

Wing Parish Council

Minutes

**of the Ordinary Meeting of the Wing Parish Council held on Tuesday 26th October 2021 at 8pm
in the Small Hall, Wing Village Hall.**

Members present : Councillors David Kellner(Chairman), John Lomas, Louise Tabiner-Crush, Liz Tring, Phil Cronshaw, Jo Mortain-Cogar, Andy Hill, Sanchia Davidson and Helen Sunday*

Buckinghamshire Councillors: Blamires and Bond.

Public: 0 members of the public.

Clerks: C Power, Clerk and J Furniss, Deputy Clerk(Minutes).

Meeting Start time: 8.00pm

All item prefixed 2110.

1 Chairman's Welcoming Statement

The Chairman welcomed everyone to the meeting and commented that the dynamics of the Wing Parish Council were good. He felt everybody deserved a clap on the back and applauded his fellow Councillors. The other members joined in the applause.

2 Governance

2.1 Apologies for Absence

To receive apologies for absence from Members.

The Clerk advised that apologies had not been received from either Councillor Allmark nor Councillor Sunday who were absent at the start of the meeting. However, Councillor Sunday had sent word that she would be joining the meeting late.

2.2 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

All Councillors present declared an interest in the Recreation Ground as trustees.

Councillor Cronshaw declared an interest in planning app 21/03445/APP – 38 Chesterfield Crescent, Wing

2.3 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

The Clerk confirmed that no new requests for dispensations had been received.

All Councillors have a current dispensation to speak and vote on matters relating to the Recreation Ground which remain valid until the 2025 elections.

3 Public Participation

Councillor Cronshaw joined the public gallery and explained that planning app 21/03445/APP – 38 Chesterfield Crescent, Wing related to his property. An obscured glass panel that doesn't open had been added as part of extension for which planning had previously been approved. This panel serves a light well into a walk in wardrobe and this application was retrospective to formalise the situation as it was a variance from the approved plans.

4 Parish Reports

4.1 Unitary Councillor's Reports

To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

Councillor Blamires explained a meeting was being arranged to speak with the planning officer for Chesterfield Crescent.

The Community Boards have requested suggestions for projects to mop up the surplus budget that has not yet been allocated.

The Local Area Technician has advised that Wing is still on list for drains to be cleared. This was supposed to be October but dates are still unavailable.

Councillor Bond advised that the Community Board was inviting nominations for Local heroes (under 18's or special needs to 24) the details will be circulated – 4 week window starting in a week.

[NB*. Councillor Sunday joined meeting at this point: 20.12]

4.2 Clerks' Report

To receive a report from the Clerks with updates on activities since the last reports.

The Clerk gave her report which is included as Appendix A.

The Chairman invited queries from the members: There were no queries in connection with matters on the report

The Deputy Clerk's report was circulated prior to the meeting and is included as appendix B.

The Chairman invited queries from the members: There were no queries in connection with matters on the report

4.3 Parish Reports

To receive reports and recommendations from Committees and Councillors on activities since the last meeting.

Councillor Tabiner- Crush provided a verbal report that she had attended the Community Board meeting and was awaiting a note from Katrina. Transport and environment projects had been discussed.

The Clerk advised that Katrina had indicated that 20mph projects were on pause. Councillor Blamires agreed to follow this up.

Councillor Tabiner- Crush had reported two broken signs – no updates yet

Councillor Tring – had provided notes from the Parish liaison meeting.

Councillor Lomas queried whether costs of elections had been queried. Buckinghamshire Council members were requested to comment. Wing Parish Council were being charged a third but this was an inequitable split.

Buckinghamshire Council members agreed to follow up.

Councillor Davidson provided a follow up on playgrounds discussions at the Community Board. Some parishes would be going alone but others willing to co-ordinate the play equipment to provide a variety at different locations. Report on meeting last evening (Speedwatch committee) the works on the A418 signs and gates seems to have been lost since change of technician. Councillor Blamires will chase this up. Councillor Davidson will prepare a powerpoint map of area of concern. Vegetation – cycle path in particular. School sign. The Council will need to liaise with Ascott Estate about reducing speed o/s the estate. There may be the option of funding towards a Pathway around the Rec through the Community Board. We are still awaiting feedback from Buckinghamshire Council what we would be allowed to consider for Church Street to discuss list of ideas. Councillor Blamires agreed to chase this up.

