## Wing Parish Council <br> Minutes

of the extraordinary Finance, HR and Legal Committee meeting held on Tuesday $21^{\text {st }}$ February 2023 in the Parish Council Office, Charlotte Cottage, Leighton Road, Wing.

Members present: Cllrs John Lomas (Chairman), David Kellner, Sanchia Davidson and Helen Sunday.
Public: 0
Clerks: Claire Power (Clerk) and John Furniss (Deputy Clerk)
Start Time: 8.00pm

## F22.45 Chairman's Welcoming Statement

Councillor Lomas welcomed everyone to the meeting.

## F22.46 Governance

F22.46.1 Apologies for Absence
To receive apologies for absence from Members.
Resolved: To accept apologies received from Councillor Tabiner-Crush.
F22.46.2 Declaration of Interests from Members on Agenda Items
To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.
No declarations of interest were made.
F22.46.3 Dispensations
To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).
No dispensations were received.

## F22.47 Accounting Software

To discuss moving the Council from excel based accounting to an accounting software package to accommodate changing from Receipts and Payments accounting to Income and Expenditure accounting and agree on a recommendation to put to the next Full Council meeting. Resolved: To recommend the Council subscribes to the Scribe accounting software at $£ 55$ per month ( $£ 660$ per annum) with a one-off set up cost of $£ 239$.

## F22.48 Payments and VAT Process

To discuss the VAT and payments process for the recreation ground project
No proposal was put forward for this item.

## F22.49 Date of Next Meeting

The next ordinary meeting is to be held on Tuesday $18^{\text {th }}$ April 2023.

Close of meeting: 8.43pm

