

# Wing Parish Council Minutes

**of the Finance, HR and Legal Committee meeting held on Wednesday 12<sup>th</sup> July 2023 in the Parish Council Office, Charlotte Cottage, Leighton Road, Wing.**

Members present: Cllrs H Sunday, J Lomas, L Tabiner-Crush and P Cronshaw.

Public: 0

Clerk: Claire Power

Start Time: 8.00pm

## **F23.08 Elect the Chair of the Meeting**

**Resolved:** To elect Councillor Sunday as the Chair of the meeting.

## **F23.09 Chairman's Welcoming Statement**

Councillor Sunday welcomed everyone to the meeting.

## **F23.10 Governance**

F23.10.1 **Resolved:** To accept the apologies received from Councillor D Kellner.

F23.10.2 No declarations of interests were made.

F23.10.3 No dispensation requests were received.

## **F23.11 Previous Minutes**

**Resolved:** That the minutes of the Finance, HR and Legal Committee meeting held on Tuesday 18th April 2023 be signed as correct record of proceedings.

## **F23.12 Quarter 1 2023-24 Actual Spend verses Budget**

A review of the quarter 1 2023-24 actual spend verses budget was carried out.

**Resolved:** To recommend to Full Council that no amendments are made to the current budget for 2023-24.

## **F23.13 Financial Regulations**

A full review of the current Financial Regulations took place.

The Clerk was asked to re-check if the model Financial Regulations from NALC have been updated and if there are any procedures relating to electronic tendering.

**Resolved:** To recommend to full Council to make no changes to the subject to the Clerk re-checking for any updates in the model Financial Regulations and procedures on procurement.

## **F23.14 Deputy Clerk Vacancy**

It was agreed that the Chair of the Council and the Clerk will work together to review the current roles and put a recommendation together for the October Finance, HR and Legal Committee meeting.

## **F23.15 Date of Next Meeting**

The next meeting is to be held on Tuesday 17<sup>th</sup> October 2023.

Close of meeting: 9.43pm