

# Wing Parish Council

## Minutes

of the Wing Parish Council meeting held on Tuesday 31<sup>st</sup> October 2023 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Present: Cllr H Sunday, Cllr J Lomas, Cllr Kellner, Cllr Gilbert and Cllr Daniels.

Buckinghamshire Councillors: Diana Blamires and Peter Cooper.

Officer: Claire Power, Clerk and RFO.

Public: 1

Start Time: 8.00pm

All agenda items prefix: 2310

### Business To Be Transacted At The Meeting

#### 1 Chair of the Council's Welcoming Statement

Councillor Sunday welcomed everyone to the meeting.

#### 2 Public Participation

2.1 There were no comments made during Public participation.

2.2 Unitary Councillor Reports

Councillor Bond sent his apologies to the meeting.

Councillor Blamires gave a verbal report to the meeting on:

- A meeting that took place in Wing with Buckinghamshire Councillors Broadbent, Blamires and Bond to look at the traffic issues in Wing. There are several ideas they are going to investigate if they are plausible and meet up again in the New Year to look at the viable options.
- Wing High Street is to be resurfaced in November.

Councillor Cooper gave a verbal report to the meeting on:

- The meeting to look at the traffic issues in Wing was arranged when he was unavailable but he would have raised the disabled access and quality of the footpaths in the older parts of the parish, especially around Dormer Avenue to the doctors surgery. He will pass this onto Councillor Broadbent and asked for it to be considered with the other issues.
- Congratulations to Wing Parish Council and Councillor Davidson for achieving the HS2 funding which has been confirmed for a puffin crossing on the A418.
- There is a cycle paths project being developed to link the north and south of the county. Government funding for a cycle path along the A418 and A413 have been applied for which would link Wing to Aylesbury and Whitchurch to Aylesbury.
- Resurfacing of Wing High Street has been brought forward and the resurfacing of Soulbury Road has been included for the programmed work for next year.
- He has received thanks from a resident regarding the cutting back of the hedgerow of the Recreation Ground along the A418 which ~~he~~ has wanted to pass on to the parish council.

#### 3 Governance

3.1 Apologies for Absence

**Resolved:** To accept the apologies received from Councillor Tring.

**Resolved:** To accept the apologies received from Councillor Tabiner-Crush.

**Resolved:** To accept the apologies received from Councillor Davidson.

3.2 Declaration of Interests from Members on Agenda Items

Councillor Sunday declared an interest in the Recreation Ground.

Councillor Gilbert declared an interest in the Recreation Ground, both planning applications for High Street, Burcott (not pecuniary) and as a member of the Gardening Club.

Councillor Daniels declared an interest in the Recreation Ground.

Councillor Kellner declared an interest in the Recreation Ground.

Councillor Lomas declared an interest in the Recreation Ground.

3.3 Dispensations

The Clerk confirmed that all Councillors present have current dispensations to speak and vote on Recreation Ground matters and the dispensations would remain in place until the next election of the Council due in May 2025.

## 4 Parish Reports

### 4.1 Committee Reports

The drafted minutes of the Finance, HR and Legal Committee meeting held on Tuesday 17<sup>th</sup> October 2023 were noted.

### 4.2 Working Party Reports

4.2.1 The report received from the Environment and Community Safety Working Party following a meeting held on Wednesday 13<sup>th</sup> September 2023 were noted.

### 4.3 Representatives on Outside Bodies Reports

4.3.1 The written reports from Councillor Tabiner-Crush on the September and October Wing Hall Trust meetings were noted.

### 4.4 Councillor Reports

Councillor Gilbert provided an update on the bike rack project with funding and permission from landowners being the current focus.

Councillor Lomas attended the footpath meeting with members of the public, carrying out investigative work on where we can get our Christmas tree from this year and will be collecting three trees from Lindengate Charity.

Councillor Sunday has worked with the clerk so these items are covered in Clerk's report but had also helped on the article on footpaths in What's On In Wing.

The Clerk read out a report send by Councillor Tabiner-Crush containing issues reported via FixMyStreet and on trees and bulbs are being purchased and planted using funding received from the Community Board

### 4.5 Clerks' Report

The written report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting was noted. (Appendix A)

## 5 Previous Minutes

5.1 **Resolved:** To defer the resolution to accept that the minutes of the Parish Council meeting held on Tuesday 26<sup>th</sup> September 2023 be signed as a correct record of proceedings until the November meeting.

