

Wing Parish Council

Agenda

Parish Councillors: Helen Sunday, Sanchia Davidson, John Lomas, Louise Tabiner-Crush, Liz Tring, David Kellner, Phil Cronshaw and Lin Gilbert.

You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 25th July 2023 commencing at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Claire Power

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Dated 19th July 2023

Clerk of Wing Parish Council, PO Box 6441, Leighton Buzzard, LU7 6FT

Email: wingparishclerk@gmail.com Telephone: 07415 296793

The Press and Public are welcome to attend the meeting.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chair of the Council. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair of the Council. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Chair of the Council's Welcoming Statement

2 Public Participation

- 2.1 Public participation will be permitted for a period of 15 minutes in accordance with the Wing Parish Council Public Participation Policy.
- 2.2 Unitary Councillor Reports
To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

3 Governance

- 3.1 Apologies for Absence
To receive apologies for absence from Members.
- 3.2 Declaration of Interests from Members on Agenda Items
To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.
- 3.3 Dispensations
To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

4 Parish Reports

- 4.1 Committee Reports
To note the drafted minutes of the Finance, HR and Legal Committee meeting held on 12th July 2023. **App 1**
- 4.2 Working Party Reports
 - 4.2.1 To note the report received from the Recreation Ground Improvements Working Party following a meeting held on Wednesday 21st June 2023. **App 2**
 - 4.2.2 To note the report received from the Terms of Reference and Policies Review Working Party following a meeting held on Monday 10th July 2023. **App 3**
- 4.3 Representatives on Outside Bodies Reports
 - 4.3.1 To note the written report from Councillor Tabiner-Crush on the June Wing Hall Trust meeting. **App 4**
- 4.4 Councillor Reports
To receive reports from Councillors on activities since the last meeting and not included elsewhere on the agenda.
- 4.5 Clerks' Report
To note the written report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting. **App 5**

5 Previous Minutes

- 5.1 To resolve that the minutes of the Parish Council meeting held on Tuesday 27th June 2023 be signed as a correct record of proceedings. **App 6**
- 5.2 To resolve that the minutes of the extraordinary Parish Council meeting held on Monday 10th July 2023 be signed as a correct record of proceedings. **App 7**

6 Planning Applications

To consider submitting a consultee comment for the following planning applications:

- 6.1 23/01308/APP - The Queens Head Public House, 9 High Street, Wing
Internal and external alterations associated with the conversion of existing public house to form 3 No. flats, demolition of existing outbuilding, erection of 3 No. dwellings to the rear and all other associated works. **App 8**
- 6.2 23/01309/ALB - The Queens Head Public House, 9 High Street, Wing
Listed Building application for internal and external alterations associated with the conversion of existing public house to form 3 No. flats, demolition of existing outbuilding, erection of 3 No. dwellings to the rear and all other associated works. **App 9**
- 6.3 23/02055/APP – 59 Leighton Road, Wing
Householder application for rear single storey side return extension and new porch to front. **App 10**
- 6.4 23/02129/APP – 25 Moorhills Road, Wing
Householder application for single storey rear extension. **App 11**
- 6.5 23/02140/APP – 5 Aylesbury Road, Wing
Householder application for vehicular access and modifications to existing front wall. **App 12**

7 Survey for the Buckinghamshire Council land on Chesterfield Crescent

To consider setting up a survey containing either two or three options for the parishioners to express their views regarding the land on Chesterfield Crescent. Considerations should include the wording for the survey, length of time for the survey and advertising. **App 13**

8 Recreation Ground Improvements Project

To note the written report on the progress of the project. **App 14**

9 Terms of Reference

To receive and consider a recommendation from the task and finishing working party following a review the terms of reference of the working parties. **App 15**

10 Financial Regulations

To receive and consider a recommendation from the Finance, HR and Legal Committee following a review of the Financial Regulations. **App 16-17**

11 Scheduled Policies Review

To consider the recommendations received from the task and finishing working party following the annual review of:- **App 18**

- 11.1 Public Participation Policy
- 11.2 Tree Policy
- 11.3 Streetlighting Policy

12 Quarter 1 2023-24 Actual Spend versus Budget

To receive and consider a recommendation from the Finance, HR and Legal Committee following a review of the quarter 1 actual versus budget for 2023-24. **App 19-21**

13 Finance, HR and Legal Committee

To appoint a Chair for the Finance, HR and Legal Committee.

14 Bike Racks

To consider a proposal from Councillor Gilbert to install bike racks / stands around the parish. **App 22**

15 Recreation Ground Trees and Hedges

To consider the quotes received from our ground care contractor to carry out the work in-line with the landscape plan for the recreation ground. **App 23 and App 24**

16 Wing and Burcott in Bloom

To consider the recommendations on winners and commendations for the Wing and Burcott in Bloom competition. **App 25**

17 Account Balances and Payments

- 17.1 To receive the bank reconciliation for June. **App 26-34**
- 17.2 To receive and authorise the list of payment transactions for July. **App 35**

18 Co-Option for Parish Councillor Vacancies

To consider applications received for the current Parish Councillor vacancies.

19 Date of Next Meeting

Tuesday 26th September 23 at 8pm in the Small Hall, Wing Village Hall, Wing.