

# Wing Parish Council Minutes

Approved as an accurate  
record of proceedings. Minute  
reference 2201.4.2

**Of the Ordinary meeting of the Wing Parish Council held on Tuesday 30th November 2021 commencing at 8pm in the Small Hall, Wing Village Hall.**

**Parish Councillors present: David Kellner, John Lomas, Louise Tabiner-Crush, Phil Cronshaw, Jo Mortain-Cogar, Sanchia Davidson and Helen Sunday. (3 Vacancies)**

**Public: 2**

**County Councillors: Diane Blamires; Ashley Bond; Peter Cooper**

**Clerks: John Furniss(Deputy).**

**Minutes: John Furniss**

**Meeting start: 8.00pm**

**All items prefix 2111.**

## **1 Chairman's Welcoming Statement**

The Chairman welcomed everyone to the meeting and announced the resignation of Councillors Allmark and Hill since the last meeting. He expressed the Council's appreciation of their contribution during their time on the Council and extended best wishes to them both for the future.

## **2 Governance**

### **2.1 Apologies for Absence**

*To receive apologies for absence from Members.*

Councillor Tring sent her apologies.

**RESOLVED.** The Council resolved to accept the apologies from Councillor Tring.

The Clerk had sent her apologies to the meeting for her absence due to sickness. The Chairman expressed the best wishes of the Council for her swift recovery.

### **2.2 Declaration of Interests from Members on Agenda Items**

*To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.*

All Councillors declared an interest in the Recreation Ground.

### **2.3 Dispensations**

*To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).*

The Deputy Clerk confirmed that all Councillors have a current dispensation to speak and vote on matters relating to the Recreation Ground which remain valid until the 2025 elections.

No new requests for dispensations had been received.

## **3 Public Participation**

A member of the public gave reasons why they wished to protest regarding the planning application for the property at 10 High Street, Burcott, which had only come to their attention at 4pm this afternoon. They advised that several other residents held similar views, particularly the lack of the yellow notice notifying the Planning Application on the property.

The Chairman explained that Wing Parish Council was only a consultee in the process and that all comments should be addressed to Buckinghamshire Council as the Planning Authority. He confirmed that the Planning Application was to be considered later in the meeting and that the Agenda confirming this had been published on Thursday the 25<sup>th</sup> on the parish website and noticeboards. Councillor Cooper advised that there was a delay in erecting the yellow planning notices and that the consultation process for receipt of comments started when the notices had gone up and would last for 21days from that time.

## 4 Parish Reports

### 4.1 Unitary Councillor's Reports

*To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.*

Councillors Blamires, Cooper and Bond provided verbal reports on Buckinghamshire Council activities including:-

- The streetlights on the Stewkley Road/A418 roundabout were being given top priority.
- 55% of the gulleys in Wing had been cleared and all would be completed within the year.
- The Lockharts Farm planning applications had been called in to Committee.
- The police were operating a Rural Crimes Task Force using ANPR and cold calling on travellers sites.
- Buckinghamshire Council has now approved a revised policy in relation to 20mph speed limits.
- Unspent Community Board funding rolled over from the previous year has now been removed and no longer available to be allocated.

No written reports were received.

### 4.2 Clerks' Report

*To receive a report from the Clerks with updates on activities since the last reports.*

The Chairman read out notes prepared by the Clerk, in her absence. These are included as Appendix A to these minutes.

The Councillors confirmed receipt of the Deputy Clerk's report which is included as Appendix B to these minutes. There were no questions raised regarding the report.

### 4.3 Parish Reports

*To receive reports and recommendations from Committees and Councillors on activities since the last meeting.*

- Councillor Davidson made a verbal report about Neighbourhood Planning and had notes available for circulation, if requested.
- Councillor Sunday made a verbal report that a meeting with Chesterfield Crescent residents was to be arranged.
- Councillor Tabiner- Crush made a verbal report on flytipping on the A418 and unreadable road signs.
- Councillor Mortain- Cogar made a verbal report that a hole in the Jubilee Green play area, reported by a resident, had been filled. There was a heavily worn plank needing attention and the Hip Hop Swing needs attention.
- Councillor Lomas made a verbal report that the MVAS had failed to record any data when it had been sited in the 40mph zone outside Ascott House. It had recorded data when relocated.
- The Chairman read out notes provided by Councillor Tring which are included as Appendix C to these minutes.
- Councillor Kellner made a verbal report on the progress of Youth Council Project.

