

Wing Parish Council

Minutes

of the Wing Parish Council meeting held on Tuesday 27th June 2023 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Present: Cllr H Sunday, Cllr S Davidson, Cllr J Lomas, Cllr L Tabiner-Crush, Cllr Tring, Cllr D Kellner, Cllr P Cronshaw and Cllr L Gilbert.

Buckinghamshire Councillors: Diana Blamires, Ashley Bond and Peter Cooper.

Officer: Claire Power, Clerk and RFO.

Public: 14

Start Time: 8.00pm

All agenda items prefix: 2306

1 Chair of the Council's Welcoming Statement

2 Public Participation

- 2.1 A member of the public raised concerns regarding the hedge encroaching the pavement on of Littleworth. The hedge has been cut back recently but it is still encroaching the pavement. The resident requested the Parish Council contact the owner of the land to request the hedge to be cut back further. The Clerk was asked by the Chair of the Council to action this request. A member of the public raised some questions regarding the presentation to be received later in the meeting from Buckinghamshire Council regarding the revised proposed plan for Chesterfield Crescent. The resident was told that questions can be asked after the presentation.
- 2.2 The Unitary Councillors each provided a verbal report to the meeting. Unitary Councillor Blamires provided contact details of a person who could help with the electricity situation at the recreation ground, gave an update that the Mentmore crossroads verges had been cut back but that there are no plans for the repainting of the white lines and that during the Wing and Ivinghoe Community Board Awards a Cottesloe pupil was given an award. Unitary Councillor Cooper provided additional information regarding the Mentmore crossroads verge cutting, Wing High Street potholes and is the 2nd project in this area but not likely to be completed until sometime next year but has asked if the potholes can be addressed in the meantime, Lockharts Farm have won their appeal, he will be keeping an eye on the traffic situation and it is hoped Buckinghamshire Council may look at the traffic situation in Wing. Unitary Councillor Bond provided information on the Wing Caravan Site appeal which starts the following day.
- 2.3 A Buckinghamshire Council Officer handed out paper copies of the revised Chesterfield Crescent proposal plans to the Parish Councillors, Unitary Councillors and members of the public. They then talked through the revised plan and took questions. Concerns were raised about the site being built on due to the contaminated land. The Buckinghamshire Council Officer told the meeting they had not received a response to questions raised regarding the Parish Councils alternative proposal but once they were addressed it would be included in the proposal papers for the site. This was challenged by Councillor Davidson as the Parish Council alternative proposal had been updated and sent back to the Buckinghamshire Officer last year. The Buckinghamshire Officer stated that the next stages would be to get feedback from the revised plan to see if it requires further adjustment before applying for planning permission. Depending on the planning decision, the proposals would then be put to Buckinghamshire Council for a decision on what they are going to do with the land. The Buckinghamshire Council Officer offered to work with the Parish Council to revisit the alternative proposal to adjust it into a format that can be put forward.

3 Governance

- 3.1 No apologies were received as all Councillors were present.

- 3.2 Declaration of Interests on agenda items were made from the following members:
Councillor Sunday declared an interest in the Recreation Ground.
Councillor Tabiner-Crush declared an interest in the Recreation Ground.
Councillor Tring declared an interest in the Recreation Ground.
Councillor Davidson declared an interest in the Recreation Ground.
Councillor Gilbert declared an interest in the Recreation Ground.
Councillor Cronshaw declared an interest in the Recreation Ground.
Councillor Kellner declared an interest in the Recreation Ground.
Councillor Lomas declared an interest in the Recreation Ground.
- 3.3 Dispensations
The Clerk confirmed that all Councillors present have current dispensations to speak and vote on Recreation Ground matters and the dispensations would remain in place until the next election of the Council due in 2025.

4 Parish Reports

- 4.1 Working Party Reports
- 4.1.1 The report from the Environment and Community Safety Working Party following a meeting held on Tuesday 20th June was noted.
- 4.1.2 The report from the Recreation Ground Improvements Working Party following a meeting held on Wednesday 21st June had not been circulated ahead of the meeting so it was deferred to the July meeting.
- 4.2 Representatives on Outside Bodies Reports
- 4.2.1 The written report from Councillor Tabiner-Crush on the June Wing Hall Trust meeting was noted.
- 4.2.2 The written report from Councillor Tring on the NBPPC meeting held on 22nd May was noted.
- 4.3 Councillor Reports
- Councillor Tabiner-Crush provided a verbal report to the meeting on issues raised via FixMyStreet since the last meeting, reported an issue to Fairhive that the grass had not been cut at Prospect Place and also about the lack of parking for the elderly residents so a meeting has been set up to discuss this, provided an update on the wildflower project and of meetings attended.
- Councillor Tring provided a verbal report to the meeting on the wildflowers project, contact with Fairhive regarding grass cutting around Wantage Close, had a meeting with a resident regarding the sandbags on Stewkley Road and of meetings attended.
- Councillor Lomas provided information regarding a streetlight on Stewkley Road that is leaning which has been reported to Buckinghamshire Council as unsafe.
- Councillor Kellner received a report from a resident regarding a second-hand car dealer believed to be running a business from home, the PCSOs have advised that if their property is a housing association property then it should be reported to them directly.
- 4.4 Clerks' Report
The written report from the Clerk was deferred to the July meeting.

