

Wing Parish Council

Agenda

Parish Councillors: David Kellner, John Lomas, Louise Tabiner-Crush, Liz Tring, Phil Cronshaw, Jo Mortain-Cogar, Sanchia Davidson and Helen Sunday

You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 28th February 2023 commencing at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Claire Power

Claire Power
Clerk of the Parish Council

Dated 23rd February 2023

The Press and Public are welcome to attend the meeting.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chairman. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chairman. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Chairman's Welcoming Statement

2 Governance

- 2.1 Apologies for Absence
To receive apologies for absence from Members.
- 2.2 Declaration of Interests from Members on Agenda Items
To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.
- 2.3 Dispensations
To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

3 Public Participation

Public participation will be permitted for a period of 15 Minutes in accordance with the Wing Parish Council Public Participation Policy.

4 Parish Reports

- 4.1 Unitary Councillor Reports
To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.
- 4.2 Committee Reports
 - 4.2.1 Finance, HR and Legal Committee
To receive the drafted minutes of the extraordinary meeting held on 21st February 2023.
- 4.3 Representatives on Outside Bodies Reports
To receive a written report from Councillor Tabiner-Crush on the February Wing Hall Trust meeting as the Parish Council representative.
- 4.4 Councillor Reports
To confirm receipt of written reports and recommendations from representatives on working parties and outside bodies on activities since the last meeting and not included elsewhere on the agenda.
- 4.5 Clerks Reports
To receive written reports from the Clerks regarding an update on actions from previous meetings and activities since the last Full Council meeting.

5 Previous Minutes

- 5.1 To resolve that the minutes of the Parish Council meeting held on 31st January 2023 be signed as a correct record of proceedings.
- 5.2 To resolve that the minutes of the extraordinary Parish Council meeting held on 16th February 2023 be signed as a correct record of proceedings.

6 Planning Applications

To consider submitting a consultee comment for the following planning applications and appeals:

- 6.1 23/00341/APP – Faccenda Foods, Wellington Farm, Stewkley Road, Wing.
Change of use of former concrete runway to outdoor storage.
- 6.2 23/00555/ALB – 20 Aylesbury Road, Wing
Listed Building application for replacement windows.
- 6.3 23/00530/CPL – 10 Moorhills Crescent, Wing
Certificate of lawfulness for proposed single storey rear extension and hip to gable roof conversion with box dormer and velux windows. (This application does not request consultee response).

7 Recreation Ground Improvements Project

To receive a written report on the progress of the project including any recommendations on actions required at this stage for Council consideration.

8 Scheduled Policies Review

To review the recommendations received from the Clerk following the annual review of:-

- 8.1 Public Participation Policy.
- 8.2 Safeguarding Policy – Children and Vulnerable Adults.
- 8.3 Streetlighting Policy.

9 Councillor Reports on the Agenda

To consider the drafted process for the inclusion of Councillor Reports on future agendas.

10 King Charles III Coronation

- 10.1 To receive recommendations from the Environment and Planning Committee on hosting a community event during the weekend of King Charles III Coronation and applying for grant funding.
- 10.2 To receive recommendations from the Environment and Planning Committee on offering support to community groups holding celebratory events around the parish for King Charles III Coronation.

11 Planning Decision – View Requested

To consider responding to a residents' email asking the Parish Council's view following the Buckinghamshire Council planning decision on application 22/03952/APP (10 High Street, Burcott).

12 Buckinghamshire Council – Settlement Review

To consider responding to the letter received from Buckinghamshire Council regarding the Settlement Review on all Town and Parish Councils in the area.

13 Buckinghamshire Council – Local Plan Infrastructure Baseline

To consider responding to the email received from Buckinghamshire Council asking for feedback and identifying issues about infrastructure and services in the area.

14 Accounting Software

To consider the recommendation received from the Finance, HR and Legal Committee on accounting software to enable the Council to change from Receipts and Payments accounting to Income and Expenditure accounting to comply with Accounts and Audit Regulations 2015.

15 Taylor Wimpey – Woodlands

To consider accepting the revised boundary plan received from Taylor Wimpey.

16 Annual Parish Meeting

To consider setting and organising the Annual Parish Meeting. Considerations to include, but not limited to setting the date, time and venue, advertising the event and refreshments.

17 Account Balances and Payments

- 17.1 To receive the bank reconciliation for January.
- 17.2 To receive and authorise the list of payment transactions for February.

18 Co-Option for Parish Councillor Vacancies

To consider applications received for the current Parish Councillor vacancies.

19 Staffing Issue

To progress staffing issue reference document 5.1 confidential report dated 21st February 2023.

20 Date of Next Meeting

Tuesday 28th March 23 at 8pm in the Small Hall, Wing Village Hall, Wing.