There has been an application to the Community Board for 3 SIDS. The Community Board supports 20mph in residential areas across Bucks.

Councillor Lomas provided a report on the MVAS data. The average speed was only 42 mph in the 60 mph limit o/s Ascott on A418.

Councillor Cronshaw had reviewed the toxicology report on the Land in Chesterfield Crescent. It was not heavily contaminated but there wide variety of contaminants. He will circulate a synopsis .

Councillor Hill reported that he was getting quotes for the electric works for the Recreation Ground supply.

Community Hub alternative time was under consideration.

Councillor Sunday had attended a planning and environment meeting. There were approx 200 applications per month. Providing public access to comments on the website was still under discussion. There was a new representative supporting Neighbourhood Development plans.

Councillor Mortain-Cogar reported that the Hip Hop swing had been repaired and was now back in place. The Council had been saved around £1000

Councillor Kellner had attended a meeting with the schools re Youth Council. The schools felt that it fits in with curriculum and are keen to set it up. Next meeting last week in November. Hoping to have it set up by Christmas.

The Clerk gave a further update on emails at this point as an addendum to her earlier report

Councillor Kellner reported that the cross Parish Meeting had focused on streetlight problems/ electricity usage. The involvement of parishes may spread to Bedfordshire parishes as well.

5 Previous Minutes

5.1 To resolve that the minutes of the Parish Council meeting held on 28th September 2021 be signed as a correct record of proceedings.

The following amendments were proposed

Change "White lines outside the" to read "White lines outside the Cock Inn at the Zebra crossing High St need to be repainted." – Item 4.3

Change Propect to Prospect – Item 4.1

Change bu to but – Item 4.1

Change £ to £192.32 – Clerks Report – September – Appendix A

RESOLVED. The Council resolved to accept these amendments.

RESOLVED. The Council resolved that the amended minutes should be signed as a correct record of the proceedings of the Parish Council meeting held on 28th September 2021.

5.2 To receive the approved minutes of the Finance, HR and Legal Committee meeting held on Thursday 15th July.

All members acknowledged receipt of the minutes.

6 Planning Applications

To consider submitting a consultee comment for the following planning applications

6.1 **21/03445/APP** – 38 Chesterfield Crescent, Wing

Householder application for installation of fixed obscure glazed panel to side elevation (Retrospective)

Councillor Cronshaw left the room.

RESOLVED. The Council resolved no objection.

Councillor Cronshaw rejoined the meeting.

6.2 **21/03885/APP** – 16 Beech Tree Lane, Wing

Householder application for single storey rear/side extension, veranda, internal alterations and changes to garden levels to provide a new stepped terrace

RESOLVED. The Council resolved No objection.

6.3 **21/04009/APP** – 6 Willow Way, Wing

Householder application for proposed single storey rear/side extension

RESOLVED. The Council resolved no objection

6.4 **21/04050/APP** – Rowley Furrows Ash Farm, Soulbury Road, Wing

Householder application for detached garage

RESOLVED. The Council resolved no objections.

[Buckinghamshire Council members left the meeting at 21.10]

7 Enquiries for Council Consideration

7.1 Overstone School Banner

To consider granting permission for Overstone School to place an advertisement banner for nursery places on the fence to the recreation ground.

RESOLVED. The Council resolved to ask Cottesloe to remove their banner on the 10th November and grant Overstone permission to display their banner until the end of the term in December.

7.2 Jubilee Green Vegetation

To consider residents requests to cut back overgrown vegetation from Jubilee Green.

RESOLVED. The Council resolved to delegate authority to the Clerk and Councillor Lomas for works to cut back overgrown vegetation from Jubilee Green up to £750. Clerk to get two further quotes and arrange for the works.

