

Wing Parish Council

MINUTES

of the Finance, HR and Legal Committee meeting being held on Thursday 15th July 2021 in the Small Hall.

Present: Councillors Kellner (Chairman), Lomas, Tabiner-Crush, and Hill.

Clerk: Claire Power

Public: None

Start Time: 8pm

All items prefixed 2107F as the recorded Minute number.

The wording from the Agenda for the meeting is repeated in smaller font to differentiate it from the Minutes

1. Chairman's Welcoming Statement

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

To receive apologies for absence from Members.

Resolved: To accept the apologies received from Councillor Cronshaw.

Resolved: To accept the apologies received from Councillor Allmark.

3. Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

No declarations of interest were made on the agenda items.

4. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

No new dispensation requests were received.

5. Previous Minutes

To resolve that the minutes of the Finance, HR and Legal Committee meeting held on Wednesday 14th April 2021 be signed as correct.

Resolved: To approve the signing of the minutes as an accurate recording of the proceeding for the Finance, HR and Legal Committee meeting held on Wednesday 14th April 2021.

6. Quarter 1 2021-22 Actual Spend versus Budget

Review the Quarter 1 actual spend versus budget.

Discuss any budget adjustments and agree any recommendations for the Full Council to consider.

The quarter 1 actual spend versus budget was reviewed and suggested amendments agreed.

Resolved: To recommend the proposed budget adjustments to the Full Council at the next meeting being held on Tuesday 27th July.

7. Standing Orders

Review the current Standing Orders and agree on any recommendations for the full Council to consider at the next meeting being held on Tuesday 27th July 2021.

A review of the current Standing Orders was carried out and slight amendments for recommendation for the Full Council was agreed upon.

Resolved: To recommend the slight amendments to the Full Council at the next meeting being held on Tuesday 27th July.

8. Clerks Appraisals

To appoint members to carry out the Clerk's appraisal and to discuss arrangements for setting a date for the appraisal.

It was agreed that Councillors Hill and Cronshaw would draft an appraisal form and Clerks Appraisals would be an agenda item after the summer holidays so members can be appointed to carry out the appraisals.

9. Date of Next Meeting

Tuesday 12th October 2021 at 8pm in Wing Village Hall.

Close of meeting: 9.14pm