

**Wing Parish Council**  
**Finance, HR and Legal Committee**  
**Agenda**

**Members of Finance, HR and Legal Committee:**

**Cllrs John Lomas, David Kellner, Louise Tabiner-Crush, Phil Cronshaw, Sanchia Davidson and Helen Sunday.**

**You are hereby summoned to the Finance, HR and Legal Committee meeting being held on Wednesday 11th January 2023 commencing at 8pm in the Parish Council Office.**

*Claire Power*

Claire Power  
Clerk of the Parish Council

Dated 5<sup>th</sup> January 2023

**Non-Committee Parish Councillors, the Press and Public are welcome to attend the meeting.**

**Business To Be Transacted At The Meeting**

**1. Chairman's Welcoming Statement**

**2. Governance**

2.1. Apologies for Absence

To receive apologies for absence from Members.

2.2. Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

2.3. Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

**3. Previous Minutes**

To resolve that the minutes of the Finance, HR and Legal Committee meeting held on Wednesday 14<sup>th</sup> December 2022 be signed as correct.

**4. Quarter 3 2022-23 Actual Spend verses Budget**

Review the Quarter 3 actual spend verses budget.

Discuss any budget adjustments and agree any recommendations for the Full Council to consider.

**5. Accounting Software**

To discuss moving the Council from excel based accounting to an accounting software package to accommodate changing from Receipts and Payments accounting to Income and Expenditure accounting.

**6. Date of Next Meeting**

The next meeting is to be held on Tuesday 18<sup>th</sup> April 2023.