5.2 **Resolved:** To accept that the minutes of the extraordinary Parish Council meeting held on Thursday 12<sup>th</sup> October 2023 be signed as a correct record of proceedings.

## 6 Planning Applications

To consider submitting a consultee comment for the following planning application(s):

6.1 23/02965/APP – 29 High Street, Burcott

**Resolved:** To submit a 'No comment' consultee comment for this application.

6.2 23/03159/APP – 11 High Street, Burcott

**Resolved:** To submit a 'No comment' consultee comment for this application.

## 7 Quarter 2 2023-24 Actual Spend verses Budget

The report containing the review of the quarter 2 2023-24 actual spend verses budget and the recommendations on budget adjustments from the Finance, HR and Legal Committee was considered.

**Resolved:** To accept the recommendations from the Finance, HR and Legal Committee to move £14,782.95 from Deputy Clerk's Salary, £600.00 from Deputy Clerk's Mileage, £1,310.85 from IT System, £840.00 from External Audit and £3,300.00 from Streetlighting - Electricity totalling £20,833.80 to Reserves.

## 8 Recreation Ground Improvements Project

8.1 The written report on the progress of the project was noted.

8.2 **Resolved:** To accept the quote received from solicitors for reviewing the recreation ground leases to incorporate the new pavilion and new facilities at the recreation ground for £3,850 and to move £5,350 from Reserves to Legal Costs, the extra amount is put aside pending vat advice and the potential for the Council to make a decision on setting up leases via a charity.

8.3 **Resolved:** To defer the consideration of the quotes received for the gate and fencing next to the pavilion to the Council meeting at the end of November.

8.4 **Resolved:** To accept the quote of £400 from Fire Guard Services for the fire risk assessment for the pavilion but ask for a discount as they maintain our fire systems.

8.5 **Resolved:** To set aside £750 for match funding towards a grant to purchase a defibrillator using funds from the Reserves budget.

## 9 Consultations

**Resolved:** Not to submit a response to Buckinghamshire Councils 'Polling Arrangements' survey as there are no changes to the arrangements for Wing.

## **10 Legal**

- 10.1 **Resolved:** To accept the solicitors quote of £450 plus vat and disbarments to register Jubilee Green with the Land Registry. The budget for this is to be moved from the Reserves budget line to Legal Costs.
- 10.2 **Resolved:** To include legal costs to register the lease agreement for Long Spinney with the Land Registry in the budget for 2023-24.
- 10.3 Discussions took place over the height for the replacement fence along the perimeter boundary with the A418.  
**Resolved:** To replace the perimeter fence with one of the same height of 1m.

## **11 Recreation Ground Youth Shelter**

Discussion took place on the recent incidents of vandalism of the youth shelter on the recreation ground, any preventative action that could be taken to limit it happening again, remedial repair work to fix the shelter and what to do should the vandalism continue. The Council will work with the Police and the local schools to try and identify the people causing the damage.

**Resolved:** To instruct one of the Council's handymen to make the youth shelter safe by removing any damaged areas.

## **12 Small Grant Applications**

**Resolved:** To award £500 to Wing Gardening Club as a contribution towards the coach trips and monthly speakers.

**Resolved:** To award £500 to Wing Lunch Club as a contribution towards the Christmas party and rising food costs for the fortnightly lunches.

## **13 Civility and Respect National Project – Early Day Motion**

**Resolved:** To send the drafted letter to Greg Smith MP following a request received from NALC to support the tabled Early Day Motion regarding the National Civility and Respect project.

## **14 D-Day 80**

**Resolved:** To take part in the lighting of beacons for the D-Day 80<sup>th</sup> Anniversary commemoration/celebration.

## **15 Buckinghamshire Council Planning Surgeries**

**Resolved:** To appoint the Clerk as the Councils representative to attend Buckinghamshire Councils planning surgeries.

## **16 External Auditor Report**

The External Auditors report and comments were noted.

## **17 Account Balances and Payments**

17.1 The bank reconciliation for September was noted.

17.2 **Resolved:** To authorise the list of payment transactions for October.

17.3 **Resolved:** To authorise setting up a direct debit for the Information Commissioner's Office for the annual Data Protection Fee.

## **18 Co-Option for Parish Councillor Vacancies**

No applications have been received.

## **19 Date of Next Meeting**

Tuesday 28<sup>th</sup> November 23 at 8pm in the Small Hall, Wing Village Hall, Wing.