

# Wing Parish Council

## Agenda

**Parish Councillors: David Kellner, John Lomas, Louise Tabiner-Crush, Liz Tring, Phil Cronshaw, Jo Mortain-Cogar, Andy Hill, Sheryl Allmark, Sanchia Davidson and Helen Sunday**

**You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 27th July 2021 commencing at 8pm in the Small Hall, Wing Village Hall.**

*Claire Power*

Claire Power  
Clerk of the Parish Council

Dated 22<sup>nd</sup> July 2021

**The Press and Public are welcome to attend the meeting.**

**During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)**

### **Business To Be Transacted At The Meeting**

#### **1 Chairman's Welcoming Statement**

#### **2 Apologies for Absence**

To receive apologies for absence from Members.

#### **3 Declaration of Interests from Members on Agenda Items**

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

#### **4 Dispensations**

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

#### **5 Public Participation**

Public participation will be permitted for a period of 15 Minutes.

Members of the public are able to

- a) make representations
- b) ask questions
- c) give evidence

relating to the business on the agenda.

A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

A maximum of 3 minutes will be allowed for a member of the public to speak.

Supplementary comments or questions are solely at the discretion of the Chairman.

#### **6 Unitary Councillor's Reports**

To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

#### **7 Clerks' Report**

To receive a report from the Clerks on updates and activity on items since the last report and discuss any action required, these items will include, but not limited to the following:

Clerk

- Transfer of the Youth Club lease to the Parish Council
- New Accessibility compliant website
- Meadow Way play park maintenance
- Land Transfer Agreement – Taylor Wimpey – The Woodlands
- Correspondence received via email and phone calls

Deputy Clerk

- Street lighting faults and claims.
- Overgrowing Hedges – Moorhills Road/ Moorlands Junction and William Bandy Close/Woodman Close
- Land Transfer Agreement – Martin Grant Homes - Bewick Green
- Enquiries from the website, Facebook and phone calls.

## **8 Parish Reports**

To receive reports and recommendations from Working Parties, Advisory Groups and Councillors on activities since the last meeting and to determine the next required reporting date.

- 1) Road Safety/Speedwatch
- 2) Church Street Traffic Issues
- 3) Public Open Space, including Long Spinney.
- 4) Environment
- 5) Pump Track
- 6) Bin on the High Street, Wing
- 7) Commemorative Bench
- 8) Other Councillor reports

## **9 Previous Minutes**

- 9.1 To resolve that the minutes of the Parish Council meeting held on 29<sup>th</sup> June 2021 be signed as a correct record of proceedings.
- 9.2 To receive the approved minutes of the Finance, HR and Legal Committee meeting held on Wednesday 14<sup>th</sup> April.

## **10 Planning Applications**

To consider submitting a consultee comment for the following planning applications

- 10.1 21/02532/APP – 10 Moorhills Crescent, Wing  
Dwelling
- 10.2 21/02803/APP – The Bungalow, Mount Pleasant Farm, High Street, Burcott  
Change of use from Agricultural use to C3 Residential – 79/01944/AV refers

## **11 Recreation Ground Project**

- 11.1 To receive an update on the projects progress. To include information on the resurfacing of the football pitch work and information on the working party meeting held on Thursday 24<sup>th</sup> June.
- 11.2 To consider any actions required at this stage.

## **12 Mental Health / Well Being - Social Prescribing**

To consider the outline ideas for Social Prescribing within the parish and ways the Parish Council can work with the Church and other groups on the project.

## **13 Wing War Memorial**

To consider the condition of the War Memorial and if a routine inspection needs to be carried out by a professional.

## **14 Long Spinney Usage Permission**

To consider a request by Flux Photography for permission to hold a couple of outdoor summer mini photoshoot sessions at Long Spinney.

## **15 Platinum Jubilee Celebrations**

To consider an event on Jubilee Green to celebrate the Platinum Jubilee and ancillary support.

## **16 Treeworks**

- 16.1 To receive the tree inspection report and consider quotes received.
- 16.2 To consider response to Martin Grant relating to the trees on Bewick Green.

## **17 What's On In Wing**

To consider making a donation to What's On In Wing towards the ongoing publication costs.

## **18 Communications**

To consider a recommendation from the Communications Working Party to set up an Instagram account.

## **19 Wing Airfield Memorial**

To consider action regarding the New War Memorial on Wing Airfield in response to correspondence received.

## **20 Council Structure**

To review the Council Structure:

- 20.1 Committees
- 20.2 Working Parties

## **21 Scheme of Delegation**

To review a drafted Scheme of Delegation which includes delegation of authority arrangements (for Committees, and Local Authorities) and Terms of References (for Committees, Working Parties, Local Authorities and Standard Templates (for Committees, Sub-Committees and Working Parties)).

## **22 Appointment of Members**

To consider the appointment of members to:

- 22.1 Committees
- 22.2 Working Parties
- 22.3 Local Authorities

## **23 Council Policies**

To receive recommendations following a review of the Council's policies, including but not limited to:

- 23.1 Complaints Procedure
- 23.2 Freedom of Information and Data Protection
- 23.3 Dealing with Press/Media
- 23.4 Employment
- 23.5 Other

## **24 Standing Orders**

To consider recommendations contained within the report received from the Finance, HR and Legal Committee following the review of the Standing orders at the meeting held on the 15<sup>th</sup> July.

## **25 Quarter 1 2021-22 Actual Spend verses Budget**

To review the quarter 1 2021-22 actual spend verses budget report and consider recommendations on budget adjustments from the Finance, HR and Legal Committee.

## **26 Financial Reports and Payments**

- 26.1 To approve a payment for the Deputy Clerk's membership to SLCC.
- 26.2 To receive and authorise the list of payment transactions for July.

## **27 Co-Option for Parish Councillor Vacancies**

To consider applications received for the Parish Councillor vacancy following the May 2021 elections.

## **28 Date of Next Meeting**

Tuesday 17<sup>th</sup> August 2021 at 8pm in the Small Hall, Wing Village Hall.