point for the risk assessment.

New Homes Bonus Application Form – To be completed by updating the new form using the new design and circulated via email for all Councillors to comment prior to submission.

Environmental Health have requested a noise survey to be carried out prior to the MUGA being first used. The MVAS traffic data for Leighton Road has been passed to the architects for submission to the planning office. The MVAS returns to Wing on the 1st July and will be placed on Leighton Road to collect current information, which will also be sent to the planning office, if more data is required.

Asbestos Survey – An intrusive refurbishment and demolition survey will be required to assess if there is any asbestos in the bowls clubhouse. Councillors will make enquiries to see if any local people / companies can carry out the work.

Football Pitch Requirements – Clerk to contact the Wing Football Club to ask what the FA requirements are for resurfacing pitches.
Heating response – It has been recommended that the cheapest and most efficient system (a zoned gas boiler) will have a response time of up to 2 hours in winter (ie from being turned on via NEST to reaching 18-20 degrees), it was agreed this would be acceptable.

1906.05f Date of Next Meeting – Tuesday 25th June 2019

1906.06g Close of Meeting – 9.58pm

Website: www.wingparish.org

Facebook: www.facebook.com/WingParishCouncil/