

Wing Parish Council Minutes

Approved: Minute reference
FHRLC1212.3

of the Finance, HR and Legal Committee held on Tuesday 12th October 2021 in the Parish Office, Charlotte Cottage, Leighton Road, Wing.

Present: Councillors Kellner (Chairman), Lomas, Tabiner-Crush, Cronshaw and Hill.

Absent: Councillor Allmark

Clerk: Claire Power

Public: None

Start Time: 8pm

All items prefixed 2110F as the recorded Minute number.

The wording from the Agenda for the meeting is repeated in smaller font to differentiate it from the Minutes

1. Chairman's Welcoming Statement

Councillor Kellner welcomed everyone to the meeting.

2. Apologies for Absence

To receive apologies for absence from Members.

No apologies received.

3. Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

No declaration of interests were made on the agenda items.

4. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

No new dispensations were received.

5. Previous Minutes

To resolve that the minutes of the Finance, HR and Legal Committee meeting held on Thursday 15th July 2021 be signed as correct.

Resolved: To approve the signing of the minutes as an accurate recording of the proceeding for the Finance, HR and Legal Committee meeting held on Thursday 15th July 2021.

6. Quarter 2 2021-22 Actual Spend versus Budget

Review the Quarter 2 actual spend versus budget.

Discuss any budget adjustments and agree any recommendations for the Full Council to consider.

The Quarter 2 actual spend versus budget were reviewed.

Following the review, discussions on suggested budget adjustments on items showing either a potential over or under spend took place.

Resolved: To accept the suggested budget adjustments and put this recommendation forward to the Full Council at the next meeting.

7. Financial Guidelines

Review the current Financial Guidelines and agree on any recommendations for the full Council to consider at the next meeting being held on Tuesday 26th October 2021.

The Responsible Finance Officer confirmed that the current Financial Guidelines are based on, and are in line with, the NALC model Financial Guidelines. The recommendation was to make no changes to the current Financial Guidelines.

The Committee members were asked if there were any items they wanted to discuss or look to amend. Item 4.1 was raised for discussion as to whether the levels were appropriate. It was agreed that the item did not need amending at this time, but it is to be monitored by the Clerks over the next 6 months and reviewed again then.

Resolved: To accept the recommendation for no changes to the Finance Guidelines and to put this recommendation forward to the Full Council at the next meeting.

8. Date of Next Meeting

Wednesday 15th December 2021 at 8pm, location tbc

Meeting Closed: 8.41pm