

# Wing Parish Council

## Minutes

of the Wing Parish Council meeting held on Tuesday 25<sup>th</sup> July 2023 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Present: Cllr H Sunday, Cllr S Davidson, Cllr J Lomas, Cllr L Tring, Cllr P Cronshaw and Cllr L Gilbert.

Buckinghamshire Councillors: Diana Blamires, Ashley Bond and Peter Cooper.

Officer: Claire Power, Clerk and RFO.

Public: 24

Start Time: 8.00pm

All agenda items prefix: 2307

### 1 Chair of the Council's Welcoming Statement

Councillor Sunday welcomed everyone to the meeting and explained that the order of the agenda will be moved around so members of the public can listen to the proceedings on the items of particular interest to them. They would be welcome to stay for the rest of the meeting or leave after the agenda item they are interested has been discussed.

### 2 Public Participation

2.1 A few residents asked questions and made comments about the Chesterfield Crescent agenda item. There were questions as to why a survey was needed, especially when a lot of time and effort was put into the petition last year against the housing proposal and also about the green spaces proposal and how it would be funded.

The Chair responded that the survey arose from the public meeting held on the 18<sup>th</sup> July when Buckinghamshire Council Cabinet Member Councillor Chilver said that the view of the parish needed to be captured.

The Vice-Chair, Councillor Davidson, talked about the green spaces proposal and that it would be a long-term plan like Long Spinney and grant funding would be applied for the various aspects of the project. The plan is for the remediation to be carried out and funded by the Universities as part of the phytoremediation programme.

A couple of residents spoke about their objections on the Queens Head planning applications. The objections covered various areas of loss of privacy for adjacent residents.

2.2 The Unitary Councillors provided a verbal report to the meeting. Unitary Councillor Blamires gave a report regarding a meeting with Highways regarding road repair projects. Wing High Street has been added to projects list for the next 12 months to be completed. Soulbury Road has also been raised as a road that needs attention.

Unitary Councillor Bond had no additional comments to make following Unitary Councillor Blamires report.

Unitary Councillor Cooper re-confirmed that the meeting was looking at priorities in the ward with three roads being discussed, Soulbury Road, High Street, Wing and a road in Wingrave. A further meeting, which is the annual meeting where work for the next financial year are decided upon. No decisions have been made at this stage.

### 3 Governance

3.1 Apologies for Absence

**Resolved:** To accept the apologies received from Councillor Kellner.

**Resolved:** To accept the apologies received from Councillor Tabiner-Crush.

3.2 Declaration of Interests from Members on Agenda Items

Councillor Sunday declared an interest in the Recreation Ground.

Councillor Tring declared an interest in the Recreation Ground.

Councillor Davidson declared an interest in the Recreation Ground

Councillor Gilbert declared an interest in the Recreation Ground.

Councillor Cronshaw declared an interest in the Recreation Ground.

Councillor Lomas declared an interest in the Recreation Ground

3.3 Dispensations

The Clerk confirmed that all Councillors present have current dispensations to speak and vote on Recreation Ground matters and the dispensations would remain in place until the next election of the Council due in 2025.

At this point in the meeting the Chair of the Council moved to items 6 and 7 on the agenda before coming back to items 4 and 5.

## 4 Parish Reports

### 4.1 Committee Reports

The drafted minutes of the Finance, HR and Legal Committee meeting held on 12<sup>th</sup> July 2023 were noted.

### 4.2 Working Party Reports

4.2.1 The report from the Recreation Ground Improvements Working Party following a meeting held on Wednesday 21<sup>st</sup> June 2023 was deferred.

4.2.2 The report received from the Terms of Reference and Policies Review Working Party following a meeting held on Monday 10<sup>th</sup> July 2023 was noted.

### 4.3 Representatives on Outside Bodies Reports

4.3.1 The written report from Councillor Tabiner-Crush on the June Wing Hall Trust meeting was noted.

### 4.4 Councillor Reports

To following reports were given from Councillors on activities since the last meeting and not included elsewhere on the agenda.