## 5 Previous Minutes

*5.1 To resolve that the minutes of the Ordinary meeting of Wing Parish Council held on 26<sup>th</sup> October 2021 be signed as a correct record of proceedings.*

**RESOLVED.** The Council resolved to reserve approval of Appendix A, Clerk's report, which illness had prevented the Clerk from finalising.

**RESOLVED.** The Council resolved that the minutes of the Ordinary meeting of Wing Parish Council held on 26<sup>th</sup> October 2021, with Appendix A reserved, be signed as a correct record of proceedings.

*5.2 To resolve that the minutes of the Extraordinary meeting of Wing Parish Council held on 12<sup>th</sup> November 2021 be signed as a correct record of proceedings.*

**RESOLVED.** The Council resolved that the minutes of the Extraordinary meeting of Wing Parish Council held on 12<sup>th</sup> November 2021 be signed as a correct record of proceedings.

## 6 Planning Applications

To consider submitting a consultee comment for the following planning applications

*6.1 21/03397/APP – 61 Moorlands Road Wing Buckinghamshire LU7 ORD*

*Householder application for two storey side extension, infill of entrance canopy to create new porch and rear conservatory (part retrospective)*

**RESOLVED.** The Council resolved to offer No Objection to this application.

6.2 21/04388/APP – 10 High Street Burcott Buckinghamshire LU7 0JR  
*Householder application for Demolition of existing garage. Erection of two storey side and first floor extension over to create a two storey dwelling and habitable room in loft.*

**RESOLVED.** The Council resolved to OBJECT to this application, the reasons to be collated by Councillor Davidson and Councillor Sunday for submission with the response.

## **7 Recreation Ground Project**

7.1 *To receive an update on the projects progress.*

The Kiosk for the electricity supply is still awaited. This will be installed when it arrives.

7.2 *To consider any actions required at this stage.*

Councillor Cronshaw reported that the adverts were ready to be placed but a communication from the Bowls Club indicated that some of the membership was minded to withdraw support for the Pavilion.

Councillor Sunday read out wording of a proposed response to the Bowls Club.

**RESOLVED.** The Council resolved to proceed with placing the adverts and to issue the response to the Bowls Club.

## **8 Community Asset**

*To consider submitting an Asset of Community Value application form to Buckinghamshire Council for each of the Wing allotment sites.*

**RESOLVED.** The Council resolved to submit an Asset of Community Value application form to Buckinghamshire Council for each of the Wing allotment sites.

## **9 Streetlights**

9.1 *To consider process for nomination of an alternative preferred contractor for lighting repairs.*

**RESOLVED.** The Council resolved to appoint Sparkx Ltd as preferred contractor and ICP.

9.2 *To receive report and consider quote received from an ICP for reconnection and transfer of service to the damaged streetlights.*

**RESOLVED.** The Council resolved that Councillor Lomas and the Deputy Clerk had delegated Authority to complete the Asset Owners Agreement and proceed with the quote from Sparkx Ltd when able to do so.

## **10 Council Structure**

*To agree the ordinary meeting dates of the Committees.*

**RESOLVED.** The Council resolved that the Deputy Clerk will establish availability of the Small Hall and liaise with Councillor Davidson and Councillor Tabiner- Crush to arrange meetings before the 15<sup>th</sup> December for the Communications, Road safety and Communications Committees and to defer setting dates for other meetings to a later Council meeting.

## **11 Financial Reports and Payments**

11.1 *To receive the October bank reconciliations.*

All Councillors confirmed receipt of the October bank reconciliations.

11.2 *To receive and authorise the list of payment transactions for November.*

**RESOLVED.** The Council resolved that the explanation from Buckinghamshire Council for the election expenses was not acceptable and not to pay Buckinghamshire Council invoice.

**RESOLVED.** The Council resolved to make a payment on account of £92.00 to Tracey Gregory.

**RESOLVED.** The Council resolved to authorise the amended list of payment transactions for November. Appendix D.

## **12 Co-Option for Parish Councillor Vacancies**

*To consider written applications received for the Parish Councillor vacancy following the May 2021 elections.*

The Deputy Clerk confirmed that there had been no new applications received since last meeting.

### **13 Date of Next Meeting**

Tuesday 4<sup>th</sup> January 2022 at 8pm in the Small Hall, Wing Village Hall.

