

Wing Parish Council

Minutes of the Wing Parish Council meeting held on Tuesday 29th November 2022 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Parish Councillors present: David Kellner, John Lomas, Liz Tring, Phil Cronshaw, Sanchia Davidson and Helen Sunday
Buckinghamshire Councillors: Peter Cooper and Diana Blamires

Officers: Claire Power, Clerk and RFO

Public: 0

Minutes: Claire Power

1 Chairman's Welcoming Statement

Councillor Kellner welcomed everyone to the meeting.

2 Governance

2.1 Apologies for Absence

To receive apologies for absence from Members.

Resolved: To accept apologies from Councillor Tabiner-Crush (Personal).

Note: The Clerk confirmed that the Council had accepted apologies from Councillor Mortain-Cogar for 6 months at the September meeting. This was the 3rd month of the accepted apologies.

2.2 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

Councillor Davidson declared a prejudicial interest in the Recreation Ground.

Councillor Tring declared a prejudicial interest in the Recreation Ground.

Councillor Cronshaw declared a prejudicial interest in the Recreation Ground.

Councillor Sunday declared a prejudicial interest in the Recreation Ground.

Councillor Kellner declared a prejudicial interest in the Recreation Ground.

Councillor Lomas declared a prejudicial interest in the Recreation Ground.

2.3 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

The Clerk confirmed that all Councillors present had been granted dispensations to speak and vote on Recreation Ground matters which would persist until the next election of the Council due in 2025.

3 Public Participation

Public participation will be permitted for a period of 15 Minutes in accordance with the Wing Parish Council Public Participation Policy.

There were no members of the public present.

4 Parish Reports

4.1 Unitary Councillor Reports

To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

Councillor Blamires gave a verbal report covering the proposed new Woodand area in Wing, cutting of the hedge on Church Street, the market meal kit and the sewerage smell issue alongside Mount Pleasant farm.

Councillor Cooper gave a verbal report that no costs will be incurred for the Lockharts Farm Appeal, the Buckinghamshire Council wards members consultation, the Boundary Commission for England Consultation and about the proposed new Woodland in Wing.

4.2 Committee Reports

4.2.1 Environment and Planning Committee

To receive the drafted minutes of the meeting held on 18th October.

Councillors confirmed receipt of the drafted Environment and Planning Committee minutes of the meeting held on the 18th October 2022

4.3 Representatives on Outside Bodies Reports

4.3.1 To receive a written report from Councillor Tabiner-Crush who attended the Wing Hall Trust AGM meeting as a Parish Council representative.

Councillors confirmed receipt of the written report received from Councillor Tabiner-Crush.

4.4 Clerks Report

To receive a written report from the Clerks regarding an update on actions from previous meetings and activities since the last Full Council meeting.

The Clerk read out the Clerks report to the meeting and is attached as Appendix A.

5 Previous Minutes

5.1 To resolve that the minutes of the Parish Council meeting held on 25th October 2022 be signed as a correct record of proceedings.

Resolved: That the minutes of the Parish Council meeting held on 25th October 2022 be signed as a correct record of proceedings.

6 Planning Applications

To consider submitting a consultee comment for the following planning applications:

6.1 22/03661/APP – Burcott Lodge, High Street, Burcott

Householder application to replace two existing windows with a single window on the south first floor elevation.

Resolved: To offer No Objection to this application.

6.2 22/03801/APP – 3 New Zealand Gardens, Wing

Householder application for proposed front bay extension.

Resolved: To offer No Objection to this application.

6.3 22/02680/APP – Land to the rear of 72 Littleworth, Wing

Conversion and extension to existing two storey workshop into a detached four bedroom dwelling with associated parking and amenity space.

Resolved: To offer No Objection to this application.

7 Recreation Ground Improvements Project

To receive a written report on the progress of the project including any recommendations on actions required at this stage for Council consideration.