Councillor Davidson gave an update on the HS2 funding application which has reached the design stage.

Councillor Tring provided information on a meeting with Fairhive regarding potential parking at Prospect Place, the Wing and Burcott in Bloom competition judging and meeting a resident in Redwood Drive.

Councillor Gilbert had attended the same meetings as Councillor Tring but did not have anything extra to add.

Councillor Cronshaw provided an update on the Recreation Ground project, including the snagging issues being collated before they are sent to Healthmatic to rectify.

Councillor Lomas has replied to several emails received via the wingclerks email address. He also attended the meeting with a Redwood Drive resident to talk about the trees on Jubilee Green.

### 4.5 Clerks' Report

The report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting was deferred.

## 5 Previous Minutes

5.1 **Resolved:** To accept the minutes of the Parish Council meeting held on Tuesday 27<sup>th</sup> June 2023 as a true record of proceeding and for them to be signed.

5.2 **Resolved:** To accept the minutes of the extraordinary Parish Council meeting held on Monday 10<sup>th</sup> July 2023 as a true record of proceeding and for them to be signed.

## 6 Planning Applications

Items 6.1 and 6.2 were considered together.

### 6.1 23/01308/APP - The Queens Head Public House, 9 High Street, Wing

Internal and external alterations associated with the conversion of existing public house to form 3 No. flats, demolition of existing outbuilding, erection of 3 No. dwellings to the rear and all other associated works.

### 6.2 23/01309/ALB - The Queens Head Public House, 9 High Street, Wing

Listed Building application for internal and external alterations associated with the conversion of existing public house to form 3 No. flats, demolition of existing outbuilding, erection of 3 No. dwellings to the rear and all other associated works.

Councillor Sunday commended and thanked Councillor Davidson on her hard work on the review of the Neighbourhood Plan and the design code as they form the basis for our objection.

**Resolved:** For Councillors Davidson, Tring, Lomas and the Clerk are to construct an objection based on the discussions this evening and be based on three documents: 1. Wing Neighbourhood Plan - the adopted Wing Conservation Area document - statutory document 2. Wing Neighbourhood Plan heritage policy HE1, HE2 and Protection of Existing Employment policy E3 and 3. Quality of development needs to be higher than other areas - our adopted Design Code. The deadline for submitting the Parish Council consultee comments is 31<sup>st</sup> July.

**Resolved:** To include in the consultee comment that if the planning officer is minded to approve the planning application for the application to be called in to the planning committee and for the Parish Council to attend and speak at the meeting represented by Councillor Sunday and Davidson.

- 6.3 23/02055/APP – 59 Leighton Road, Wing  
Householder application for rear single storey side return extension and new porch to front.

**Resolved:** To submit a no objections comment.

- 6.4 23/02129/APP – 25 Moorhills Road, Wing  
Householder application for single storey rear extension.

**Resolved:** To submit a no objections comment.

- 6.5 23/02140/APP – 5 Aylesbury Road, Wing  
Householder application for vehicular access and modifications to existing front wall.

**Resolved:** To submit a supporting comment as it would improve the off road parking for the property.

## **7 Survey for the Buckinghamshire Council land on Chesterfield Crescent**

**Resolved:** To set up a working party, with delegated authority given to the Clerk, tasked with setting up a survey containing for the parishioners to express their views regarding the land on Chesterfield Crescent.

The survey is to contain two options (the community green proposal and Buckinghamshire Councils housing proposal).

The working party has the task of the wording of the survey, the logistics on the who, the how and the when, and collating the responses.

To appoint Councillors Davidson, Sunday, Tring, Gilbert and Cronshaw and up to 5 members of the public. The public were invited to email the Clerk should they want to become part of the working party.