**Meeting Closed: 9.39pm**

- Delegated Authority
  - Instruction of Sparks to attend the streetlight outside 16 Wantage Close as an emergency to prevent it flickering whilst the issue is referred to CU Phosco as the light was under warranty when the fault was previous logged with them.
  - Book Councillors Davidson and Sunday on the BMKALC Neighbourhood Planning training course at £60 per person, totalling £120.
  - Book Clerk Claire Power on the BMKALC Quotes, Tenders and Contract Management course at a cost of £60.
- Councillor Resignations

Following two Councillor resignations, the Notice of Councillor Vacancy were published on the website, social media and the noticeboards.

No election was called so the Co-Option Policy will be activated and the vacancies advertised.
- Prospect Place Kerb Repair

I've received this message from Paul Foot, our Transport for Bucks Local Technician

'Just so you are aware, we are hoping to start on the repairs to the kerbing by the side of the pharmacy, on Monday 6 December.

Notices have been given to the properties in the immediate vicinity.

It would be helpful if motorists could refrain from parking too close to junction to avoid the potential for obstruction.'

If we could place a post on the website and Facebook pages it would be helpful.
- Woodlands Bin

Confirmation has been received that the bin at the play area at the bottom of Beech Tree Lane has been added to the schedule. The first date it'll be emptied is Friday 10<sup>th</sup> December.
- New BMKALC Courses - Circulated

**Streetlights**

This is reported separately in the 21.11.25 Streetlight update report which has been posted to the website.

**New enquiries from website, emails and phone calls.****1. Streetlight at Moorlands Junction.**

A resident commented that “ This light was replaced earlier this year after being knocked down at least 2 years ago when they replaced it they said it would be a couple of weeks to get it connected it still not working.” But did not identify which light. They subsequently e-mailed the Clerk direct and identified the streetlight in question as being that located at the T Junction of Moorhills Road/Moorlands/Moorlands Road. The enquirer was provided with copies of the streetlight report published on the website and a link to the relevant page.

**2. Contact details for Vaccination centre.**

A resident advised that they had seen a sign for the vaccination centre that appeared to be incorrectly placed but did not know who to contact about it. They were provided with the phone number for the Wing branch of Jardine's Pharmacy. They were also advised that staff at the centre might be able to assist them with ensuring that the signs were properly located. A follow up email thanked us for the prompt reply.

**3. Noise and Rowdy behaviour disturbance – Wing Sports and Social Club.**

A resident enquired whether anything could be done to prevent noise of rowdy people leaving the Sports and Social Club late at night, throwing glass and shouting.

They were advised that the Wing Parish Council had no powers to intervene in relation to noise nuisance or antisocial behaviour and provided with website links for Buckinghamshire Council website pages on these topics. A further link to the Thames Valley Police page for reporting antisocial behaviour and contact details for the Sports and Social Club were also provided.

**4. Food Bank. – an enquiry regarding making donations to the food bank. The enquirer was put in contact with Councillor Lomas.****5. Land adjacent to 5 Hawthorne Way.**

An enquiry was received from a person considering the purchase of 5 Hawthorne Way as to who own the adjacent green space to the right of the property and if it was the Parish Council, was there any possibility of purchasing a “thin sliver”? They received confirmation that the land is in the ownership of the Parish Council and that any request to purchase the land would need to be in writing and would have to be considered by the Council at a meeting.

Author:

John Furniss

Deputy Clerk

Wing Parish Council

25 November 2021

## November 2021 – Councillor Notes from Liz

**Xmas tree** located at Rushmere – quoted for and date arranged for 2<sup>nd</sup> December

Goldleaf attended **mowing of Bewick Green** – over a two day period

Attended **Meeting between PC and LS re forward planning for a management plan for all of Wing Green Spaces** 10<sup>th</sup> Nov Notes available

Attended **W&I Environment Action Group Comm Board 17<sup>th</sup>**: A few notes as below

Presentations on Devolution D. Aimson and Rebecca D-Jones - Transport Dept – major transport policy strategy – across county – prioritise and bid for funding re cycle and walking

Devolution – March 2022 before they catch up with everything and can move forward – looking for quick win ideas - not seeking active applications but looking for ideas and suggestions.

18 months ago - options across 40 pilot areas for 45 projects, but these put aside. The team has now been expanded.

