

# Wing Parish Council

## Agenda

**Parish Councillors: David Kellner, John Lomas, Louise Tabiner-Crush, Liz Tring, Phil Cronshaw, Jo Mortain-Cogar, Sanchia Davidson and Helen Sunday**

**You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 31<sup>st</sup> January 2023 commencing at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.**

*Claire Power*

Claire Power  
Clerk of the Parish Council

Dated 25<sup>th</sup> January 2023

**The Press and Public are welcome to attend the meeting.**

**During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)**

### **Business To Be Transacted At The Meeting**

#### **1 Chairman's Welcoming Statement**

#### **2 Governance**

- 2.1 Apologies for Absence  
To receive apologies for absence from Members.
- 2.2 Declaration of Interests from Members on Agenda Items  
To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.
- 2.3 Dispensations  
To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

#### **3 Public Participation**

Public participation will be permitted for a period of 15 Minutes in accordance with the Wing Parish Council Public Participation Policy.

#### **4 Youth Council**

To receive an update from the Youth Council.

#### **5 Parish Reports**

- 5.1 Unitary Councillor Reports  
To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.
- 5.2 Committee Reports
  - 5.2.1 Finance, HR and Legal Committee  
To receive the drafted minutes of the meeting held on 11<sup>th</sup> January.
- 5.3 Representatives on Outside Bodies Reports
  - 5.3.1 To receive a written report from Councillor Tabiner-Crush who attended the Wing Hall Trust meeting as a Parish Council representative.
- 5.4 Clerks Reports  
To receive written reports from the Clerks regarding an update on actions from previous meetings and activities since the last Full Council meeting.

#### **6 Previous Minutes**

- 6.1 To resolve that the minutes of the Parish Council meeting held on 3<sup>rd</sup> January 2023 be signed as a correct record of proceedings.

#### **7 Planning Applications**

To consider submitting a consultee comment for the following planning applications and appeals:

- 7.1 22/04327/APP – 26 High Street, Burcott  
Demolition of existing conservatory and erection of single storey side extension.
- 7.2 23/00166/APP – 5 Sirett Close, Wing  
Householder application for car port conversion and single storey front/side extension.

**8 Recreation Ground Improvements Project**

To receive a written report on the progress of the project including any recommendations on actions required at this stage for Council consideration.

**9 Quarter 3 2022-23 Actual Spend versus Budget**

To review the quarter 3 2022-23 actual spend versus budget report and consider recommendations on budget adjustments from the Finance, HR and Legal Committee.

**10 Appointment of Internal Auditor**

To consider extending the contract for the existing internal auditor for either one year or 3 years.

**11 Sale of Parish Council Land**

To consider an enquiry for the possible purchase of Parish Council land.

**12 Stewkley Road Concerns**

To consider concerns received from a resident regarding traffic issues on Stewkley Road.

**13 King Charles III Coronation**

13.1 To consider hosting a community event during the weekend of King Charles III Coronation and applying for grant funding.

13.2 To consider offering support to community groups holding celebratory events around the parish for King Charles III Coronation.

**14 Buckinghamshire Council – Visitor Economy in Buckinghamshire Survey**

To consider submitting a response to The Visitor Economy in Buckinghamshire Survey being held by Buckinghamshire Council. Deadline for submission: 17<sup>th</sup> February.

**15 Scheduled Policies Review**

To adopt the recommendations received from the Clerk following the annual review of:-

15.1 To consider adopting the drafted update of the Publication Scheme.

15.2 To consider adopting the drafted update of the Retention Policy.

**16 Account Balances and Payments**

16.1 To receive the bank reconciliation for November and December.

16.2 To receive and authorise the list of payment transactions for January.

**17 Clerk Holiday**

To consider the Clerk's request to carry five days over to the 2023-24 holiday period.

**18 Co-Option for Parish Councillor Vacancies**

To consider applications received for the current Parish Councillor vacancies.

**19 Date of Next Meeting**

Tuesday 28<sup>th</sup> February 23 at 8pm in the Small Hall, Wing Village Hall, Wing.