At this point of the meeting the Chair moved back to agenda items 4 and 5 on the agenda before item 8 was discussed.

## **8 Recreation Ground Improvements Project**

The written report on the progress of the project was noted. It contained an information on the funding received since the last meeting, email correspondence regarding current and future maintenance and snagging issues for Healthmatic to rectify.

## **9 Terms of Reference**

The drafted revised Working Parties - Terms of References document was noted and discussed.

**Resolved:** To accept and adopt the revised Working Parties – Terms of Reference document.

## **10 Financial Regulations**

The recommendations from the Finance, HR and Legal Committee following a review of the Financial Regulations were noted.

**Resolved:** To update the current Financial Regulations by amending the thresholds contained in the footnotes for 11.1c to Supplies & Services £213,477 and Works £5,336,937 to be in line with Procurement Policy Note Action PPN 10/21.

**Resolved:** For the Clerk to work with the Finance, HR and Legal Committee to investigate moving to electronic tendering but ensuring that the process follows the same as the current paper process

## **11 Scheduled Policies Review**

### **11.1 Public Participation Policy**

**Resolved:** To accept the recommendation received from task and finishing working party to the keep the Public Participation Policy as it is.

### **11.2 Tree Policy**

**Resolved:** To accept the recommendation received from task and finishing working party for the task and finishing working party to be assigned to prepare a recommendation to update the tree policy to include information on what the Council will and won't cover regarding tree works.

### **11.3 Streetlighting Policy**

**Resolved:** To ask the task and finish working party to make a recommendation on an update to the Streetlighting Policy for the amount the Parish Council would ask in the adoption of new streetlights and to correct the layout errors.

## **12 Quarter 1 2023-24 Actual Spend versus Budget**

**Resolved:** To accept the recommendation from the Finance, HR and Legal Committee following a review of the quarter 1 actual verses budget for 2023-24 to make no amendments to the current 2023-24 budget.

### **13 Finance, HR and Legal Committee**

Councillors were all asked in turn if they would like to put themselves forward for consideration. Councillor Davidson put herself forward.

**Resolved:** To appoint Councillor Davidson as Chair of the Finance, HR and Legal Committee.

### **14 Bike Racks**

The proposal from Councillor Gilbert to install bike racks / stands around the parish was supported by the Council.

**Resolved:** The Environment and Community Safety working party to be tasked with seeking permission / interest of landowners, confirming locations for the bike racks, prices for the bike racks, installation costs, funding opportunities and bring a proposal back to the September meeting.

### **15 Recreation Ground Trees and Hedges**

The quotes received from our ground care contractor to carry out the work in-line with the landscape plan for the recreation ground were considered.

**Resolved:** To move the budget of £5,000 from Reserves to the Tree Work budget increasing the Tree Work budget to £10,000.

**Resolved:** To accept section one for £2,400 for the hedge along the A418, Goldleaf be asked to carry the work out in September but to comply with the Wildlife and Countryside Act 1981 regarding the protection of nesting birds.

**Resolved:** To defer making a decision on section 2 and 3 of the quote to a later meeting, pending budget.

10.02pm - At this point in the meeting it was resolved for a comfort break to take place. The meeting reconvened at 10.05pm.

### **16 Wing and Burcott in Bloom**

**Resolved:** To accept the recommendations on winners and commendations for the Wing and Burcott in Bloom competition.

**Resolved:** To instruct the Clerk to purchase £85 worth of national garden centre gift vouchers.

### **17 Account Balances and Payments**

17.1 Councillors confirmed receipt of the bank reconciliation for June.

17.2 **Resolved:** To authorise the list of payment transactions for July.

### **18 Co-Option for Parish Councillor Vacancies**

No applications were received for the current Parish Councillor vacancies.

### **19 Date of Next Meeting**

Tuesday 26<sup>th</sup> September 23 at 8pm in the Small Hall, Wing Village Hall, Wing.

Close of meeting: 10.13pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_