

Wing Parish Council

Agenda

You are hereby notified of the Wing Parish Council meeting being held on
**Wednesday 9th June 2021 commencing at 8pm in the Small Hall, Wing Village Hall
(Councillors and Clerks) and via Zoom (Public and Press)**

Claire Power

Claire Power
Clerk of the Parish Council

Dated 4th June 2021

Due to the current restrictions and legislation, the Council are required to meet physically in the same location. The Press and Public are welcome to attend the meeting via Zoom.

Zoom Link: <https://us02web.zoom.us/j/85255914367?pwd=TGhSNIN2eHBaYi9SejFpQTFuYU1Odz09>

Meeting ID: 852 5591 4367

Password: 050634

Telephone access is also available, and details may be requested from the Clerk until Tuesday midday.

On joining the meeting, you will be placed into the waiting room pending attendance.

Your microphone will be automatically muted on entry to the meeting.

The waiting room for the meeting will be opened at 7.30pm. After 8pm, new requests to join may not be processed.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak so that your microphone can be unmuted. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Chairman's Welcoming Statement

2 Declaration of Office

To accept a signed Declaration of Acceptance of Office form from Councillor Sanchia Davidson.

3 Apologies for Absence

To receive apologies for absence from Members.

4 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

5 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

6 Public Question Time

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence

relating to the business to be transacted.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

7 Unitary Councillor's Report

To receive a report from Councillor Blamires, Councillor Bond and Councillor Cooper.

8 Clerks' Report

To receive a report from the Clerks on updates and activity on items since the last meeting and discuss any action required, these items will include, but not limited to the following:

Clerk

- Transfer of the Youth Club lease to the Parish Council
- New Accessibility compliant website
- Jubilee Green play equipment maintenance
- Correspondence received via email
- Removal of bin in Woodlands
- Land Transfer Agreement – Taylor Wimpey – The Woodlands
- Church Road Traffic Calming
- Replacement Bin for the High St / Prospect Place Junction

Deputy Clerk

- Street lighting faults and claims.
- Tree Survey
- Overgrowing Hedges – Moorhills Road/ Moorlands Junction and William Bandy Close/Woodman Close
- Friendship Lane Watering.
- Land Transfer Agreement – Martin Grant Homes - Bewick Green
- Enquiries from the website, Facebook and phone calls.

9 Parish Reports

To receive reports and recommendations from Working Parties, Advisory Groups and Councillors on activities since the last meeting and to determine the next required reporting date.

- 1) Road Safety/Speedwatch.
- 2) Public Open Space, including Long Spinney.
- 3) Environment – Inc Wildflowers
- 4) Mental Health / Well Being
- 5) Pump Track.
- 6) Bin on the High Street, Wing
- 7) Commemorative Bench
- 8) Other Councillor reports

10 Previous Minutes

10.1 To resolve that the minutes of the Parish Council meeting held on 18th May 2021 be signed as a correct record of proceedings.

11 Planning Applications

To consider submitting a consultee comment for the following planning applications

- 11.1 21/00316-APP – Annex 1, Ivy Cottage, 43 High Street, Burcott
Change of use of Annex 1 from B and B to residential dwelling (for long term tenancy lets).
- 11.2 21/01919/APP – Glebe Farm, Stewkley Road, Wing
Installation of recessed solar panels into the roofs of the barn conversions.
- 11.3 21/01926/APP – Cedar Farm, Cublington Road, Wing
Erection of extension to existing building (E(g)/B8) and erection of second building (E(g)/B8).
- 11.4 21/02009/APP – 23 Dormer Avenue, Wing
Erection of single storey side extension.
- 11.5 21/02091/APP – 1 Wantage Crescent, Wing
Single storey rear extension.

12 Recreation Ground Project

- 12.1 To receive an update on the projects progress. To include information on the NHB Letter, FCC Application and the resurfacing football pitch work.
- 12.2 To consider any actions required at this stage, to include but not limited to:
 - To consider options for watering the newly seeded football pitch, cost not to exceed £2,500.

13 Council Structure

To review the Council Structure:

- 13.1 Committees
- 13.2 Working Parties

14 Scheme of Delegation

To review a drafted Scheme of Delegation which includes delegation of authority arrangements (for Committees, Officers and Local Authorities) and Terms of References (for Committees, Working Parties, Local Authorities and Standard Templates (for Committees, Sub-Committees and Working Parties)).

15 Appointment of Members

To consider the appointment of members to:

- 15.1 Committees
- 15.2 Working Parties
- 15.3 Local Authorities

16 Council Policies

To receive recommendations following a review of the Council's policies, including but not limited to:

- 16.1 Complaints Procedure
- 16.2 Freedom of Information and Data Protection
- 16.3 Dealing with Press/Media
- 16.4 Employment
- 16.5 Other

17 Play Area Maintenance

To consider the following play area maintenance items:

- 17.1 Repairs to the Hip-Hop See-Saw play equipment in Jubilee Green
- 17.2 Quarterly play equipment assessments for Jubilee Green, Meadow Way and Beech Tree Lane.
- 17.3 Grass cutting and weed control maintenance for Meadow Way play area.

18 Training

To consider any training requests and/or requirements for the Clerks and Councillors.

19 Financial Reports and Payments

- 19.1 To confirm receipt of the May bank reconciliations.
- 19.2 To receive and authorise the list of payment transactions for May.

20 Co-Option for Parish Councillor Vacancies

To consider applications received for the two Parish Councillor vacancies following the May 2021 elections.

21 Date of Next Meeting

Tuesday 29th June 2021 at 8pm in the Small Hall, Wing Village Hall (Councillors and Clerks) and via Zoom (public and Press). Subject to change depending on Government Regulations.