

# Wing Parish Council

## Minutes

of the Wing Parish Council meeting held on Tuesday 5th January 2021 at 8pm via Zoom

**Councillors Present:** Councillors Lomas (Vice-Chairman), Hellgren-Derry, Tabiner-Crush, Tring, Benson, Boyd, Cronshaw, Mortain-Cogar (from Item 3 onwards). (2 Vacancies)

**Clerks:** Power (Clerk and Financial Officer) and Furniss (Deputy Clerk)

**Public:** 12 zoom participants were present.

**Item prefix 2101z**

**Meeting Start Time: 8.00pm**

### 1 Chairman's Welcoming Statement

As apologies were received from Chairman, Councillor Kellner, Vice-Chairman Councillor Lomas chaired the meeting.

Councillor Lomas informed the meeting that Councillor Palmer-Webb had resigned from the Parish Council.

### 2 Governance

To affirm the reapplication of the Procedures and protocols for dealing with the Coronavirus (COVID-19) crisis to include without limitations amendments to Standing Orders, Financial Regulations, Scheduled meeting timetable changes and the dissemination of information to the public as resolved under resolution 2003.2.6 20<sup>th</sup> March 20.

2.1 To apply in the event of technical difficulties restricting the attendance of members of the Council such that this meeting becomes inquorate, or otherwise disrupted, such that the business of the Council cannot be completed.

**RESOLVED.** The Council resolved to affirm the reapplication of the Procedures and protocols as resolved under resolution 2003.2.6 20<sup>th</sup> March 20 in the event of technical difficulties restricting the attendance of members of the Council such that this meeting becomes inquorate, or otherwise disrupted, such that the business of the Council cannot be completed.

2.2 To apply in the event that the next meeting of the Council cannot take place either for technical reasons or is suspended in accordance with any emergency legislation or official guidance.

**RESOLVED.** The Council resolved to affirm the reapplication of the Procedures and protocols as resolved under resolution 2003.2.6 20<sup>th</sup> March 20 in the event that the next meeting of the Council cannot take place either for technical reasons or is suspended in accordance with any emergency legislation or official guidance.

### 3 Apologies for Absence

To receive apologies for absence from Members.

Councillor Mortain-Cogar joined the meeting prior to the voting on this item.

Apologies were received from Councillor Kellner. The Council **resolved** to accept the apologies.

### 4 Public Question Time

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence

relating to the business to be transacted.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

A person wishing to speak should gain the attention of the Chairman by raising their hand.

(For further information please refer to the Wing Parish Council Public Participation Policy.)

- A member of the Wing Hall Trust pointed out that the December rent payment for Charlotte Cottage has not been made. The Clerk responded that the December invoice was being passed to Councillors the following day and would be settled.
- A resident enquired if Buckinghamshire Council is aware of the full extent of the costs of the recreation ground project and have they agreed to continue with the funding?  
Councillor Lomas said that the question was not able to be answered during the meeting but would be addressed during the meeting at the end of January.
- A resident enquired if they could see documentation to show the initial brief and that financial constraints of the project were conveyed to the architects. They also stated that it would also be useful to see a signed contract with the architect to know the terms and conditions the Council have signed up to. Councillor Lomas and the Clerk agreed to producing the documents within two weeks.
- A resident requested the Parish Council publish a response to the article published in the January What's On In Wing.

## 5 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

The members declared interests as follows: -

Councillor Hellgren-Derry – Recreation Ground

Councillor Tabiner-Crush – Recreation Ground

Councillor Tring – Recreation Ground

Councillor Lomas – Recreation Ground

Councillor Benson – Recreation Ground

Councillor Boyd – Recreation Ground

Councillor Cronshaw – Recreation Ground

Councillor Mortain-Cogar – Recreation Ground

## 6 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

The Clerk confirmed that all Councillors held dispensations to speak and vote on Recreation Ground matters which ran to the next elections due in May 2021.

## 7 Previous Minutes

7.1 To resolve that the minutes of the Parish Council meeting held on 24th November 2020 be signed as a correct record of proceedings.

**Resolved:** To amend item 8 of the minutes with the addition of the letter S at the end of congratulation in the item presented by Councillor Kellner.

**Resolved:** To amend item 8 of the minutes to change "distance distanced" to "distanced services on the Sunday and Wednesday" in the item presented by Councillor Lomas.

**Resolved:** To amend item 21 of the minutes to change "Bulgards" to "Balguards".

**Resolved:** The Council resolved that the circulated minutes so amended be approved for signature as an accurate record of the Parish Council meeting held on Tuesday 24th November 2020.

7.2 To receive the signed minutes of the Finance, HR and Legal Committee meeting held on Wednesday 14th October 2020. The Council acknowledged receipt of the Finance, HR and Legal Committee minutes of the meeting held on Wednesday 14th October 2020.

## 8 Planning Applications

To consider submitting a consultee comment for the following planning applications:

8.1 20/03978/APP – 25 Stewkley Road, Wing  
Single storey rear extension

**Resolved:** The Council resolved to submit a No Objections response to this planning application.

8.2 20/03995/APP – 17 George Street, Wing  
Proposed rear ground floor and first floor extension and incorporation of rear dormer to roof. Demolition of rear shed.