8 Autumn Cut of Bewick Green

To consider quotes received for the autumn cut of Bewick Green.

RESOLVED. The Council resolved to go with quote 1.

9 Community Grant Applications

To consider the Community Grant application form received from Wing Gardening Club.

RESOLVED. The Council resolved provide a grant of £500 to Wing Gardening Club and provide advice regarding possible grants from the Community Board.

10 Council Structure

10.1 Chairman of Committees

To appointment a Chairman for each of the Committees.

Finance HR and Legal Committee: - **RESOLVED.** The Council resolved that Councillor Lomas will be the Chairman.

Environment Committee: **RESOLVED.** The Council resolved Councillor Tabiner- Crush will be the Chairman.

Transport Committee: **RESOLVED.** The Council resolved Councillor Davidson will be the Chairman.

Communications Committee: **RESOLVED.** The Council resolved Councillor Davidson will be the Chairman.

10.2 Committees Meeting Dates

To agree the ordinary meeting dates of the Committees.

RESOLVED. The Council resolved that each committee will have a meeting in November to decide on budget to be called by the Committee Chairman in accordance with the provisions for calling extraordinary meetings set out in Standing Orders.

11 Recreation Ground Project

11.1 To receive an update on the projects progress.

Councillor Hill reported that quotes had been obtained for the installation of the 3 – phase power supply.

11.2 To consider any actions required at this stage.

To consider quotes received for the installation of the 3-phase power supply.

RESOLVED. The Council resolved to proceed with Empire quote

RESOLVED. The Council resolved to proceed with UKPN quote

12 Streetlights

To authorise the Deputy Clerk in conjunction with the Chairman to submit a formal complaint to UKPN regarding the delays experienced in reconnection of streetlights and to seek compensation for the delays.

RESOLVED. The Council resolved to delegate authority to the Deputy Clerk in conjunction with the Chairman to submit a formal complaint to UKPN.

13 Quarter 2 2021-22 Actual Spend versus Budget

To review the quarter 2 2021-22 actual spend versus budget report and consider recommendations on budget adjustments from the Finance, HR and Legal Committee.

RESOLVED. The Council resolved accept the recommendations on budget adjustments from the Finance, HR and Legal Committee.

14 Financial Guidelines

To consider the recommendations from the Finance, HR and Legal Committee following a review of the Financial Guidelines.

RESOLVED. The Council resolved accept the recommendations of the Finance, HR and Legal Committee for changes to the Financial Guidelines.

15 Governor of Cottesloe School

To discuss nominating a representative of the Parish Council to become a Governor of Cottesloe School.

RESOLVED. The Council resolved to appoint Councillor Kellner with Councillor Sunday as second.

16 Financial Reports and Payments

16.1 To receive the September bank reconciliations.

All members acknowledged receipt of the September bank reconciliations.

The Chairman invited queries from the members: There were no queries in connection with matters on the report

16.2 To receive and authorise the list of payment transactions for October.

The Chairman invited queries from the members: Councillor Lomas objected to the election charges suggesting that these should be apportioned in line with the level of proportion of the precept levied relative to the overall Council tax.

The following amendments were proposed:

1. to withhold payment at this stage and query the level of the election expenses with Buckinghamshire Council
2. that the payment to the garden club be amended to £500.

RESOLVED. The Council resolved to accept both the amendments.

RESOLVED. The Council resolved that the list of payment transactions for October as amended above was authorised.

17 Co-Option for Parish Councillor Vacancies

To consider applications received for the Parish Councillor vacancy following the May 2021 elections.
The Clerk confirmed that no applications had been received.

18 Date of Next Meeting

Tuesday 30th November 2021 at 8pm in the Small Hall, Wing Village Hall.

Meeting Closed: 21.59

Approved as an accurate record of the proceedings of the Ordinary Meeting of Wing Parish Council held on 26th October 2021. (Appendix A reserved) Minute reference 2111.5.1.

