

Wing Parish Council

Agenda

Parish Councillors: Helen Sunday, Sanchia Davidson, John Lomas, Louise Tabiner-Crush, Liz Tring, David Kellner, Lin Gilbert and Katherine Daniels.

You are hereby summoned to the Wing Parish Council meeting being held on Tuesday 31st October 2023 commencing at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Claire Power

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Dated 25th October 2023

Clerk of Wing Parish Council, PO Box 6441, Leighton Buzzard, LU7 6FT

Email: wingparishclerk@gmail.com Telephone: 07415 296793

The Press and Public are welcome to attend the meeting.

During the public participation time, members of the public may ask questions or make comments upon items on the Agenda at the invitation of the Chair of the Council. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair of the Council. (For further information please refer to the Wing Parish Council Public Participation Policy.)

Business To Be Transacted At The Meeting

1 Chair of the Council's Welcoming Statement

2 Public Participation

2.1 Public participation will be permitted for a period of 15 minutes in accordance with the Wing Parish Council Public Participation Policy.

2.2 Unitary Councillor Reports

To receive reports from Councillor Blamires, Councillor Bond and Councillor Cooper.

3 Governance

3.1 Apologies for Absence

To receive apologies for absence from Members.

3.2 Declaration of Interests from Members on Agenda Items

To receive declarations of personal and/or prejudicial interests from Members in matters on the Agenda.

3.3 Dispensations

To receive dispensations for Members to speak and/or vote on items on the agenda in which they hold a declared personal and/or prejudicial interest(s).

4 Parish Reports

4.1 Committee Reports

To note the drafted minutes of the Finance, HR and Legal Committee meeting held on Tuesday 17th October 2023. **App 1**

4.2 Working Party Reports

4.2.1 To note the report received from the Environment and Community Safety Working Party following a meeting held on Wednesday 13th September 2023. **App 2**

4.3 Representatives on Outside Bodies Reports

4.3.1 To note the written report from Councillor Tabiner-Crush on the September and October Wing Hall Trust meetings. **App 3 and App 4**

4.4 Councillor Reports

To receive reports from Councillors on activities since the last meeting and not included elsewhere on the agenda.

4.5 Clerks' Report

To note the written report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting. **App 5**

5 Previous Minutes

5.1 To resolve that the minutes of the Parish Council meeting held on Tuesday 26th September 2023 be signed as a correct record of proceedings. **App 6**

5.2 To resolve that the minutes of the extraordinary Parish Council meeting held on Thursday 12th October 2023 be signed as a correct record of proceedings. **App 7**

6 Planning Applications

To consider submitting a consultee comment for the following planning application(s):

- 6.1 23/02965/APP – 29 High Street, Burcott
Householder application for single storey side and rear extension, single storey rear extension, front and side garage extension and part conversion to living accommodation. **App 8**
- 6.2 23/03159/APP – 11 High Street, Burcott
Householder application for two storey side extension. **App 9**

7 Quarter 2 2023-24 Actual Spend versus Budget

To review the quarter 2 2023-24 actual spend versus budget report and consider recommendations on budget adjustments from the Finance, HR and Legal Committee. **App 10**

8 Recreation Ground Improvements Project

- 8.1 To note the written report on the progress of the project. **App 11**
- 8.2 To consider the quote received from solicitors for reviewing the recreation ground leases to incorporate the new pavilion and new facilities at the recreation ground. **App 12**
- 8.3 To consider the quotes received for the gate and fencing next to the pavilion. **App 13**
- 8.4 To consider the quotes for the fire risk assessment for the pavilion. **App 14**
- 8.5 To consider setting aside £750 for match funding towards a grant to purchase a defibrillator. **App 15**

9 Consultations

To consider the draft response to Buckinghamshire Councils 'Polling Arrangements' survey, deadline for submitting a response is 4th December. **App 16 and App 17**

10 Legal

- 10.1 To consider the solicitors quote to register Jubilee Green with the Land Registry. **App 18**
- 10.2 To consider the solicitors quote to register the lease agreement for Long Spinney with the Land Registry. **App 19**
- 10.3 To consider applying for planning permission regarding the replacement of the perimeter fence for the recreation ground boundary with the A418. **App 20**

11 Recreation Ground Youth Shelter

To consider the recent incidents of vandalism of the youth shelter on the recreation ground, any preventative action that could be taken to limit it happening again, remedial repair work to fix the shelter and what to do should the vandalism continue.

12 Small Grant Applications

To consider Small Grant applications received from local organisations.

13 Civility and Respect National Project – Early Day Motion

To consider sending the drafted letter to Greg Smith MP following a request received from NALC to support the tabled Early Day Motion regarding the National Civility and Respect project. **App 21 and App 22**

14 D-Day 80

To consider taking part in the lighting of beacons for the D-Day 80th Anniversary commemoration/celebration. **App 23**

15 Buckinghamshire Council Planning Surgeries

To appoint either the Chair of the Council or the Clerk as the Councils representative to attend Buckinghamshire Councils planning surgeries. **App 24**

16 External Auditor Report

To receive and note the External Auditors report. **App 25**

17 Account Balances and Payments

- 17.1 To receive the bank reconciliation for September. **App 26**
- 17.2 To receive and authorise the list of payment transactions for October. **App 27**
- 17.3 To authorise setting up a direct debit for the Information Commissioner's Office for the annual Data Protection Fee. **App 28**

18 Co-Option for Parish Councillor Vacancies

To consider applications received for the current Parish Councillor vacancies.

19 Date of Next Meeting

Tuesday 28th November 23 at 8pm in the Small Hall, Wing Village Hall, Wing.