

Wing Parish Council

Agenda

Parish Councillors: David Kellner, John Lomas, Louise Tabiner-Crush, Liz Tring, Phil Cronshaw, Jo Mortain-Cogar, Sanchia Davidson and Helen Sunday

You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 31st May 2022 commencing at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Claire Power

Claire Power
Clerk of the Parish Council

Dated 25th May 2022

The Press and Public are welcome to attend the meeting.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Elect the Chairman of the Council

To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.

2 Elect the Vice Chairman of the Council

To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office

3 Chairman's Welcoming Statement

4 Governance

4.1 Apologies for Absence

To receive apologies for absence from Members.

4.2 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

4.3 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

5 Public Participation

Public participation will be permitted for a period of 15 Minutes in accordance with the Wing Parish Council Public Participation Policy.

6 Parish Reports

6.1 Unitary Councillor's Reports

To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

6.2 Parish Reports

To receive reports and recommendations from Committees and Councillors on activities since the last meeting.

6.3 Clerks' Report

To receive a report from the Clerks with updates on activities since the last reports.

7 Previous Minutes

7.1 To resolve that the minutes of the Parish Council meeting held on 26th April 2022 be signed as a correct record of proceedings.

7.2 To resolve that the amended page 2a of the minutes of the Parish Council meeting held on 29th March 2022, which includes an amendment to item 5.1 showing the resolution approving the minutes of the Parish Council meeting of February 2022, be accepted, signed and replaces the previously approved page 2 to correct a printing and formatting error.

8 Planning Applications

To consider submitting a consultee comment for the following planning applications:

- 8.1 22/01319/APP – 46 Dormer Avenue, Wing
Householder application for single storey side extension.
- 8.2 22/01514/APP – Wellington Barn, 3 Waterloo Barns, Leighton Road, Wing
Householder application for alterations to windows and doors to existing dwelling.
- 8.3 22/01690/APP – The Old Dairy, 4 Waterloo Barns, Leighton Road, Wing
Householder application for erection of detached garage.
- 8.4 22/01637/APP – Dove Lounge, 10 Aylesbury Road, Wing
Change of use to existing building to two residential dwellings and erection of five new dwellings.

9 Community Grant Applications

To consider the Community Grant application forms received.

10 Disability Access in the Parish

To consider requests received from residents to improve disability access around the parish.

11 Jubilee Events

To approve a list of payments for the Jubilee events to be paid prior to the next Parish Council meeting.

12 Recreation Ground Improvements Project

- 12.1 To receive an update on the projects progress
- 12.2 To consider any actions required at this stage, to include
 - 12.2.1 To consider retention of the fence around the football pitch area.
 - 12.2.2 To consider quotes received for the repair or replacement of the boundary fence of the recreation ground with the A418.
 - 12.2.3 To consider the hand over of the football pitch to the Football Club.

13 Martin Grant Homes – Bewick Green

To consider the request from Martin Grant Homes to deduct costs from the commuted sum they have incurred.

14 Schedule for Review

To consider adopting the draft schedule for the review of the following items:

- Standing Orders
- Financial Regulations
- Review of Arrangements with
 - Other Local Authorities – None at present
 - Not-For-Profit Bodies
 - Businesses
- Review of inventory of land and other assets including buildings and office equipment (Asset Register)
- Insurance Arrangements
- Council Policies
 - Complaints Procedure
 - Freedom of Information and Data Protection
 - Dealing with Press/Media
 - Employment
 - Other
- Council's Expenditure incurred under s.137 of the Local Government Act 1972
- Risk Schedule

15 Delegation Arrangements

To review the delegation of authority arrangements of:

- 15.1 Committees (Finance, HR and Legal / Communications / Environment and Planning / Road Safety and Speedwatch)
- 15.2 Officers
- 15.3 Local Authorities

16 Terms of Reference

To review the terms of reference of:

- 16.1 Committees (Finance, HR and Legal / Communications / Environment and Planning / Road Safety and Speedwatch)
- 16.2 Working Parties
- 16.3 Standard Templates
 - 16.3.1 Committees
 - 16.3.2 Sub-Committees
 - 16.3.3 Working Parties

17 Appointment of Members

To consider the appointment of members:

- 17.1 Committees, to include the Chairman of the Committee (Finance, HR and Legal / Communications / Environment and Planning / Road Safety and Speedwatch)
- 17.2 Working Parties

18 New Committees

To consider the appointment of new Committees in accordance with Standing Order 4.

19 Council Representatives on Local Bodies

To review the Council representation on and work with external bodies and arrangements for reporting back to the Council, to include but not limited to:

- 19.1 Buckinghamshire and Milton Keynes Association of Local Councils
- 19.2 Buckinghamshire Council Liaison
- 19.3 Wing and Ivinghoe Community Board
- 19.4 North Buckinghamshire Parishes Planning Consortium
- 19.5 Wing Village Hall Trust
- 19.6 Dormer Hospital Trust

20 Subscriptions to other Bodies;

Review the Council's and Officers subscription to the following bodies:

- 20.1 National Association of Local Councils
- 20.2 LCR Magazine
- 20.3 Buckinghamshire and Milton Keynes Association of Local Councils
- 20.4 Society of Local Council Clerks
- 20.5 North Buckinghamshire Parishes Planning Consortium
- 20.6 Parish Online

21 Meeting Dates

- 21.1 To determine the time and place of ordinary meetings of the Council up to and including the next Annual Meeting of the Council.
- 21.2 To determine the time and place of ordinary committee meetings up to and including the next Annual Meeting of the Council.
- 21.3 To determine the time and place of the Annual Parish Meeting.

22 Account Balances and Payments

- 22.1 To receive the bank reconciliation for April.
- 22.2 To receive and authorise the list of payment transactions for May.
- 22.3 To receive and authorise a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation for the 2022-23 financial year (Financial Regulations 5.6).
- 22.4 To approve a direct debit mandate for SSE for the new 4-year contract
- 22.5 To approve the setting up of a standing order to Wing Hall Trust for the rent of Charlotte Cottage

23 Co-Option for Parish Councillor Vacancies

To consider applications received for the current Parish Councillor vacancies.

24 Employment Matters

To review the clerks contracted hours and making better use of the Parish Office.

25 Date of Next Meeting

To be confirmed under agenda item 21.1.