Local Cycle Way improvement Plan - Rebecca D J

Overview – walking and cycling has govt money – criteria – identify infrastructures and encourage and prioritise routes. E.g. Aylesbury garden town LCWIP; High Wycombe LWCIP ; Buckingham mini LCWIP

These take place where growth is planned (development funding)

Still in planning stage – looking at county wide key routes to enable funding:

High level; local; then funding bids. Identify stakeholders, go through Comm Bds for local engagement.

Buckinghamshire Greenway vision – Brackley to Banbury (?)

Rail – Waddesdon Greenway – rural routes – has huge usage Safe and away from roads, and solar studs provide pathway lighting where needed.

A418 – Q – Cycleways – need to join up the 7 mile stretch. Problem is there are 3 counties involved. Need creative travel ideas. Villages have no bus or train transport, need cycleways to access rail stations. Rural access is a problem. And landowners.

Completion of link A418 to Wing – 7 miles – would benefit Wing and surrounding villages. Suggested 3 counties link for routes – need govt funding and match funding. Smart partnership thinking!

## For Unitary Councillor's

- Let us know what Bucks C will allow regarding road and safety issues on the A418 instead of telling us what we can't have (Diana was going to find out and bring back possibilities)
- Siding out along the cycle path between Wing and LB Bypass – promised beginning of the year and regularly brought to Bucks C attention
- Siding out of the cycle path from Mill cottages to Bucks/Beds boundary on A418.
- Clean out all gullies in Wing – *work appears to be happening - require update*
- Fix broken street signs e.g. Moorhills Rd on the Stewkley Rd entrance
- Repair failed lights at roundabouts - at least 5 are out
- Sort cost of elections
- Update on removal of comments from planning applications

- Speed reduction on the A418 alongside Ascott plus additional or improved NT signage for Ascott
- Church Street parking issues
- Local area technician 'walk the A418' with councillors – date was to be brought to PC by Diana
- Traffic island at entrance to Wing – make good, plus whole entrance inc. gates etc (already promised earlier in the year according to Katrina Holyoake)
- Cut back overgrown hedges on A418 and Stewkley Road
- Follow up 20mph projects – *motion discussed on 24<sup>th</sup> Nov by Bucks C* – require update



# Appendix D

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT NOVEMBER 21				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
E.On	Electricity - Streetlights - Nov 21 Inv	DD	£ 482.54	£ 80.42
Salaries	Litter Collection November, Clerk Salary & Exps November, Deputy Clerk Salary and Exps November and NEST Contributions	electronic	£ 4,195.92	
HMRC	PAYE - November	electronic	£ 1,103.67	
Wing Village Hall Trust	Office Rent - December - Inv 105331	electronic	£ 375.00	
Wing Village Hall Trust	Office Rent - January - Inv 105355	electronic	£ 375.00	
Wing Village Hall Trust	Small Hall Hire - October - Inv 105346	electronic	£ 60.80	
Wing Village Hall Trust	Small Hall Hire - November - Inv 105369	electronic	£ 54.40	
Joanna Craig	Website Hosting - November - Inv 4459	SO	£ 19.00	
Joanna Craig	Website Hosting - December - Inv 4495	SO	£ 19.00	
Goldleaf Groundcare	Monthly Grasscutting - Inv 11933	DD	£ 288.96	£ 48.16
<del>Buckinghamshire Council</del>	<del>Cost of Uncontested Election May 2021</del>	<del>electronic</del>	<del>£</del>	
RDS Garden Maintenance	Grass Cut, Strim, De weed, Litter Pick and Spray Off	electronic	£ 120.00	
RDS Garden Maintenance	Grass Cut, Strim, De weed, Litter Pick and Spray Off	electronic	£ 120.00	
RDS Garden Maintenance	Strimming Footpaths	electronic	£ 300.00	
Direct 365	Quarterly Bin Hire - Inv 0001304257	electronic	£ 150.60	£ 25.10
Greensand Trust	6m Christmas Tree	electronic	£ 210.00	£ 35.00
ICO	ICO Annual Fee	electronic	£ 40.00	
Louise Tabiner-Crush	Wild Flower Seeds	electronic	£ 31.25	
SparkX	Emergency Callout - Wantage Close - Inv 3501	electronic	£ 240.00	£ 40.00
SparkX	LP090 & LP111 - Faults Attended - Inv 3521	electronic	£ 174.00	£ 29.00
Tracy Gregory	Receipts for the Community Grant for Food Support	electronic	£ 92.00	
			£ 8,452.14	