

Wing Parish Council Minutes

of the Finance, HR and Legal Committee meeting being held on Thursday 14th January 2021 via Zoom commencing at 8pm.

Present: Councillors Cllrs David Kellner, John Lomas, Charlotte Hellgren-Derry (experienced internet issues and joined the meeting at 8.06pm), Louise Tabiner-Crush and Phil Cronshaw. (1 vacancy on the Committee).

Clerk: Claire Power

Public: 3 residents

All items prefixed 2101F as the recorded Minute number.

The wording from the Agenda for the meeting is repeated in smaller font to differentiate it from the Minutes.

1. Chairman's Welcoming Statement

Councillor Kellner welcomed everyone to the meeting.

2. Apologies for Absence

To receive apologies for absence from Members.

None.

3. Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

None.

4. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

None.

5. Previous Minutes

To resolve that the minutes of the Finance, HR and Legal Committee meeting held on Thursday 17th December 2020 be signed as correct.

Resolved: The Committee approved the signing of the minutes as an accurate record of the proceedings of the Finance, HR and Legal Committee meeting held on Thursday 20th December 2020.

6. Quarter 4 2020-21 Actual Spend Verses Budget

Review the Quarter 4 actual spend verses budget.

Discuss any budget adjustments and agree any recommendations for the Full Council to consider.

Councillor Hellgren-Derry joined the meeting during this item.

The budget verses spend to date was reviewed. The suggested amendments to the budget were discussed individually and agreed upon.

Resolved: To recommend to the full Council at the January meeting that all the suggested adjustments are adopted.

7. Financial Guidelines

Review the recommendations from the review carried out by Councillor Lomas, Councillor Hellgren-Derry and the Clerk. Agree on a draft recommendation for the Full Council to consider at the meeting being held on Tuesday 26th January 2021.

A full review of the recommendations was carried out and a final draft was agreed upon.

Resolved: To recommend to the full Council at the January meeting that the agreed upon draft updated version of the Financial Guidelines is to be adopted.

8. Date of Next Meeting

Wednesday 14th April 2021 at 8pm on Zoom.

Meeting Closed: 9.20pm

Approved as an accurate record of the Finance, HR and Legal Committee meeting held on 14th January 2021 and for signature at an online meeting of Finance, HR and Legal Committee on 14th April 2021 (2104F.5)