5 Previous Minutes

- 5.1 **Resolved:** To amend the drafted minutes of the Parish Council meeting held on 30th May 2023 by adding Councillor L Gilbert to the Parish Councillors present at the meeting.
- Resolved:** To accept the amended minutes of the Parish Council meeting held on 30th May 2023 and they be signed as a correct record of proceedings.
- 5.2 **Resolved:** To accept the minutes of the extraordinary Parish Council meeting held on 13th June 2023 and they be signed as a correct record of proceedings.
- 5.3 **Resolved:** To accept the minutes of the Environment and Planning Committee meeting held on 19th April 2023 and they be signed as a correct record of proceedings.

6 Planning Applications

There were no planning applications for the Parish Council to consider submitting a consultee comment for.

7 Recreation Ground Improvements Project

7.1 A verbal report was given to the meeting on the progress of the project.

7.2 **Resolved:** To obtain legal advice regarding the setting up of leases and the best structure regarding the management of the recreation ground facilities.

8 Terms of Reference

Resolved: To accept the recommendation from the task and finishing working party with the slight wording amendment to line (u) and adopt the updated terms of reference for the Finance, HR and Legal Committee.

9 External Audit

Resolved: To set the period for the exercise of public rights for the 2022-23 accounts as Monday 3rd July to Friday 11th August 2023.

10 Buckinghamshire Council Consultation Response

Resolved: To accept and submit the drafted response to Buckinghamshire Council's 'Buckinghamshire Parish and Town Council Survey.'

11 Neighbourhood Plan Review

Resolved: To accept the final design codes and guidelines report.

12 Litter Bins

12.1 **Resolved:** To amend the top of the bin outside the fish and chip shop on Stewkley Road to make the top smaller to keep the birds from pulling out the rubbish and prevent large bags of rubbish from being put in the bin.

12.2 **Resolved:** To purchase a new liner for the bin outside the Londis shop as the existing one was vandalised.
Resolved: To amend the top of the bin outside the Londis shop to make the top smaller to keep the birds from pulling out the rubbish and prevent large bags of rubbish from being put in the bin.

13 New Councillor Recruitment

Resolved: To accept and use the information pack to send to applicants and enquirers regarding becoming a Wing Parish Councillor.

14 Account Balances and Payments

14.1 The May bank reconciliations were confirmed as received and noted.

14.2 **Resolved:** For the Clerk to increase the size of the wingparishclerk@gmail.com from 15GB to 100GB at a cost of £0.39 for the 1st month and £1.59 a month until the review of the Councils IT systems is carried out.

14.3 **Resolved:** To authorise the list of payment transactions for June. (Appendix A)

14.4 **Resolved:** To authorise a change in the standing order amount for Goldleaf Groundcare to reflect the price increase for the new contract.

15 Co-Option for Parish Councillor Vacancies

No applications were received for the current Parish Councillor vacancies.

16 Date of Next Meeting

Tuesday 25th July 23 at 8pm in the Small Hall, Wing Village Hall, Wing.

Close of meeting: 9.40pm

Signed: _____

Date: _____

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT JUNE 2023				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
Salaries	Clerk Salary & Exps, Litter Collection and NEST - Jun 23	electronic	£ 2,214.44	
HMRC	NIC & PAYE - Jun 23	electronic	£ 597.05	
Wing Hall Trust	Office Rent - July - Inv 105826	SO	£ 390.00	
Wing Hall Trust	Office Rent - Increase Apr/May/Jun - Inv 105823	electronic	£ 45.00	
Wing Hall Trust	Hall Hire - May 23 - Inv 105817	electronic	£ 44.80	
Wing Hall Trust	Hall Hire - Jun 23 - Inv 105844	electronic	£ 38.40	
Jo & Co	Website Hosting - May 23 - Inv 5240	SO	£ 19.50	
Goldleaf Groundcare	Grounds Maintenance - June - Inv 13207	SO - £297.63 Electronic - £876.87	£ 1,174.50	£ 195.75
SSE	Electricity - May 23	Direct Debit	£ 316.49	£ 15.07
F1 Lining	White lining at the Recreation Ground Car Park	electronic	£ 1,776.00	£ 296.00
Darren Pearce	Cleaning of Bus Stops - Inv 23/005	electronic	£ 75.00	
Darren Pearce	Repair of JG Noticeboard and Graffiti Removal and cleaning of Bewick Green Noticeboards - Inv 23/006	electronic	£ 45.00	
Help and Hands Services	Power Wash at JG and Woodlands - Inv 150	electronic	£ 920.50	
Help and Hands Services	Graffiti Removal at Meadow Way Play Area - Inv 151	electronic	£ 481.60	
All Saints Church	Meeting Area Hire for Extraordinary Meeting - 13th June 23	electronic	£ 19.20	
BMKALC	Councillor Skills Training Course - L Gilbert	electronic	£ 40.00	
SparkX	Repair streetlight by No.2 Moorlands Road - Inv 4799	electronic	£ 275.40	£ 45.90
John Lomas	Exps - Polycarbon Sheets for Noticeboards	electronic	£ 74.84	
John Lomas	Exps - Heavy Duty Mounting Tape for Noticeboards	electronic	£ 13.99	
Phil Robinson	Exps - Petrol for Long Spinney Mower	electronic	£ 6.52	
			£ 8,568.23	