

Wing Parish Council

Agenda

You are hereby notified of the Wing Parish Council meeting being held on
Tuesday 30th March 2021 commencing at 8pm via Zoom

Claire Power

Claire Power
Clerk of the Parish Council

Dated 25th March 2021

The Press and Public are welcome to attend the meeting via Zoom.

Zoom Link: <https://us02web.zoom.us/j/88924610875?pwd=TzlnNdnFyMmpnVXJQNEdDaU9RRExnUT09>

Meeting ID: 889 2461 0875

Password: 058198

Telephone access is also available, and details maybe requested from the Clerk until Tuesday midday.

On joining the meeting, you will be placed into the waiting room pending attendance.

Your microphone will be automatically muted on entry to the meeting.

The waiting room for the meeting will be opened at 7.30pm. After 8pm, new requests to join may not be processed.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak so that your microphone can be unmuted. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman.

Business To Be Transacted At The Meeting

1 Chairman's Welcoming Statement

2 Governance

To affirm the reapplication of the Procedures and protocols for dealing with the Coronavirus (COVID-19) crisis to include without limitations amendments to Standing Orders, Financial Regulations, Scheduled meeting timetable changes and the dissemination of information to the public as resolved under resolution 2003.2.6 20th March 20.

2.1 To apply in the event of technical difficulties restricting the attendance of members of the Council such that this meeting becomes inquorate, or otherwise disrupted, such that the business of the Council cannot be completed.

2.2 To apply in the event that the next meeting of the Council cannot take place either for technical reasons or is suspended in accordance with any emergency legislation or official guidance.

3 Declaration of Office

To accept a signed Declaration of Acceptance of Office form from Councillor Andy Hill.

4 Apologies for Absence

To receive apologies for absence from Members.

5 Public Question Time

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence

relating to the business to be transacted.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

A person wishing to speak should gain the attention of the Chairman by raising their hand.

(For further information please refer to the Wing Parish Council Public Participation Policy.)

6 Unitary Councillor's Report

To receive a report from Cllr Glover and Cllr Cooper.

7 Clerks' Report

To receive a report from the Clerks on updates and activity on items since the last meeting and discuss any action required, these items will include, but not limited to the following:

Clerk

- Transfer of the Youth Club lease to the Parish Council
- New Accessibility compliant website
- Jubilee Green play equipment maintenance
- Correspondence received via email
- Community of Asset Value
- Removal of bin in Woodlands
- May elections
- Jubilee Green shrubbery work
- Recreation Ground lime tree work

Deputy Clerk

- Street lighting faults and claims.
- Enquiries from the website, Facebook and phone calls.
- Treeworks.

8 Parish Reports

To receive reports and recommendations from Sub Committees, Working Parties and Advisory Groups and Councillors on activities since the last meeting and to determine the next required reporting date.

- 1) Road Safety/Speedwatch.
- 2) Public Open Space, including Long Spinney.
- 3) Environment.
- 4) Communications
- 5) Neighbourhood Plan
- 6) Pump Track
- 7) Village Sign
- 8) Mental Health / Well-Being

9 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

10 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

11 Roles and Responsibilities

To consider the appointment of Councillor Andy Hill onto Committees and Working Parties.

12 Previous Minutes

12.1 To resolve that the minutes of the Parish Council meeting held on 23rd February 2021 be signed as a correct record of proceedings.

13 Planning Applications

To consider submitting a consultee comment for the following planning applications:

13.1 CM/0066/20 – Lockharts Farm Waste Recycling Facility, Cublington Road, Wing

To consider submitting a further comment due to the request to vary more conditions on the application.

14 Women's Forest School

To consider the request from Tails and Trails to hold forest school sessions for women in Long Spinney.

15 Commemorative Benches

To consider placing the fundraising page on the Council's social media platforms.

16 Path / Cycleway Along A418 (Wing – Leighton Buzzard)

To consider concerns received and possible actions regarding the state of the path / cycleway between Wing and Leighton Buzzard.

17 Recreation Ground Project

17.1 To receive an update on the projects progress, to include but not limited to a general project update, New Homes Bonus extension update, FCC Application update and an update on the resurfacing of the upper football pitch.

17.2 To consider any actions required at this stage.

18 Treeworks

To consider quotations received for the tree survey and risk assessment of trees at Long Spinney (to include the Bewick Green area), Woodlands, Jubilee Green and the Recreation Ground.

19 Trees Overhanging the Tennis Courts

To consider the request received from the Tennis Club to cut back the trees overhanging the tennis courts.

20 Long Spinney / Bewick Green Spring Cut

To consider quotes received to carry out the Spring cut of the Bewick Green nature area.

21 Weed Control

To consider arrangements for weed control within the Parish.

22 Annual Parish Meeting

22.1 To discuss holding the Annual Parish Meeting online in April.

22.2 To discuss the arrangements for advertising the Annual Parish meeting.

23 Land Transfer Agreement – Taylor Wimpey – The Woodlands

23.1 To consider the proposal received from Taylor Wimpey regarding the remaining outstanding items.

23.2 (Subject to 23.1) To nominate two Councillors to sign the land transfer agreement in the presence of the Clerk on behalf of the Council. To be undertaken at the Solicitors office by arrangement.

24 Land Transfer Agreement – Martin Grant Homes – Bewick Green

24.1 To consider the proposal received from Martin Grant Homes regarding the fence along the Moorlands property boundaries.

24.2 (Subject to 24.1) To nominate two Councillors to sign the land transfer agreement in the presence of the Clerk on behalf of the Council. To be undertaken at the Solicitors office by arrangement.

25 Neighbourhood Plan

To consider setting up a Neighbourhood Plan Working Party to start the review process of the Neighbourhood Plan.

26 Parish Online Renewal

To consider renewing the annual Parish Online license/subscription for £150 plus VAT.

27 Council Connect

To consider an annual subscription to a communications tool, Council Connect.

28 Insurance

28.1 To review and confirm the insurance policy provides the Council with adequate cover in respect of its insurable risks.

28.2 To confirm acceptance of the insurance premium for the 3rd year of the 3 year deal.

29 Street Lighting Policy

To consider referring the drafted Street Lighting policy for review to the Environment Working Party.

30 Emergency Plan

30.1 To consider adopting the revised emergency plan.

30.2 To consider advertising for Groups/Individuals and Local Skills to help in an emergency and Local Resources.

31 Risk Schedule

To review the Wing Parish Council's Risk Schedule.

32 Asset Register

To review Wing Parish Council's asset register.

33 Training

To consider any training requests and/or requirements for the Clerks and Councillors.

34 Financial Reports and Payments

34.1 To confirm receipt of the February bank reconciliations.

34.2 To receive and authorise the list of payment transactions for March.

35 Co-Option for Parish Councillor Vacancy

To consider applications received for the current Parish Councillor vacancy.

36 Employment Matters

To consider employment matters of the Clerks.

37 Date of Next Meeting

Finance, HR and Legal Committee meeting – Wednesday 14th April to commence at 8pm on Zoom.

Parish Council meeting - Tuesday 27th April 2021 to commence at 8pm on Zoom.