- **Street lighting faults and claims.**

An update report was produced on 7th October and posted on Facebook

- **Overgrowing Hedges – Moorhills Road/ Moorlands Junction and William Bandy Close/Woodman Close**

VAHT have acknowledged ownership on the William Bandy Close area and indicated that their contractor would attend to it. They have provided a copy of the adopted highways map showing the area at the Moorhills Road/ Moorlands Junction to be part of the adopted Highway. The matter will be referred to Buckinghamshire Council again if it remains outstanding. An inspection is being arranged.

- **Enquiries from the website, Facebook and phone calls.**

E mails: 1) Burger van opposite residences in Leighton Road. A resident raised concerns regarding nuisance smells, parking obstructing the road and signage relating to the Burger van requesting advice upon what could be done. The van was sited on the car park of the Wing Sports and Social Club. The resident was provided with information to enable them to contact Buckinghamshire Council in connection with the nuisance odours and possible breach of planning, Thames Valley Police in relation to the obstruction of the highway and Wing Sports and Social Club as owners of the land. They were advised that Wing Parish Council would investigate the matter of the signage and deal with it in line with the Wing Parish Council - Advertising Guidance Policy. They were provided with a copy of the policy. Subsequently they were advised that as the signs were not on Wing Parish Council property the Council had no powers to take any action regarding the signs. A thank you email has been received from the enquirer.

2) We received an email providing positive feedback on the last meeting but expressing concerns over the input from the Buckinghamshire Councillors regarding the toxicology report. The Clerk responded to clarify the situation and received a thank you in response..

General: Unless relevant to ongoing projects all unsolicited marketing emails are responded to advising that the Council has no current requirement for their services and the sender added to the blocked list. Number since last report: 1

Author: J. Furniss

Deputy Clerk

7 October 2021.

Appendix C

| WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT OCTOBER 21 | | | | |
|---|---|-----------------|-------------|-------------|
| Payee | Description | Pay't Method | Amount (£) | VAT (£) |
| E.On | Electricity - Streetlights - Oct 21 Inv | DD | £ 466.98 | £ 77.83 |
| Salaries | Litter Collection October, Clerk Salary & Exps October, Deputy Clerk Salary and Exps October and NEST Contributions | electronic | £ 3,377.03 | Nil VAT |
| HMRC | PAYE - October | electronic | £ 821.48 | Nil VAT |
| Wing Village Hall Trust | Office Rent - October - Inv 105306 | electronic | £ 375.00 | Nil VAT |
| Joanna Craig | Website Hosting - October - Inv 4421 | SO | £ 19.00 | Nil VAT |
| Goldleaf Groundcare | Monthly Grasscutting - Inv 11853 | DD | £ 288.96 | £ 48.16 |
| What's On In Wing | Half Page Advertisement - October Issue - Inv 10101 | electronic | £ 36.00 | Nil VAT |
| Buckinghamshire Council | Cost of Uncontested Election May 2021 | electronic | £ 366.03 | Nil VAT |
| RDS Garden Maintenance | Grass Cut, Strim, De weed, Litter Pick and Spray Off | electronic | £ 120.00 | Nil VAT |
| AA Sherriff | Resurfacing of the Upper Field on the Recreation Ground - Inv 5670 | electronic | £ 62,160.60 | £ 10,360.10 |
| AA Sherriff | Rootzone Treatment for the Upper Field on the Recreation Ground - Inv 5740 | electronic | £ 17,514.00 | £ 2,919.00 |
| Malcolm Oliver | Long Spinney - Mower Repairs | electronic | £ 33.60 | Nil VAT |
| Royal British Legion Poppy Appeal | Donation to Royal British Legion | electronic | £ 125.00 | Nil VAT |
| Royal Mail | Annual PO Box Fee - Inv 1802417596 | electronic | £ 283.50 | Nil VAT |
| Tracy Gregory | Receipts for the Community Grant for Food Support | electronic | £ 69.88 | Nil VAT |
| For Payment if approved during the meeting: | | | | |
| Wing Gardening Club | Community Grant | | £ 700.00 | Nil VAT |
| Total | | | £ 86,757.06 | |