**Resolved:** The Council resolved to submit a No Objections response to this planning application.

8.3 20/04183/APP – 2 Lower Wingbury Cottages, Aylesbury Road, Wing  
Loft conversion with 2 No. rear dormers, 2 No. front roof lights and new cladding to the front elevation (Part retrospective)

**Resolved:** The Council resolved to submit a No Objections response to this planning application.

8.4 CM/0066/20 - Lockharts Farm Recycling Facility, Wing Road, Cublington  
Planning Application made under Section 73 of the Town and Country Planning Act 1990 to vary Condition 1 (Plans), Condition 2 (Operating Hours) and Condition 3 (Lorry Movements) of planning permission 08/20007/AWD

**Resolved:** The Council resolved that Councillor Lomas will raise a letter of Objection to this planning application which will be sent to the Clerks to submit to planning.

## 9 Recreation Ground Project

To consider the drafted letter to Buckinghamshire Council requesting an extension to the New Homes Bonus funding into 2021/22.

The drafted letter was read out and it was agreed to make the following couple of minor adjustments: correct the date from Tuesday 4<sup>th</sup> January to Tuesday 5<sup>th</sup> January and remove the wording 'accessible trail and new trees,'.

**Resolved:** The Council resolved for the Clerk to send the revised letter to Buckinghamshire Council to request an extension to the New Homes Bonus Grant into 2021/22.

## 10 Precept 2021/22

10.1 To receive a recommendation from the Finance, HR and Legal Committee for the 2021/2022 budget and precept. The Council confirmed receipt of the recommended budget and recommendation to set the precept at £135,500 for 2021/22. Using the Buckinghamshire Council's precept calculator this is an increase of 2.84% from 2019/20 and equates to an annual increase of £3.22 for a Band D property.

10.2 To discuss the received recommendation and set the 2020/2021 precept. During discussions of the budget items, it was noted that the budget for 2021/22 included a half year repayment for a Public Works Loan of £475,000 for the Recreation Ground Project. This was seen as a worst-case scenario but it was felt prudent that it was included in the budget. If the Public Works Loan is for a smaller amount or does not go ahead the additional amount set aside in this budget could be reallocated to other budget areas or, perhaps, used to go into the budget for the following year to reduce the following years precept.

**Resolved:** The Council resolved to accept the recommended budget and set the precept for 2021/22 at £135,500.

### **11 Christmas Tree Disposal**

To consider the disposal of the village Christmas tree.

**Resolved:** The Council resolved to instruct Libby's Tree Service to collect and dispose of the 15ft Christmas tree at a cost of £15.

### **12 Co-Option for the Current Parish Councillor Vacancy**

To consider starting the co-option process for the current Parish Councillor vacancy.

**Resolved:** The Council resolved to start the co-option process and advertising for the current Parish Councillor vacancy.

### **13 Account Balances and Payments**

13.1 To confirm receipt of the November and December bank reconciliations.

The Council confirmed receipt of the November and December bank reconciliations.

13.2 To receive and confirm acceptance of the list of payment transactions for December.

Details of the Accounts for Payment December 20 are appended A to form part of these minutes.

**Resolved:** The Council confirmed receipt and acceptance the list of payment transactions for December.

### **14 Date of Next Meeting**

Finance, HR and Legal Committee meeting – Tuesday 14th January 2021 to commence at 8pm on Zoom.

Parish Council meeting - Tuesday 26th January 2021 to commence at 8pm on Zoom.

**Meeting Closed: 20.50.**

### **Appendices**

A – Wing Parish Council – Accounts For Payment Dec 20

The amendments shown in purple were approved at the meeting of Wing Parish Council on 26th January 2021 by resolution of the Council.

The minutes so amended were approved for signature as an accurate record of the proceedings at the meeting of Wing Parish Council on 26th January 2021 by resolution of the Council.

Payee	Description	Pay't Method	Amount (£)	VAT (£)
E.On	Electricity - Streetlights - Dec 20	DD	£408.76	£68.13
Joanna Craig	Website Hosting - Nov - Inv 3987	SO	£19.00	
Salaries	Litter Collection Dec, Clerk Salary & Exps Dec, Deputy Clerk Salary and Exps Dec and NEST Contributions			
HMRC	PAYE - December	electronic	£2,890.08	
Wing Village Hall Trust	Office Rent - January	electronic	£592.78	
Goldleaf	Monthly Groundcare Maintenance - Inv 11182	electronic	£375.00	
BMKALC	Councillor Training - Inv 41.55	SO	£288.96	£48.16
Bowls Club	Irrigation Base Materials	electronic	£41.55	
Buckinghamshire Council	Litter Bin Emptying Service x2 2020/21 Inv 504334	electronic	£121.41	
Greensand Trust	Christmas Tree	electronic	£163.75	£27.29
HMRC	Balance O/S from 2017	electronic	£162.00	£27.00
Macaulay Tree Services	Tree work services - Invs 330, 331 and 332	electronic	£784.75	
PKF Littlejohn	External Audit Fee 2019-20 - Inv SB20203952	electronic	£5,800.00	
			£480.00	£80.00
			£12,128.04	