

Wing Parish Council

Agenda

You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 29th September 2020 commencing at 8pm via Zoom (Meeting Link: <https://us02web.zoom.us/j/86427882257?pwd=Tm1kNFdXSWkxb3dLVE9qaHc3Ulhodz09>)

Claire Power

Claire Power
Clerk of the Parish Council

Dated 23rd September 2020

The Press and Public are welcome to attend the meeting via Zoom.

Zoom Link: <https://us02web.zoom.us/j/86427882257?pwd=Tm1kNFdXSWkxb3dLVE9qaHc3Ulhodz09>

Meeting ID: 864 2788 2257

Password: 672886

Telephone access is also available, and details maybe requested from the Clerk until Tuesday midday.

You will be requested to provide your name.

On joining the meeting, you will be placed into the waiting room pending attendance.

Your microphone will be automatically muted on entry to the meeting.

The waiting room for the meeting will be opened at 7.30pm. After 8pm, new requests to join may not be processed.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak so that your microphone can be unmuted. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman.

Business To Be Transacted At The Meeting

1 Chairman's Welcoming Statement

2 Governance

To affirm the reapplication of the Procedures and protocols for dealing with the Coronavirus (COVID-19) crisis to include without limitations amendments to Standing Orders, Financial Regulations, Scheduled meeting timetable changes and the dissemination of information to the public as resolved under resolution 2003.2.6 20th March 20.

2.1 To apply in the event of technical difficulties restricting the attendance of members of the Council such that this meeting becomes inquorate, or otherwise disrupted, such that the business of the Council cannot be completed.

2.2 To apply in the event that the next meeting of the Council cannot take place either for technical reasons or is suspended in accordance with any emergency legislation or official guidance.

3 Apologies for Absence

To receive apologies for absence from Members.

4 Public Question Time

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence relating to the business to be transacted.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

A person wishing to speak should gain the attention of the Chairman by raising their hand.

(For further information please refer to the Wing Parish Council Public Participation Policy.)

5 Declaration of Acceptance of Office

- 5.1 To accept a signed Declaration of Acceptance of Office Form from Councillor Benson
- 5.2 To accept a signed Declaration of Acceptance of Office Form from Councillor Boyd

6 Unitary Councillor's Report

To receive a report from Cllr Glover and Cllr Cooper.

7 Clerk's Report

To receive a report from the Clerks on activity since the last meeting.

8 Councillor Reports

To receive a report from Councillors on activity since the last meeting.

9 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

10 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

11 Previous Minutes

To resolve that the minutes of the Parish Council meeting held on 18th August 2020 be signed as correct.

12 Planning Applications

To consider the following planning applications:

- 12.1 20/02716/APP – 1 High Street, Burcott
Two storey rear extension, new recessed entrance door and side lights at the front of the property.
- 12.2 20/03177/APP – 29 Chesterfield Crescent, Wing
Part single, part two storey rear extension and partial garage conversion

13 Account Balances and Payments

- 13.1 To confirm receipt of the August bank reconciliations
- 13.2 To receive a list of payment transactions for September

14 Recreation Ground Project

- 14.1 To receive an update on the projects progress
- 14.2 To consider any actions required at this stage

15 Land Transfer from Martin Grant

To discuss how to proceed with the new information received regarding the fence and boundary between Moorlands and edge of the Meadow Way estate.

16 Land Transfer from Taylor Wimpey

To discuss outstanding items raised during the walkarounds with Taylor Wimpey and the additional issue of the green space along Friendship Lane.

17 Maintenance of Meadow Way Play Area

To consider quotes received for the maintenance of the Meadow Way play area.

18 Youth Club

To appoint a solicitor to carry out the work required for transferring the running of the Youth Club to the Parish Council.

19 Streetlighting

19.1 To receive an update report on the current streetlights that need to be repaired/reinstated.

19.2 To consider the next course of appropriate action to rectify the following damaged/faulty streetlights:

- a) LP108 – Outside 21 Moorlands Road
- b) LP061 – Outside 13 Leighton Road
- c) LP085 – Junction of Moorlands and Moorhills Road
- d) LP059 – Outside 39 Leighton Road
- e) LP139 – Outside 19 Wantage Close

20 Woodlands Trim Trail and Play Area

20.1 Bins

To discuss the removal of the bin along the trim trail by Friendship Lane and the replacement of the bin along the trim trail by Beech Tree Lane and the play area with a better alternative bin.

20.2 Border for the Play area

To discuss installing a border hedge around the green space at the end of Beech Tree Lane.

21 Website Accessibility

21.1 To review and adopt the Accessibility Statement

21.2 To consider changing the website to a new fully WCAG 2.1 Compliant website rather than updating the current website to be fully compliant.

22 Neighbourhood Plan

To consider setting up a Neighbourhood Plan working party to review the current Neighbourhood Plan and provide a report to the Council at the October meeting on whether it recommends the Neighbourhood Plan is updated or not.

23 2020-21 Quarter 1 Accounts

23.1 To receive a report from the RFO for quarter 1 on budget verses actual spend

23.2 To consider recommended budget adjustments

24 Finance, HR and Legal Committee

To set the dates for the remainder of 2020.

25 Co-option of Parish Councillors

To consider applications received from individuals to be co-opted onto the Parish Council.

26 Date of Next Meeting – Tuesday 27th October 2020 to commence at 8pm on Zoom.