



**Minutes of the Wing Parish Council Meeting held in the
Small Hall, Village Hall, Wing on Tuesday 13th August 2019 at 8pm.**

Present: Councillors Kellner (Chairman), Lomas, Hellgren-Derry, Duke, Jones, Moloney, Smith, Tabiner-Crush and Tring.

In Attendance: Clerks: Power (Clerk and RFO), Furniss (Deputy) and one member of the public.

Items prefixed:1908

1. Chairman's Welcoming Statement

Cllr Kellner welcomed everyone to the meeting.

2. Public Question Time (15 minutes)

There were no questions asked.

3. Apologies for Absence

To receive apologies for absence from Members

Apologies were received and accepted from Councillor McGwyre

4. Declaration of interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda

Councillor Kellner – Recreation Ground

Councillor Hellgren-Derry – Recreation Ground

Councillor Tabiner-Crush – Recreation Ground

Councillor Tring – Recreation Ground

Councillor Jones – Recreation Ground

Councillor Smith – Recreation Ground

Councillor Moloney – Recreation Ground

Councillor Duke – Recreation Ground

Councillor Lomas – Recreation Ground

5. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

The Clerk confirmed that all councillors present held current dispensations to speak and vote on items on the Agenda. No new dispensations requested.

6. Previous Minutes

i. To resolve that the minutes of the Parish Council meeting held on Tuesday 30th July be signed as correct.

The minutes had been circulated and taken as read. The Council **RESOLVED** that the minutes be signed as an accurate record of the meeting. Two councillors abstained from the vote as not being present at the meeting.

7. Clerks report

To receive a report from the Clerk on activity since the last meeting.

- A resident had provided a photograph and report of a pothole in Jubilee Green. A contractor had been called to get a quote for repair which had been authorised and was due to be completed on Thursday. The correspondent had been advised and the Clerk had received a 'thank you' in response. Councillors expressed their thanks to the Clerk for the prompt action.
- The streetlight at Dormer Avenue/ Littleworth had been added to the repairs list. Several others were still not working and there was one that was intermittent which had also been added. The contractor will be contacted to chase the repairs up.
- The Council Panel met last evening to interview for the new Councillor position. Recommendations will be made at the next ordinary meeting on 24th September.
- New Model Financial Regulations have been issued by NALC. Councillor Duke will review and report to the Council at a future meeting.
- The Newsletter has been added to Facebook.

8. Review Working Parties Terms of Reference

i. Communications

Councillor Duke presented a reformatted version of the existing Terms of Reference.

The Council **RESOLVED** to approve the new Terms of Reference.

9. Recreation Ground Project

To receive an update on the projects progress and consider any actions required at this stage

Cllr Kellner gave an update on the status of the project. He had visited the new Wingrave MUGA and spoken with the Netball Coordinator. They have used a Type4 + 2 coats of polymeric lacquer.

Use of Type 3 aggregate will not be warranted by the installers for the intended use in Wing.

The Council **RESOLVED** that type 4 Aggregate be adopted for the Wing MUGA.

The lights at Wingrave are of a type with sharply focused cut off. These may be considered for the Wing MUGA and Tennis Courts.

Wingrave open their Sports and Social Club when sports clubs are using the MUGA. Parents make use of this facility. The Chairman of the Wing Sports and Social Club (S&SC) would welcome representatives from the Council presenting such a proposal to the S&SC committee.

Recreation Ground Project (cont.)

The Clerk confirmed that a letter had been received from the Wing Sports and Social Club confirming they agree the Fire Brigade can access the Recreation Ground via their driveway and car park.

The Clerk is in contact with Maria regarding a couple of queries.

It is being recommended that the inspection Chamber Survey and RADAR Survey quotes are good value and being recommended.

After discussing the quotes received for the asbestos report, it was **RESOLVED** to accept the quote for £500, ask the Bowls Club when the bowling season finishes so the survey can be carried out after such date, due to the intrusiveness of the report and potential for the building to be unusable afterwards.

It was confirmed that the infiltration tests do not need to go ahead following a letter from the planning consultee.

The 2nd bat transect survey has been rescheduled from the 8th August to the 15th August due to the predicted heavy rain.

A quote of £63.50 has been received for a Telecoms survey.

The Drain survey will need to access the manhole in the corner behind the Bowls and Sports and Social Clubs.

This may require permission from the owner of the land. Anglian Water may be able to advise on this.

Declan will be added to the Power Networks contact list for the project.

10. Tree Works

To consider quotes received from tree surgeons to carry out the work on trees recommended in the recent tree risk assessment report.

DEFERRED to next ordinary meeting.

11. Accounts Balances and Payments

To receive the bank reconciliations, account balances and approve the list of payments for August.

The bank reconciliations and account balances were received and payments approved. **RESOLVED**

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT AUGUST 2019				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
Salaries	Litter Collection August, Clerk Salary & Exps August, NEST Contributions and Deputy Clerk Salary and Exps August	electronic	£ 2,022.30	
HMRC	PAYE & NI	electronic	£ 132.62	
E.On	August	DD	£ 423.04	70.51
Joanna Craig	Website hosting - July - Inv 3368	S/O	£ 19.00	
M Oliver	Petrol for the Long Spinney Mower	electronic	£ 6.15	1.03
Wing Village Hall Trust	Office Rent for September	electronic	£ 375.00	
Direct 365	Quarterly Bin Rental 14.08-13.11.19	electronic	£ 135.31	22.55
C Hellgren-Derry	Printer Cartridge and Card	electronic	£ 35.09	
			£ 3,148.51	

Balances @ 13.08.19	HSBC Community a/c	£ 7,444.79
	HSBC BMM a/c	£ 73,023.62
	HSBC Long Spinney a/c	£ 810.55
	HSBC War Memorial a/c	£ 5,661.16
		<u>£ 86,940.12</u>

12. Date of Next Meeting

**Parish Council Meeting – Tuesday 24th September 2019 at 8pm Wing Village Hall
Meeting Closed at 8.45pm.**

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