An update was given on the reduction in costs achieved since last month's meeting, pv panels are still pending with further quotes awaiting to be received. Discussions took place on the pending payment schedule and the short delay in the delivery of the pavilion onsite. Floodlights are going in on the 9th January and on 16th January the MUGA construction should start. There was a meeting with the sports clubs with a further meeting mid December for the clubs to look at how the committee should be run. Ideally it would have a management committee reporting to the Full Council on a quarterly basis. The lease agreements / contracts need to be sorted out by taking legal advice.

Resolved: To make no further payments to Healthmatic until the pavilion has been signed off by building regulations.

8 Scheduled Policies Review

To adopt the recommendations received from the Clerk following the annual review of:-

a) *To consider adopting the drafted update of the Code of Practice for Handling Complaints Policy.*

Resolved: To adopt the drafted update of the Code of Practice for Handling Complaints Policy, which is renamed as Complaints Policy and Procedure.

b) *To consider adopting the drafted Grievance and Disciplinary Policy.*

Resolved: To adopt the drafted Grievances Policy.

Resolved: To adopt the drafted Disciplinary Policy.

c) *To consider adopting the drafted update of the Equality and Diversity Policy.*

Resolved: To adopt the drafted update of the Equality and Diversity Policy

d) *To consider adopting the drafted Dignity at Work / Bullying and Harassment Policy.*

Resolved: To adopt the drafted Dignity at Work Policy.

e) *To consider adopting the drafted update of the Publication Scheme.*

Resolved: To defer this item to the end of January 23 meeting.

f) *To consider adopting the drafted update of the Retention Policy.*

Resolved: To defer this item to the end of January 23 meeting.

g) *To consider adopting the drafted Data Protection Policy.*

Resolved: To adopt the drafted Data Protection Policy.

h) *To consider adopting the drafted Privacy Notices.*

Resolved: To adopt the drafted General Privacy Notice.

Resolved: To adopt the drafted Staff and Councillor Privacy Notice.

9 Local Government Boundary Commission Consultation

To consider submitting the drafted response to the Local Government Boundary Commission Consultation on draft recommendations for a new pattern of wards in Buckinghamshire Council. Deadline for submission - 5th December.

Resolved: To submit the drafted response that 'Wing Parish Council supports the revised proposals to have a Wing Ward with one Buckinghamshire Councillor. There is a good link between the suggested parishes for the ward.'

10 Boundary Commission for England – 2023 Boundary Review

To consider the drafted response to the Boundary Commission for England: Final consultation on revised proposals for the 2023 Boundary Review. Deadline for submission: 5th December.

Resolved: To submit the drafted response that 'Wing Parish Council finds the new boundary review to be fair and supports being moved from the Buckingham constituency to the Aylesbury constituency.'

11 Wing Woodlands Plan Consultation

To consider the drafted response to the Forestry England's Woodland creation plans for Wing. Deadline for submission: 29th November.

Resolved: To submit the drafted response in favour of the Woodland but also add in a request for construction traffic from Milton Keynes to turn off at the Soulbury roundabout, the protected routes for the by-pass are

checked, the Long Spinney management team would be open to discussions on linking access and resolving current access issues.

12 Neighbourhood Plan Update

To receive a written report from Councillor Davidson containing a recommendation to apply for funding from Locality to create an environment enhancement strategy to be included in the neighbourhood plan.

Councillors acknowledged receipt of the written report and recommendations from Councillor Davidson.

Resolved: To accept the proposal to apply for funding (Locality) to employ a specialist from the greensand trust to create an environment enhancement strategy to inform the Wing neighbourhood plan review.

13 Account Balances and Payments

13.1 To receive the bank reconciliation for October.

Councillors noted the bank reconciliation for October had been received and no questions were asked.

13.2 To receive and authorise the list of payment transactions for November.

Resolved: To authorise the received list of payments for November. (Appendix B).

14 Co-Option for Parish Councillor Vacancies

To consider applications received for the current Parish Councillor vacancies.

No applications were received.

15 Date of Next Meeting

Tuesday 3rd January 23 at 8pm in the Small Hall, Wing Village Hall, Wing.

Close of Meeting: 9.34pm