

Wing Parish Council

Minutes

Draft

of the **Communications Committee** held on Monday 13th December 2021 commencing at 7.00 pm in the Small Hall, Village Hall, Leighton Road, Wing

Members present: Cllrs Sanchia Davidson (Chairman), David Kellner, John Lomas, Louise Tabiner-Crush, and Liz Tring.

Public: 1

CCllrs 0

Deputy Clerk: John Furniss (Minutes)

All items prefix CC2112.

1 Chairman's Welcoming Statement

The Chairman welcomed everyone to the meeting.

2 Governance

2.1 Apologies for Absence

To receive apologies for absence from Members.

None. All members present.

2.2 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

None.

2.3 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

The Clerk confirmed that no dispensation requests had been received.

3 Previous Minutes

New Committee. No previous minutes for approval at this meeting.

4 2022-23 Budget Request

To consider a draft budget request for the following financial year to be submitted to the Finance, HR and Legal Committee.

RESOLVED. The Committee resolved to include £100 for a subscription to CANVA in the draft budget request.

RESOLVED. The Committee resolved to include £1500 for communications in the draft budget request.

RESOLVED. The Committee resolved to include £250 for website training and maintenance in the draft budget request.

Summary:	Printing	£1500
	Website (ongoing transfer)	£1750
	What's On In Wing	£ 700
	CANVA	£ 100
	Comms	£1500
	Website (Training and maintenance)	<u>£ 250</u>
		£5800

RESOLVED. The Committee resolved that a draft budget request of £5800.00 for the following financial year to be submitted to the Finance, HR and Legal Committee.

5 Date of Next Meeting

To be confirmed at the Full Council meeting being held on Tuesday 25^h January 2022

Meeting Closed 7.31 pm.