

Wing Parish Council

Agenda

You are hereby notified of the Wing Parish Council meeting being held on
Tuesday 27th April 2021 commencing at 8pm via Zoom

Claire Power

Claire Power
Clerk of the Parish Council

Dated 22nd April 2021

The Press and Public are welcome to attend the meeting via Zoom.

Zoom Link: <https://us02web.zoom.us/j/81522820132?pwd=VG5tekJPVEtkTmdvYVWVjNjYOTRaQT09>

Meeting ID: 815 2282 0132

Password: 590936

Telephone access is also available, and details maybe requested from the Clerk until Tuesday midday.

You will be requested to provide your name.

On joining the meeting, you will be placed into the waiting room pending attendance.

Your microphone will be automatically muted on entry to the meeting.

The waiting room for the meeting will be opened at 7.30pm. After 8pm, new requests to join may not be processed.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak so that your microphone can be unmuted. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Chairman's Welcoming Statement

2 Governance

To affirm the reapplication of the Procedures and protocols for dealing with the Coronavirus (COVID-19) crisis to include without limitations amendments to Standing Orders, Financial Regulations, Scheduled meeting timetable changes and the dissemination of information to the public as resolved under resolution 2003.2.6 20th March 20.

2.1 To apply in the event of technical difficulties restricting the attendance of members of the Council such that this meeting becomes inquorate, or otherwise disrupted, such that the business of the Council cannot be completed.

2.2 To apply in the event that the next meeting of the Council cannot take place either for technical reasons or is suspended in accordance with any emergency legislation or official guidance.

3 Declaration of Office

To accept a signed Declaration of Acceptance of Office form from Councillor Sheryl Allmark.

4 Apologies for Absence

To receive apologies for absence from Members.

5 Public Question Time

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence

relating to the business to be transacted.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

6 Unitary Councillor's Report

To receive a report from Cllr Glover and Cllr Cooper.

7 Clerks' Report

To receive a report from the Clerks on updates and activity on items since the last meeting and discuss any action required, these items will include, but not limited to the following:

Clerk

- Transfer of the Youth Club lease to the Parish Council
- New Accessibility compliant website
- Jubilee Green play equipment maintenance
- Correspondence received via email
- Community of Asset Value
- Removal of bin in Woodlands
- May Elections, Hustings and Co-option

Deputy Clerk

- Street lighting faults and claims.
- Enquiries from the website, Facebook and phone calls.
- Tree works

8 Parish Reports

To receive reports and recommendations from Sub Committees, Working Parties and Advisory Groups and Councillors on activities since the last meeting and to determine the next required reporting date.

- 1) Road Safety/Speedwatch.
- 2) Public Open Space, including Long Spinney.
- 3) Environment.
- 4) Mental Health / Well Being
- 5) Pump Track.
- 6) Village Sign.
- 7) Bin on the High Street, Wing

9 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

10 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

11 Previous Minutes

- 11.1 To resolve that the minutes of the Parish Council meeting held on 23rd February 2021 be signed as a correct record of proceedings.
- 11.2 To receive the approved minutes from the Finance, HR and Legal Committee meeting held on 14th January 2021.

12 Planning Applications

To consider submitting a consultee comment for the following planning applications

- 12.1 21/00316/APP – Annex 1, Ivy Cottage, 43 High Street, Burcott
Change of use of Annex 1 from B and B to residential dwelling (for long term tenancy lets)
- 12.2 CM/0018/21 - Lockharts Farm, Cublington Road, Wing
Installation of concrete walling, litter netting, fuel tank and water tanks.

13 Recreation Ground Project

- 13.1 To receive an update on the projects progress. To include information on the working party meeting, NHB Letter, FCC Application, resurfacing football pitch work
- 13.2 To consider any actions required at this stage, to include but not limited to
 - Consider recommendations from the Working Party.
 - To consider purchase of a travelling Sprinkler system.
 - Adoption of Bookings Policy for the Pavilion

14 Risk Schedule

To consider the Council's Risk Schedule.

15 Streetlight Policy

To review the drafted streetlighting policy and consider its adoption.

16 Land Transfer Agreement – Martin Grant Homes – Bewick Green

To consider the response to the questionnaire circulated to residents sharing a boundary with the Martin Grant Homes land regarding the removal / retention of the fence.

17 Land Transfer Agreement – Taylor Wimpey – The Woodlands

17.1 To consider the work carried out since the last meeting and whether the outstanding items have now been completed.

17.2 (Subject to 15.1) To nominate two Councillors to sign the land transfer agreement in the presence of the Clerk on behalf of the Council. To be undertaken at the Solicitors office by arrangement.

18 Local Authority Remote Meetings – Call for Evidence

To consider submitting a response to the Local Authority remote meetings – Call for evidence consultation.

19 Commemorative Bench

To consider the submission of an application form to the Community Board for a contribution towards the cost and installation of the commemorative benches.

20 Replacement Bin

To consider the purchase of a new bin to replace the missing bin on the junction of High street and Prospect Place.

21 Annual Meeting of the Parish Council

To consider changing the date for the Annual Meeting of the Parish Council meeting to Tuesday 18th May 2021 with the ordinary meeting to follow on immediately.

22 Face to Face Parish Council Meetings

To consider the arrangements and the purchase of equipment to comply with regulations for holding face to face meetings after the 7th May 2021.

23 Wildflowers

To consider the purchase of wildflower seeds

24 Hightown Housing Association – Friendship Lane

To review and approve the letter to Hightown Housing Association to report issues raise by members of the public.

25 Save the school Swimming Pool

To consider a request for the Parish Council to contribute towards the costs. (Crowdfunding deadline 29th April)

26 Church Road Traffic Calming measures

To consider a request to support changing Church Road to a one-way street and other traffic issues.

27 Long Spinney / Bewick Green

27.1 Long Spinney and Bewick Green - New Combined long-term plan.

27.2 To authorise the purchase of 2 big bags of MOT type 1 for repairs to Bewick Green paths.

27.3 To consider supporting a grant application to the Community Board for path repair in Long Spinney.

28 Parish Council News in What's On In Wing

To task the Communications working party to prepare and submit a monthly update on Parish Council activities to What's On In Wing by the monthly publication deadline.

29 2020-21 Year End Accounts

To review the year-end accounts for 2020/2021 and a recommendation from the Finance, HR and Legal Committee to changes in the ring-fenced reserves.

30 Training

To consider any training requests and/or requirements for the Clerks and Councillors.

31 Financial Reports and Payments

31.1 To confirm receipt of the March bank reconciliations.

31.2 To receive and authorise the list of payment transactions for April.

32 Employment Matters

To consider employment matters of the Clerks.

33 Date of Next Meeting – Annual Meeting.

Annual Parish Council Meeting - TBC.